



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 5<sup>th</sup> JUNE 2018 IN THE SINDLESHAM ROOM

**PRESENT:** Cllrs S Hanna (Chairman), P Fishwick, F Breedlove, G Harper, L Wooldridge

In attendance: Brendan Gibbs (WPC Locum Clerk).

#### 1 APOLOGIES

1.1 Cllrs R Holdstock and J Southgate.

#### 2 PUBLIC SESSION

2.1 There were no members of the public present.

#### 3 ELECTION OF VICE-CHAIRMAN

3.1 Cllr Wooldridge was nominated by Cllr Harper and seconded by Cllr Hanna. There were no other nominations received.

It was **RESOLVED** that Cllr Wooldridge was elected as the Vice-Chairman of the Committee for the municipal year 2018-19.

#### 4 CLERK'S REPORT

##### **A report of updated information since the meeting of 1<sup>st</sup> May 2018.**

4.1 The Clerk reported that project to replace and repoint the external brickwork at the Community Centre was complete. Cllr Breedlove noted that the rendering of the external garages has not yet been completed. Cllr Breedlove accepted the action to see that this was resolved. **ACTION: Cllr Breedlove**

4.2 The Clerk also reported that work the flat roof at the Community Centre was further delayed due to the contractor having a backlog of unfinished projects. Most of these projects carried penalty clauses leading to the Council's project being pushed back. The clerk was asked to check progress **ACTION: Clerk**

- 4.3 Cllr Breedlove commented on the delay to the repair of the play area slide. His understanding the part would arrive by the end of May 2018. The clerk was asked to follow this up to expedite a speedy repair. **ACTION: Clerk**

## 5 **MATTERS ARISING**

- 5.1 Cllr Hanna again asked about the progress of the ‘no overnight parking’ sign. Cllr Harper that he had again spoken to the contractor and a proposal is due shortly. The Clerk was asked to distribute this when it arrives **ACTION: Clerk**

- 5.2 The internal decoration of the Community Centre has stalled because insufficient quotes have been received. It was proposed that this be looked at again after the summer recess to complete the project in early 2019.

It was **RESOLVED** to invite fresh quotes from local contractors to agree on a schedule to take place during the Easter 2019 holiday.

All other matters arising from the meeting of the 1<sup>st</sup> May are covered by separate items on tonight’s agenda.

- 5.3 It was noted that Brendan Gibbs has returned to the role of Locum Clerk until Friday 22<sup>nd</sup> June.

## 6 **R&A PROJECTS 2018-19**

- 6.1 Now that the brickwork project has been completed a discussion took place regarding the guttering. Cllr Breedlove said that the preferred supplier was Allder Glass & Locks Ltd (The Allder Group).

- 6.2 There was no other information to receive that had not already been discussed.

## 7 **R & A BUDGET**

- 7.1 There was a brief discussion on the Month Two R & A Budget although no decisions were made. Cllr Harper and Cllr Fishwick spoke about an area of tarmac that may need to be removed from the perimeter of the Recreation Ground at Mole Road. The Clerk was asked to investigate this and seek quotes. **ACTION: Clerk**

## 7 **REFERRALS FROM OTHER COMMITTEES.**

- 7.1 Cllr Harper spoke about an item dealt with by the Executive Committee. A request by a local employer to hire the Recreation Ground for a Football tournament. The Executive Committee had decided that the charge would be for £390.00 and that there would be no fresh football pitches marked.

It was noted that SCS normally charge £170.00 to mark a pitch. The Clerk was asked to ensure that the company paid across the £390.00. **ACTION: Clerk**

## 8 ALLOTMENTS

- 8.1 Cllr Harper reported that the bi-annual allotments inspection had taken place and that 31 allotments were not being cultivated at the moment.

57 full plots are currently set out with 28 half plots.

Cllr Harper said that there was an obligation under the tenancy agreement to cultivate a percentage of each plot. He also commented that there was a likelihood that some of the existing tenants were not cultivating their plots due to the uncertainty regarding the future of the allotment gardens.

It was **RESOLVED** to write to all plot holders who are not cultivating their plots requesting them to resume cultivation. **ACTION: Clerk**

- 8.2 Cllr Harper then made a personal and prejudicial declaration of interest regarding the Parish Council's allotment gardens.

He said that he would no longer take part in any discussions regarding the proposal to provide replacement allotment gardens as he was a committed allotment holder and did not want to compromise his position or future as either a tenant or a councillor.

The Committee thanked Cllr Harper for his comments and **noted** this declaration.

The Committee discussed the options available to them regarding future negotiations with the Borough Council.

It was **RESOLVED** that Cllr Hanna would become the Parish Council's first point of contact with the Borough Council during these negotiations from this point onwards.

- 8.3 The Clerk was instructed to arrange a meeting with Cllr Hanna and Wokingham Brough Council officers regarding the proposed planning application.

The Clerk was asked to ensure that all future correspondence from the Borough Council be addressed to Cllr Hanna via the Parish Office.

The Clerk was asked to obtain copies of the planning drawings when they became available. **ACTION: Clerk**

- 8.4 Cllr Harper concluded by saying that a tap at the Allotments is broken and would need a local fix.

Cllr Harper was asked to arrange for the item to be fixed and submit an expense claim to recover the costs.

It was **RESOLVED** that Cllr Harper would be able to claim back the costs of a repair to the tap.

## **9 PHOTO VOLTAIC SOLAR PANELS**

- 9.1** Cllrs Harper and Southgate have an outstanding agenda item to write to the Managing Director of SPS Energy Ltd but have not yet completed this task. Cllr Harper asked for the item to be carried over to the next meeting.

## **10 R&A PROCEDURES**

- 10.1** The Committee has recently undertaken a review of the Hirer Terms and Conditions document and had requested some re-ordering of the document so that the difference between the hirer booking deposit and the damage deposit was made clearer. The Clerk had present a new draft of the document incorporating all the changes made.

It was **RESOLVED** that the changes to the document should be accepted.

- 10.2** The Committee has recently undertaken a review of the R02 Bar Procedure document and had requested some updates to the document to incorporate the following discussion points.

- Amend the issue date of the document.
- Update licensee contact details.
- Offering a general right of access
- Protection of children statements.
- Challenge U25

The Clerk had present a new draft of the document incorporating all the changes made.

It was **RESOLVED** that the changes to the document should be accepted.

Councillors had a general discussion about the link between these two documents especially concerning teenage parties and corkage fees.

## **11 CORRESPONDENCE**

- 11.1** There were no other items of correspondence to note.

- 12** Any other items that the Chairman decides are urgent.

- 12.1** There were no other items to report.

## **13 TIME AND DATE OF NEXT MEETING**

- 13.1** The next meeting of the Recreation and Amenities Committee will be held on **TUESDAY 3<sup>rd</sup> JULY 2018** at 7.45pm in the Sindlesham Room.

There being no further business the meeting closed at 9.17pm.