



## Winnersh Parish Council

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Minutes of the **RECREATION AND AMENITIES COMMITTEE** meeting held remotely on **Tuesday 7 JULY 2020.**

**PRESENT:** Cllrs L. Wooldridge (Chairman); S. Hanna (Vice-Chairman); P. Fishwick; A. Greenwood; J. Southgate.

**IN ATTENDANCE:** Philip Stoneman (Clerk).

- 1 APOLOGIES FOR ABSENCE:** Cllr A. Caston.
- 2 DECLARATIONS OF INTEREST:** Cllr Fishwick declared an interest in Item 11 which would consider a grant to WBC to provide a lunch club and would not participate in the discussion or decision.
- 3 MATTERS ARISING FROM THE LAST MEETING:**
  - 3.1 (Minute item 6.2) The Clerk advised that Wokingham Borough Council had agreed to provide a bench in the open space at Jersey Drive.
  - 3.2 (Minute 4.3) It was agreed to delay the benchmarking of the community centre with other community facilities until the Autumn.
  - 3.3 (Minute 6.4) The quote from Nick Robins of £965+VAT to provide the hardstanding to the manure plot on the allotment garden was **AGREED**.
  - 3.4 (Minute 6.9) The possible creation of an allotment association would be considered after the allotment garden was fully occupied and all outstanding issues had been resolved.
  - 3.5 (Minute 6.10) The Clerk confirmed that membership of The National Allotment Society had been applied for.
  - 3.6 (Minute 6.10) The Clerk advised that he had sought further information about the proposed CIL funded project to provide a natural flood risk management scheme south of the M4 and a response was awaited from WBC.

**4 PUBLIC SESSION:** There were no members of the public in attendance.

4.1 An allotment holder had requested by email that the Council allow the flying of flags at the Winnersh Allotment Garden. It was **RESOLVED** that for the time being, flags could be flown provided they were not causing any offence. The Clerk was asked to investigate the legislation and to report back to a future meeting. It was also agreed that Clause 7b of the allotment agreement would be used if it was considered that an offence or nuisance was being caused.

**5 WINNERSH ALLOTMENT GARDEN TENANCY AGREEMENT:**

5.1 The draft allotment agreement, circulated in advance of the meeting was agreed and that would now be issued to allotment holders. **ACTION: CLERK**

**6. COMMUNITY CENTRE:** The Clerk advised that he and Cllr Harper had met the architect on site to discuss the proposed layout of the extension and it was agreed that the architect would investigate the relocation of the fire exits (from the wall at the far end of the main hall) and re-providing it on the front wall in place of an existing set of double doors.

**7 OUTDOOR GYM:** The Clerk advised that quotations had been received and these had been circulated in advance of the meeting. It was agreed that Cllr Wooldridge, Cllr Hanna and the Clerk would meet at Bearwood Recreation Ground to consider how a footpath could link the proposed outdoor gym from the car park and to review the quotations. **ACTION: CLERK**

**8 CCTV:** The Clerk advised that a quote had been received for the replacement of cameras and recording equipment, for the addition of two additional cameras to cover the front of the community centre and to relocate monitoring and recording equipment from the Sindlesham Room up to the Parish Office. It was agreed to wait for a further quote that had been requested. **ACTION: CLERK**

**9 PASSENGER LIFT:**

9.1 Cllr Wooldridge requested that the provision of a lift to the John Grobler Room and Parish Office be progressed. A discussion took place about potential options including making the lift and staircase incorporated within the building rather than external. It was agreed that consideration would be given to how the space in the Sindlesham Room and bar area could be better used and the architect be asked to draw up some proposal. It was also agreed that before any detailed plans were drawn up the Council would need to be clear about what was required from the space and access arrangements.

It was agreed that the Clerk would ask the architect to develop some initial sketches of what potentially could be achieved. **ACTION: CLERK**

**10 COVID-19**

10.1 The Clerk advised that the annual playground inspection had been carried out and the report was awaited. It was agreed that the council would open outdoor facilities where possible in line with government and WBC guidance.

10.2 Consideration would be needed before re-opening the Community Centre, taking into account the guidance and safety measures to ensure that hirers, customers and staff could

use the space in a safe way. It was agreed that an extra-ordinary meeting of the R&A Committee would take place at the community centre on the 3 August at 6pm specifically to discuss COVID-19 and measures to be taken before re-opening the facility.

**11 CORRESPONDENCE:**

- 11.1 The Clerk advised that a grant application had been received from Wokingham Borough Council (Verity Harper) seeking financial support for a summer holiday lunch club. This would help support vulnerable families in Winnersh over the summer holidays by preventing food poverty. It was agreed that R&A would recommend to F&GP that the request be supported. **ACTION: CLERK**

**12 MATTERS CONSIDERED URGENT BY THE CHAIRMAN: None**

**13 DATE OF NEXT MEETING: TUESDAY 7 SEPTEMBER 2020 at 19:30**

There being no further business the meeting closed at 21.00.