



Winnersh Parish Council

Winnersh Community Centre
New Road, Sindlesham, Wokingham
Berkshire RG41 5DU
Phone 0118 978 0244
e-mail clerk@winnersh.gov.uk
www.winnersh.gov.uk

Minutes of the **RECREATION AND AMENITIES COMMITTEE** meeting held remotely on **Tuesday 1 SEPTEMBER 2020.**

PRESENT: Cllrs L. Wooldridge (Chairman); S. Hanna (Vice-Chairman); P. Fishwick; A. Greenwood; F. Obileye; J. Southgate.

IN ATTENDANCE: Philip Stoneman (Clerk),
Joanne Yeomans (Community Engagement & Lettings Officer).

1 APOLOGIES FOR ABSENCE: None

2 DECLARATIONS OF INTEREST: None

3 MATTERS ARISING FROM THE MEETING OF THE 7 JULY 2020

3.1 (Minute 5.1) The allotment agreements would be issued when the newly appointed Community Engagement & Lettings Officer starts with WPC. The invoices for 2020/21 would also be processed. **ACTION: CLERK/CE&LO**

3.2 (Minute 8) The Clerk advised that the quotations for CCTV were not being progressed at this time as consideration was being given to the adaptation of the Sindlesham Room and John Grobler Room to accommodate a passenger lift and the Parish Office potentially moving to the Allnatt Pavilion.

4 MINUTES OF THE MEETING OF THE 3 AUGUST 2020

4.1 The minutes of the Extraordinary Meeting of the Recreation & Amenities Committee held on the 3 August 2020 were **AGREED** and upon the proposal of Cllr Fishwick, seconded by Cllr Hanna, the committee **RESOLVED** that the Chairman should sign them as a true record.

5 PUBLIC SESSION: There were no members of the public in attendance.

6 WINNERSH ALLOTMENT GARDEN

- 6.1 The Clerk advised that after further inspection it was proposed that a larger area (10m x 7m) be provided to enable the lorry, delivering manure, to reverse and tip in a more central location. The original quote from Nick Robins of £965+VAT to provide the hardstanding would increase to approximately £1500 +VAT and that was **AGREED**.

ACTION: CLERK

7 COVID-19

- 7.1 The Clerk advised that following the last meeting a series of measures had been put in place to enable the community centre facilities to re-open. These included providing a COVID-19 risk assessment, installation of hand sanitiser dispensers fixed to walls, the purchase of a disinfecting fogger machine and PPE equipment, taking some toilets and wash hand basins out of use to enable social distancing, and the removal of any non-essential items.

- 7.2 The Clerk sought approval for the purchase of pedal operated wastepaper bins and sensor operated bins in the accessible toilets and for 24 plastic chairs that could be cleaned more easily. The purchase of these items was **APPROVED**.

ACTION: CLERK

- 7.3 The committee considered the removal of the furniture in the Sindlesham Room and given that it was covered in fabric, and difficult to clean, and took up space that could be better used for activities, it was **AGREED** that it be removed.

ACTION: CLERK

- 7.4 The Clerk sought approval to be able to negotiate hire charges with hirers where it would be necessary to reduce the number of attendees to comply with social distancing. The committee **AGREED** that the Clerk be given authority to negotiate such charges, but these would revert to the agreed pricing structure when COVID-19 was no longer an issue.

- 7.5 The committee **RESOLVED** to re-open the facilities with effect from 7 September, but this was restricted to regular hirers only. Casual hirers would not be permitted to book the facilities at this time, but this would be kept under review.

8 OUTDOOR GYM:

- 8.1 The Clerk advised that following consideration by Cllr Wooldridge and Cllr Hanna, the quotation of £26,399+VAT from The Great Outdoor Gym Company had been accepted and the company had been appointed to replace the existing outdoor gym equipment and to provide a 70 sq.m rubber mulch surface.

9 COMMUNITY CENTRE:

- 9.1 The Clerk advised that plans had been drawn up for the extension to the community centre and the architect had been instructed to submit a planning application and commence the tender process.

10 PASSENGER LIFT:

- 10.1 The Clerk advised that he had received a quotation from Lee Norris (architect) of £875 to complete a measured survey of the Allnatt Pavilion and to produce sketches for how a lift could be incorporated into the Sindlesham Room serving the John Grobler Room and

Parish Office. The sketches would also show how the Parrish Office could potentially be incorporated into the Allnatt Pavilion. The quotation was **AGREED**, and the Clerk was asked to instruct the architect. **ACTION: CLERK**

11. THE GREAT BRITISH SEPTEMBER CLEAN 2020:

11.1 Following the cancellation of the annual litter pick in April the committee were asked to consider what involvement the Parish Council may want to have in the Great British September Clean event that was scheduled between the 11 and 27 September. The Clerk was awaiting confirmation from Wokingham Borough Council on any plans they had to support the event and a response was awaited. The Committee agreed to support the event in principle subject to what arrangements WBC would be making. **ACTION: CLERK**

12 CORRESPONDENCE: There were no items of correspondence.

12 MATTERS CONSIDERED URGENT BY THE CHAIRMAN: None

13 DATE OF NEXT MEETING: TUESDAY 6 OCTOBER 2020 at 19:30

There being no further business the meeting closed at 20.30.