



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 5th SEPTEMBER 2017 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs S Hanna (Chairman), F Breedlove, G Harper.

In attendance: Clive Hudson (WPC Clerk), 1 member of the public.

1 CHAIRMAN OF R&A COMMITTEE

1.1 Cllr Harper **PROPOSED** and Cllr Breedlove **SECONDED** Cllr S Hanna to act as Chairman of this R&A Committee meeting and this was **RESOLVED**.

2 APOLOGIES

2.1 Cllrs R Holdstock, J Southgate.

3 PUBLIC SESSION

3.1 none

4 CLERK'S REPORT

CLERK'S REPORT as at 5.9.17

Update on items since the meeting of 4.7.17

Play Area/Recreation Ground

There have been several instances of unauthorised football training on the Recreation Ground.

A further repair to a CCTV camera is required. A Solo have been contacted.

Installation of the car park bollard is expected soon.

A bush has been strimmed to improve visibility on Mole Road.

There has been some graffiti on the teenage shelter and late night use of the field. The police will be contacted if this continues.

WRFC have started training on Tuesdays, Thursday and Fridays and will start league matches this weekend.

Pavilion

There have been no further signs of dampness on the ceiling of the hall area.

The new Pavilion fence has been erected. The boiler has been serviced.

Pavilion House

The boiler has been serviced.

Main Hall/Offices

Three hall fans have been repaired. The Hall hand dryers have been replaced.

The floor seal has taken place over the summer.

There has been some flooding in the hall following recent storms. The Clerk has asked the builders who installed the roof to inspect it, but with no response.

The replacement double fire exit doors have been installed.

The boiler service has been booked in.

There have been several cancellations by regular hirers in the hall. The Committee discussed the means by which hall vacancies are filled.

Allotments

The strimming of some allotment plots has been requested.

5 MATTERS ARISING

5.1 The 'no overnight parking' sign is ongoing. **ACTION: Clerk**

5.2 The Clerk has made contact with ISS. See item 6 below.

5.3 The Clerk has contacted WBC regarding CIL and S106 provision. Two small items of CIL provision are expected to be paid to WPC this autumn, to be used on infrastructure improvements. There is no timescale for any other CIL provision. The S106 payments are earmarked for WBC amenity provision.

6 R&A PROJECTS 2017-18

6.1 Hall kitchen project: Cllr Harper reported that he had finally got a contractor lined up to proceed with the project. However, this contractor has pulled out for personal reasons. Cllr Harper has no other contractors to do this work.

(One member of the public left the meeting)

6.2 Street Light upgrade: Contractors came in over the weekend to look at the street light upgrades. The Clerk will contact WBC for an update. **ACTION: Clerk**

6.4 Play Area maintenance: The Clerk reported that he has 2 quotations for the replacement of the matting at the climbing rock base. He will try to get a third quotation. **ACTION: Clerk**

6.5 Christmas Lights: The Clerk will contact the schools to get final confirmation of their availability and the date of the event. **ACTION: Clerk**

6.6 Youth Worker: Cllr Harper reported that there was now no lead person within WBC to promote this project. He will make final enquiries, but fears that the project may have to be cancelled. **ACTION: Cllr Harper**

6.7 Building Survey: The Committee made an initial assessment of the lengthy Building Survey and a Mechanical and Electrical Survey from Allcott Associates.
Cllr Breedlove will review the documents and summarise, categorise and prioritise the work recommended and report back to the next R&A meeting so that the work can be budgeted and scheduled.
ACTION: Cllr Breedlove

6.8 WBC Play Areas: The Clerk reported that he had finally made contact with ISS and that they had produced a summary job sheet for the inspection and maintenance of the play areas.
The lead members for this project have now resigned from the Council.
The Committee discussed the long term commitments involved in this project.
The Committee discussed the conditions to be satisfied before WPC could agree to take on this long term commitment.
The Committee asked the Clerk to draw together the documentation received from WBC so that a base-line for the new Committee membership can be established.
ACTION: Clerk

6.9 Car Park / Internal Lights: The Committee noted that the members delegated to promote these projects had resigned from the Council over the summer.

7 R & A BUDGET

7.1 The Committee noted the expenditure on the projects completed.

8 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

8.1 none.

9 ALLOTMENTS

9.1 The Clerk reported on the current availability of plots. Further resignations from the allotments are expected during the tenancy renewals later this month.

9.2 The confirmation of the plot rental charges for 2017-18 will be an agenda item at the next Full Council meeting.
ACTION: Clerk

9.3 The Clerk reported that the requested revised plan of the new allotments had not been produced by WBC. No further information had been received from them regarding planning permission or a schedule for the creation of the new allotments.
A meeting had taken place involving the Borough Councillors regarding the new allotments.

9.4 Cllr Harper will draft a report to be sent to plot-holders with the renewal offers later this month.
ACTION: Cllr Harper

10 WRFC 2017-18

- 10.1** The Clerk confirmed that WRFC have started evening training and will start league matches this weekend.
He confirmed that the junior 11 a side posts and sockets will be covered by the WRFC insurance policy.

11 COMMUNITY CENTRE BUILDING SURVEY

- 11.1** See item 6.7 above.

12 CORRESPONDENCE

- 12.1** Item 8; The Committee noted the changes to the hall power supply necessary to accommodate a generator as a power source for an emergency electricity supply.
- 12.2** Items 13 & N3; The Committee confirmed its previous decisions not to install a defibrillator at the Community Centre.
- 12.3** Item 14; WBC are investigating the status of the old allotments in relation to their proposed closure.
- 12.4** Item 16; The Clerk reported on the response of SPSEnergy to complaints about the shortfall in electricity production by the solar panels. The Committee asked the Clerk to require from SPSEnergy a speedy conclusion to the complaint before the matter has to be escalated further. **ACTION: Clerk**

13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 13.1** none

14 TIME AND DATE OF NEXT MEETING

- 14.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 3rd October 2017** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 10.05pm.

APPENDIX 1

Correspondence

Correspondence received prior to the issue of the agenda for the meeting of 5 September 2017

- 1 C&D Facilities; introductory letter
- 2 ARD; details of climbing wall base requirements
- 3 Stephen Pithers; correspondence re plot 62
- 4 Veronica Major; correspondence re plot 26b
- 5 Catherine Smith; correspondence re plot 23b
- 6 Cllr P Bray; feedback re new allotment site
- 7 Highways England; request to access allotment site for survey
- 8 Binfield Electrical; options for external power supply
- 9 WBC; CIL update
- 10 Came & Co; response re goalpost enquiry
- 11 PestUK; August baiting report
- 12 ARD; July playground report
- 13 Primary Care Supplies; defibrillator supplies
- 14 WBC; re status of new allotments
- 15 Vita Play; climbing wall base requirements
- 16 SPSEnergy; update on inverter problem
- 17 Allcott Associates; Community Centre Survey report
- 18 SMS; hall boiler service

Correspondence received following the issue of the agenda for the meeting of 5 September 2017

- N1 N Robins; offer to do tree work
- N2 WBC; request to borrow tables
- N3 D Pickard; follow up re defibrillators
- N4 ISS; quotes for play area maintenance
- N5 Cllr G Harper; update on hall kitchen proposals
- N6 Mrs Kitchener; giving up plot 12a