



## Winnersh Parish Council

Winnersh Community Centre  
New Road, Sindlesham, Wokingham  
Berkshire RG41 5DU  
Phone/Fax 0118 978 0244  
e-mail [recreation@winnersh.gov.uk](mailto:recreation@winnersh.gov.uk)  
[www.Winnersh.gov.uk](http://www.Winnersh.gov.uk)

### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 4<sup>th</sup> APRIL 2017 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs P Ray (Chairman), F Breedlove, G Harper, R Holdstock,  
J Southgate.

In attendance: Clive Hudson (WPC Clerk).

#### 1 APOLOGIES

1.1 Cllr D Green.

#### 2 CLERK'S REPORT

CLERK'S REPORT as at 4.4.17

Update on items since the meeting of 7.3.17

##### **Play Area/Recreation Ground**

The basketball pitch marking is still awaited. A site visit is awaited. The Clerk is investigating alternative contractors.

The car park lights are now working on the old timer. The WBC upgrade of the columns is awaited. The annual inspection of the CCTV and alarms is being booked in.

Repairs are awaited to the leg-press at the outdoors gym and a replacement cap on the Kompan Elements Edge Unit. The Clerk will contact ARD for an update.

**ACTION: Clerk**

##### **Pavilion**

A site visit has been made regarding setting up a café in the pavilion. There has been no further expression of interest.

There are a few small signs of dampness on the hall area ceiling. The Clerk was asked to notify Robseal and monitor the situation.

**ACTION: Clerk**

##### **Pavilion House**

##### **Main Hall/Offices**

The failed hall lights have been replaced by lights from other rooms. The repairs to the 3 radiators and to the hall boiler have been successful.

A leaking stop tap has been replaced in the toilets.

### **3 MATTERS ARISING**

**3.1** The 'no overnight parking' sign is ongoing. **ACTION: Clerk**

**3.2** The Clerk will continue to try to make contact with ISS regarding play area maintenance. **ACTION: Clerk**

### **4 PUBLIC SESSION**

**4.1** none

### **5 R & A PROJECTS 2016-17**

**5.1** The Committee reviewed the final status of the projects for 2016-17.

### **6 R&A PROJECTS 2017-18**

**6.1** The Clerk reported that he had ordered new tables and refurbishment of the worn hall chairs. The order for the replacement Pavilion fencing has been placed.

**6.2** The Committee reviewed the projects for 2017-18 and those allocated to councillors for investigation.

Cllr Ray is to meet with the Clerk to update the Car Park project.

**ACTION: Cllr Ray & Clerk**

Cllr Harper updated the meeting with the difficulties in getting quotes for plumbing projects.

Cllr Harper gave a brief update on the Youth Worker project and the recent problems in moving the project forward.

### **7 R & A BUDGET**

**7.1** The Committee reviewed the budget items on the Clerk's summary sheet and confirmed that the sheet was up to date.

The SCS Grounds Maintenance figures are being reported a month in arrears.

### **8 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

**8.1** none.

### **9 ALLOTMENTS**

**9.1** Cllr Harper reported on the water taps and marker posts. The Committee authorised him to purchase additional suitable numbers for the marker posts.

**ACTION: Cllr Harper**

**9.2** The Clerk reported that WBC would try to attend the May R&A meeting to give an overview of proposals for the new allotments.

The Committee was concerned that WBC might present firm proposals without having WPC's input into the options for the site. The Clerk was asked to present

WPC's input regarding the practicalities of the site before WBC gets any further with the design. **ACTION: Cllr Harper & Clerk**

- 9.3** Cllr Ray and the Clerk reported on the spring allotment inspection. The Clerk presented a document with details of untended plots. The Committee noted the number of people who had not followed up offers for plots. The Clerk was asked to follow up these expressions of interest one final time before removing them from the waiting list.  
The Committee discussed the problems of keeping unallocated plots tidy during the spring and summer. Cllr Holdstock volunteered to help to tidy the plots.

## **10 LITTER PICK 2017**

- 10.1** Cllr Ray thanked everyone who turned up on 2 April for the Litter Pick. Thanks were also expressed to St Mary's church for hosting the event.  
About 30 people turned up and about 40 bags of rubbish were collected.  
The Committee considered whether it was worthwhile contacting the local schools for involvement in next year's event.

## **11 WRFC HIRE CHARGES 2017-18**

- 11.1** The Clerk reported on very recent information received from WRFC regarding their proposals for including 11 a side matches at Bearwood Recreation Ground next season. The Committee considered the information to be insufficient on which to base next season's charges and asked the Clerk to get clarification of WRFC's proposals for review at the next R&A meeting. **ACTION: Clerk**  
Cllr Ray will get details of charges at Cantley Park. **ACTION: Cllr Ray**

## **12 COMMUNITY CENTRE UTILITY REVIEW**

- 12.1** The Clerk gave an overview of the problems faced by the Council by being part of the WBC CCS contract with EDF and Corona as suppliers. This contract is now coming to an end. The Clerk reported on discussions with these organisations to extricate WPC from the agreement.  
Cllr Harper reported on investigations into charges for the Community Centre gas and electric supplies for the future. He reported that of the major suppliers he had contacted only one was willing to offer all 4 supplies within one package.  
The Committee discussed the options, including staying within the CCS framework independently with the current suppliers. The Committee considered that in view of the great difficulties faced with the current suppliers it was best to remove the Council completely from the CCS regime. There is a short pricing window during which the one supplier could take over the Council's supply needs.  
The Committee **RESOLVED** to accept the quotation from NPower for all 4 supplies for a 3 year period, subject to the transfer from CCS being in acceptable timescales.  
The Clerk will investigate and report progress to the next Full Council meeting. **ACTION: Clerk**

### **13 BAR FRANCHISE FIGURES**

- 13.1** The Committee had requested figures showing the bar receipts. The FAO had prepared a summary showing quarterly figures for the last 7 years. The Committee noted that the takings for recent years were comparable to those of the majority of previous years.

### **14 CORRESPONDENCE**

- 14.1** Item 8; The Committee **RESOLVED** to renew the A-Solo Security maintenance contract for 2017-18. **ACTION: Clerk**

Item N3; The Clerk clarified the WBC request for information regarding the entrance to the Reading Road allotments.

Item N8; The RoSPA training courses were noted.

### **15 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

- 15.1** none.

### **16 TIME AND DATE OF NEXT MEETING**

- 16.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 2<sup>nd</sup> May 2017** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 10.20pm.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 4 April 2017**

- 1 PestUK; Allotment baiting report 10.3.17
- 2 WBC; new allotment site meeting update
- 3 ARD; play area repairs schedule update
- 4 D Baker; Adopt-a-Street update
- 5 WBC; posters for Litter Pick 2017
- 6 HSI; update on chair repairs
- 7 Cllr G Harper; Youth Worker update
- 8 A-Solo; Service agreement 2017-18
- 9 Gopak; products leaflet
- 10 Glasdon; products leaflet
- 11 WBC; CIL

#### **Correspondence received following the issue of the agenda for the meeting of 4 April 2017**

- N1 Ms S Leighton; Pavilion site visit
- N2 M Mistry; allotment maintenance query
- N3 WBC; query re access drive to allotments
- N4 Cllr Ray; Litter Pick summary details
- N5 WBC; Litter Pick thanks
- N6 WBC; latest street light upgrade schedule
- N7 Parkmarks; basketball pitch marking quote
- N8 RoSPA; play area inspection courses
- N9 Wicksteed Playgrounds; products leaflets
- N10 WRFC; update