



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 4th JULY 2017 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs P Ray (Chairman), F Breedlove, G Harper, S Hanna.

In attendance: Clive Hudson (WPC Clerk). 1 member of the public.

1 APOLOGIES

1.1 Cllrs D Green, J Southgate.

2 VICE-CHAIRMAN OF R&A COMMITTEE

2.1 Cllr Breedlove **PROPOSED** and Cllr Hanna **SECONDED** Cllr D Green as Vice-Chairman of the R&A Committee and this was **RESOLVED**.

3 CLERK'S REPORT

CLERK'S REPORT as at 4.7.17

Update on items since the meeting of 2.5.17

Play Area/Recreation Ground

There have been fewer instances of unauthorised football training on the Recreation Ground. The car park lights are still working on the old timer. The new sensors are awaited by SSE. The WBC upgrade of the lamps is awaited.

A further repair to a CCTV camera has taken place.

The repair to the chain on the leg-press at the outdoors gym is complete.

Installation of the car park bollard is expected soon.

There has been some graffiti on the teenage shelter, which has been removed.

The bollards have been serviced. Some repairs were necessary and were completed during the visit.

Pavilion

There have been no further signs of dampness on the ceiling of the hall area.

The replacement of the pavilion fence is scheduled for tomorrow.

Pavilion House

Main Hall/Offices

A security light which came on during the daytime has been fixed. Binfield Electrical have inspected and quoted for the repair of the 3 fans which are not working in the hall.

The Committee considered this repair to be urgent in view of the hot weather and **RESOLVED** to accept the quote from Binfield Electrical for replacement fans provided the work can be carried out quickly. **ACTION: Clerk**

Two window openings have been repaired in the hall.

The caretaker has made a minor repair to the Sindlesham Room door.

A hall floor seal is scheduled for late July.

The repair to the hand-dryer in the gents toilet has broken.

The Committee considered the age of the hand-dryers and the problems already faced in getting replacement parts and **RESOLVED** to replace the 3 hand dryers in the hall toilets. The Clerk will get an updated quote from Binfield Electrical and the work scheduled in asap. **ACTION: Clerk**

Allotments

Notice Board

There has been some graffiti on one of the parish notice boards.

4 MATTERS ARISING

4.1 The 'no overnight parking' sign is ongoing. **ACTION: Clerk**

4.2 The Clerk will continue to try to make contact with ISS regarding play area maintenance. **ACTION: Clerk**

4.3 The Clerk will contact WBC to see if there is a further update on the details of S106 provision. **ACTION: Clerk**

5 PUBLIC SESSION

5.1 none

6 R&A PROJECTS 2017-18

6.1 Fire Door replacement: The RBFRS fire officer had confirmed that a fire door is not necessary for the office. The Clerk reported that the replacement double door for the main hall fire exit is now urgent. Allder had issued an estimate for the work. The Committee **RESOLVED** to authorise Allder to install the replacement doors. **ACTION: Clerk**

6.2 Hall kitchen/lobby upgrade: Cllr Harper reported that he had struggled to get workmen to quote for this work. One had visited recently and another was due to attend soon. He will present proposals and quotations to the next R&A Committee meeting. **ACTION: Cllr Harper**

6.3 Pavilion House bathroom & kitchen: Cllr Harper reported that he needs to confirm with the caretaker the current requirements for this project. **ACTION: Cllr Harper**

6.4 Play Areas: ARD report that that the matting at the base of the rock needs upgrading. The Clerk will contact ARD for a quote for the work. **ACTION: Clerk**

The Clerk reported that a spika will need repairs to its base. He will make this an agenda item for the December R&A meeting. **ACTION: Clerk**

6.5 Car park upgrade: Cllr Ray is to meet with the Clerk to update the Car Park project. **ACTION: Cllr Ray & Clerk**

6.6 Hall lights upgrade: Cllr Green is to discuss this with the Clerk. **ACTION: Cllr Green & Clerk**

6.7 Building Survey: Cllr Breedlove reported that he had contacted organisations locally. The Committee **RESOLVED** to accept the quotes from Allcott Associates for a Building Survey and a Mechanical and Electrical survey. **ACTION: Cllr Breedlove**

6.8 WBC Play Areas: The Clerk reported that he has had no response from ISS regarding the maintenance contracts. He will follow this up again. **ACTION: Clerk**

7 R & A BUDGET

7.1 The Committee reviewed the budget items on the Clerk's summary sheet and confirmed that the sheet was up to date.

8 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

8.1 none.

9 ALLOTMENTS

9.1 The Clerk reported on the offers of plots made following the advertisement in Winnersh Matters.

9.2 The Committee discussed trimming and clearing of unallocated plots. Cllr Harper will meet with SCS to discuss the practicalities of strimming the plots. **ACTION: Cllr Harper**

9.3 The Committee discussed the implications of the WBC proposal for the new allotments. The Committee expressed concern that WBC had gone well beyond the number of plots specified by WPC and was concerned with WBC's proposal for allocating the additional plots. The Committee discussed possible means by which the additional plots or space could be utilised.

The Committee noted that WBC intended to put in a planning application for the site in September. A discussion took place regarding the optimum size and number of plots required and what additional features should be included at the site. The Committee considered it appropriate to ask for replacement plots on a like for like basis, as indicated in WPC's original guidelines. Discussions took place regarding the use of two water supplies in order to maintain adequate pressure to all plots. The practicalities of cleaning the toilets were discussed. The requirement for adequate vehicle access to the site was noted. Cllr Breedlove volunteered to draw together a site plan and document detailing WPC's requirements. This will be presented to the July Full Council for ratification. **ACTION: Cllr Breedlove**

The Committee was not mindful at this stage to accept responsibility for a site allocation beyond the Council's needs.

10 WRFC 2017-18

- 10.1** The Clerk confirmed that WRFC expected to be able to play 100+ matches at Bearwood Recreation Ground in 2017-18.
WRFC expect to be able to source a folding 11 a side junior goal post kit which will be stored in the WRFC pavilion storeroom. This will save having to create a secure outside storage space.

11 CHRISTMAS LIGHTS 2017

- 11.1** The Clerk reported that he had contacted interested local schools regarding the best date for the Christmas Lights event. Replies were awaited. The provisional date is Friday 8 December 2017.

12 CORRESPONDENCE

- 12.1** Item 4; The Committee discussed the minimum depth of an allotment water pipe as being greater than the length of a garden fork!
- 12.2** Items 13 & 14; The Committee discussed the acquisition of a defibrillator.
- 12.3** Item N4; The Clerk reported on the National Grid charity 5 a side football tournament.

13 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 13.1** The Clerk confirmed that no funfair had been booked for this summer.

14 TIME AND DATE OF NEXT MEETING

- 14.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 5th September 2017** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 9.55pm.

APPENDIX 1

Correspondence

Correspondence received prior to the inquorate meeting of 2 May 2017

- 1 SSE; update on photocells for car park lights
- 2 WBC; update on new allotments, confirmation of visit on 4 May
- 3 Cllr P Ray; Google My Business performance report
- 4 HAGS; play equipment brochure
- 5 WBC; CIL summary
- 6 All-in-One; invoice and products update
- 7 St Mary's Church; Litter Pick thanks
- 8 ARD; quote for repairs to leg press
- 9 Fencing Products; provisional dates for replacement of Pavilion fence
- 10 Binfield electrical; re security light query

- N1 WRFC; update on 11 a side
N2 Npower; gas supply starts 23 April
N3 WBC; EDF invoices for February 2017
N4 WBC; CIL update April 2017

Correspondence received following 6 June and prior to the issue of the agenda for the meeting of 4 July 2017

- 1 Lucas Plumbing; introductory letter
- 2 PestUK; allotment baiting report
- 3 LCR magazine, Summer 2017; article on legality of drones
- 4 Liviu Zdroana; organisation of charitable lunch
- 5 Npower; H&S inspection of gas meters
- 6 Fencing Products; fence replacement wc 3 July 2017
- 7 WRFC; true-up of charges for 2016-17

Correspondence received following 6 June and following the issue of the agenda for the meeting of 4 July 2017

- J1 WRFC; 11 a side goal post provision
J2 SCS; quote for strimming allotment plots
J3 WRFC; pitch usage 2016-17
J4 Binfield Electrical; quote for repair/replacement of 3 fans in hall