



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3rd OCTOBER 2017 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs S Hanna (Chairman), F Breedlove, G Harper, R Holdstock, J Southgate.

In attendance: Clive Hudson (WPC Clerk), Cllr B Krauze.

1 APOLOGIES

1.1 Cllr V Bagha.

2 VICE CHAIRMAN OF R&A COMMITTEE

2.1 Cllr Breedlove **PROPOSED** and Cllr Holdstock **SECONDED** Cllr G Harper as vice chairman of the R&A Committee and this was **RESOLVED**.

3 PUBLIC SESSION

3.1 none

4 CLERK'S REPORT

CLERK'S REPORT as at 3.10.17

Update on items since the meeting of 5.9.17

Play Area/Recreation Ground

The CCTV camera has been repaired.

Installation of the car park bollard is ongoing.

WRFC completed their evening training last week and have started their Saturday fixtures.

Hedge strimming has started on New Road and the car park. The Committee considered the removal of self-setting trees from the hedge. The Committee noted that the urgent trimming of nettles on the New Road pavement had been completed. The Council will monitor the growth of shrubs near the Mole Road car park, with a view to further work taking place in the spring.

Spraying of worm repellent has taken place on the football pitches.

There has been further graffiti on the teenage shelter.

Pavilion

A wasps nest has been treated by PestUK.

Pavilion House

Main Hall/Offices

The replacement double fire exit doors have been painted.

The boiler service has been completed. The water heater in the upstairs kitchen has been replaced.

The office computer upgrade is progressing well. The new photocopier is being installed.

Allotments

The allotment renewals have been sent out.

5 MATTERS ARISING

5.1 The 'no overnight parking' sign is ongoing. **ACTION: Clerk**

6 R&A PROJECTS 2017-18

6.1 Building Survey: The Clerk reported on the initial responses of workmen regarding the flat roof and guttering repairs. He expects full written responses to be available for the next meeting. The roofers have also been asked to investigate the problem of rainwater getting under the tiles on the main hall.

The Committee confirmed that Nick Robins should be asked to look at the Pavilion House tree and shrub works.

Cllr Breedlove is contacting contractors regarding the repairs to the Community Centre brickwork.

(Cllr Krauze left the meeting)

6.2 The Committee discussed the WBC Play Area project. The potential capital costs of this long term project were discussed. The Committee considered that these costs were too large for a small parish to commit to. The Committee therefore concluded that the project could not be moved forward.

The Committee noted that the information already received would form a good grounding for any future discussions with WBC.

6.3 Youth Worker project: Cllr Harper reported that he had been in discussions with Lou Barker, who had recently taken over at the Rainbow Centre. She is in favour of the project. The project may well then be re-started.

6.4 Car Park project: This will be picked up in more detail at the next meeting. Cllr Breedlove will circulate the original ESC proposals to the Committee.

ACTION: Cllr Breedlove

6.5 Street Light upgrade: The WBC contractors will contact WPC before the Community Centre street light columns are due to be replaced. This will allow for CCTV cameras to be removed before the column replacement work takes place.

- 6.6 Play Area maintenance:** HAGS are due in later this week to quote for the replacement matting around the climbing rock.
- 6.7 Christmas Lights:** Winnersh Primary School have confirmed Friday 8 December 2017 as a suitable date. The Clerk will liaise with them over the music.
The Clerk will invite the WBC mayor.
The Clerk will liaise with Mr D Green regarding the provision of refreshments.
ACTIONS: Clerk
The Committee **RESOLVED** to authorise Cllr Harper to spend up to £250 on fireworks.
ACTION: Cllr Harper
Cllr Harper will check the lights and liaise with an electrician. The Committee authorised Cllr Harper to replace any faulty lights as necessary.
Cllr Harper will contact Prospect regarding sponsorship for the event.
ACTIONS: Cllr Harper
- 6.8 Hall kitchen upgrade:** Cllr Harper has now contacted further contractors and hopes to receive quotes in the near future.
The Committee discussed the possibility of the same contractors quoting for the work on Pavilion House as well.
- 7 R & A BUDGET**
- 7.1** The Committee noted the expenditure on the projects completed. The Committee confirmed that the expenditure on the replacement hand dryers and the hall fans should be considered as **Unscheduled Maintenance**.
The Committee discussed the principle of viring money to overspent projects.
- 8 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**
- 8.1** none.
- 9 ALLOTMENTS**
- 9.1** The Clerk reported that the annual renewals had been sent out. The office staff will start chasing non-responders in a fortnight's time.
- 9.2** Cllr Harper reported on his latest meeting with WBC regarding the new allotments. He presented a revised plan of the layout of the new site. The Committee discussed the details and implications of the proposal and the best schedule to recommend to WBC for the transition to the new allotments. Topics for clarification include the water supply, size of plots and the widening of the access drive parallel to the M4. Cllr Harper will discuss these with WBC at their next meeting.
Other topics under consideration included the maintenance of toilets and the maintenance of grass pathways.
Cllr Harper will liaise with Wokingham Town Council's allotment manager.

10 SOLAR PANELS

- 10.1** The Clerk reported that SPS had again sent out an electrician but were unable to correct a malfunction to 2 transformers. The Clerk reported on another potential problem with the reporting of generation capacity. A review of the original agreement was recommended before following up this problem. The Committee asked the Clerk to investigate the possibility of hiring a consultant to advise on the solar panels problems. **ACTION: Clerk**

11 CORRESPONDENCE

- 11.1** Item 4; the Committee noted the comments.
- 11.2** Item 7; The Committee confirmed that it could not give free use of the Community Centre for this event.
- 11.3** Item 9; The Committee discussed potential uses for the forthcoming allocation of CIL money.

12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 12.1** Cllr Harper reported on the WDVTA's 10 year report.

13 TIME AND DATE OF NEXT MEETING

- 13.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 7th November 2017** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 10.32pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 3 October 2017

- 1 PestUK; allotments baiting reports
- 2 WBC; Civil Parking Enforcement leaflets
- 3 Surrey Floors & Doors; Floor seal quotation
- 4 D Pickard; comments re defibrillators
- 5 WBC; street light upgrade update
- 6 Lou Barker; Rainbow Centre introduction
- 7 Companion Care Vets; query re charitable use of the hall
- 8 Winnersh Primary School; Christmas Lights update
- 9 WBC; September CIL update

Correspondence received following the issue of the agenda for the meeting of 3 October 2017

none