



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 5th DECEMBER 2017 IN THE SINDLESHAM ROOM

PRESENT: Cllrs S Hanna (Chairman), F Breedlove, G Harper, J Southgate,
L Wooldridge.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 none

2 PUBLIC SESSION

2.1 none

3 CLERK'S REPORT

CLERK'S REPORT as at 5.12.17

Update on items since the meeting of 7.11.17

Play Area/Recreation Ground

Installation of the car park bollard is ongoing.

The Committee asked for installation to take place by the New Year.

ACTION: Clerk

The fire and intruder alarms have been serviced.

There has been no further graffiti to the teenage shelter.

Requests have been received for moss cleaning and replacement basketball nets.

The Committee authorised the purchase of electric cable, hose pipe and basketball nets.

ACTION: Clerk

Pavilion

Enhancements to the flat roof ridge are awaited.

Pavilion House

Main Hall/Offices

Relief Caretaker cover is being supplied by an external company.

The Committee asked the Clerk to proceed with the advertisement of the vacancy asap.

ACTION: Clerk

Pestuk have visited for rodent control at the Community Centre.
The 6-monthly service of the fire and intruder alarms has taken place.
The annual fire extinguisher service has taken place.
A new projector screen and wi-fi booster have been ordered by the Planning Committee.

Allotments

Repair work to the allotments is under discussion.

4 MATTERS ARISING

4.1 The 'no overnight parking' sign is ongoing. **ACTION: Clerk**

4.2 Cllr Harper reported on the response he had received from consultants in solar panels. The Committee discussed the situation and **RESOLVED** to authorise Cllr Harper to further investigate the production of a report from a consultant. The Committee allocated £1000 from the Miscellaneous budget to facilitate the investigation.
ACTION: Cllr Harper

5 R&A PROJECTS 2017-18

5.1 The Committee considered the quotations received for the replacement of the matting at the climbing rock.

The Committee noted that there was no specific budget for this work and **RECOMMENDED** to Full Council that £5000 should be vired from the Car Park budget to the Play Area budget to fund this work.

The Committee **RESOLVED** to accept the quotation from Vitaplay, subject to funding being confirmed by Full Council. **ACTION: Clerk**

5.2 Building Survey: The Clerk reported on the quotes for the pipes and guttering. He reported that that these repairs are best done after the brickwork repairs. He is awaiting a further quotation for the brickwork repairs. Cllrs Harper and Breedlove will chase further quotations for the brickwork repairs.

The Clerk reported of the recommendations for works to the flat roof and cladding. The Committee discussed the timescales for the work. The Committee considered that the minor repairs should be done immediately and a roof replacement be budgeted and scheduled for 2018-19.

The Committee **RESOLVED** to accept the quotation from Robseal for the minor repairs. **ACTION: Clerk**

5.3 Play Area Repairs: The Clerk is still getting quotes for the repairs to the spicas and matting.

5.4 Youth Worker project: Cllr Harper is awaiting further feedback on this project.

5.5 Car Park project: The Clerk gave details of further consultants to advise on the project. The Clerk will forward this information to Cllr Breedlove. **ACTION: Clerk**

5.6 The Clerk will request an update on the Street Lights upgrade from WBC.
ACTION: Clerk

5.7 The Committee asked for swift repairs to the outside toilet balustrade.
ACTION: Clerk

6 R & A BUDGET

6.1 See 5.1 above for changes to the budget.

7 R&A PROJECTS 2018-19

7.1 The Committee discussed projects for 2018-19.
Projects for consideration include:

- An inclusive swing
- Changing Places toilet facility
- Take a Seat campaign
- Make a Space provision
- Charging point for mobility scooters
- Lift to upstairs meeting room and office
- Hall floor seal
- Hall internal decoration
- Car Park

8 ALLOTMENTS

8.1 The Clerk reported that there were still 25 payments for renewals outstanding.

(Cllr Wooldridge left the meeting)

8.2 Cllr Hanna reported on the discussions regarding the siting of the new allotments. The Committee discussed the options available. The Committee asked the Clerk to contact WBC to confirm that there is no change from the Parish's initial request for the supply of like-for-like allotment provision.
ACTION: Clerk

8.3 Cllr Harper reported on discussions with WBC regarding repairs to the allotments. WBC have agreed to rotavate the damaged plots. The Clerk will contact the ploholders affected.
ACTION: Clerk

9 CHRISTMAS LIGHTS EVENT 2017

9.1 The Committee discussed the details Friday's event.

10 CORRESPONDENCE

10.1 Item 1; the Clerk will forward the details to Cllr Breedlove. **ACTION: Clerk**

10.2 Item 2; the receipt of the information on WBC play areas was noted.

10.3 Item 8; the Committee confirmed that WRFC could use a portable defibrillator and employ the services of a refreshments van on Saturday mornings, subject to safety provisions for the defibrillator and the relevant licences for the van. **ACTION: Clerk**

10.4 Item N2; the Committee noted the dates of the Litter Pick weekend 24/25 March 2018. The Committee asked the Clerk to contact St Mary's Church to discuss use of the church hall for a litter pick. **ACTION: Clerk**

11 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

11.1 none

12 TIME AND DATE OF NEXT MEETING

12.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 2nd January 2018** at 7.45 p.m. in the Sindlesham Room.

There being no further business the meeting closed at 10.42pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 5 December 2017

- 1 Wokingham Without; contacts for car park contractors
- 2 WBC; CIL allocation due
- 3 PestUK; allotment baiting report
- 4 WBC; Food Hygiene questionnaire
- 5 Nigel Jeffries Landscapes; introductory letter
- 6 MOP; copy letter re Sainsbury trolleys left on streets
- 7 Mr D Green; information re WBC play areas
- 8 WRFC; requests for defibrillator site and access for refreshment van

Correspondence received following the issue of the agenda for the meeting of 5 December 2017

- N1 WBC; receipt of mayoral protocol for Christmas Lights
- N2 WBC; dates for Litter Pick, 24/25 March 2018
- N3 WBC; CIL money received
- N4 Cllr Harper; Risk Assessment for Christmas Lights event

Quotations:

- Q1 Allder glass; drain/guttering works quotation
- Q2 Robseal; drain/guttering works quotation
- Q3 ARD; replacement matting for climbing rock quotation
- Q4 Vitaplay; replacement matting for climbing rock quotation
- Q5 Urban Roofing; hall flat roof repairs and replacement quotes
- Q6 Robseal; hall flat roof repairs and replacement quotes