



## Winnersh Parish Council

Winnersh Community Centre  
New Road, Sindlesham, Wokingham  
Berkshire RG41 5DU  
Phone/Fax 0118 978 0244  
e-mail [recreation@winnersh.gov.uk](mailto:recreation@winnersh.gov.uk)  
[www.Winnersh.gov.uk](http://www.Winnersh.gov.uk)

### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 7<sup>th</sup> MARCH 2017 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs P Ray (Chairman), F Breedlove, D Green, G Harper, R Holdstock,  
J Southgate.

In attendance: Clive Hudson (WPC Clerk), Jane Hopkins (WBC).

#### 1 APOLOGIES

1.1 none

#### 2 PUBLIC SESSION

2.1 Jane Hopkins (WBC Play Development Officer) reported on the WBC Play Area provision in Winnersh. She reported on the 11 play areas and the current regime for the regular monitoring and maintaining of the sites and the historic costs involved. A discussion took place regarding annual inspections, tree surveys, grass cutting and insurance.

Ms Hopkins agreed to provide further details on the plans for the imminent refurbishment of the Watmore Lane site and the details of the grounds maintenance contractors. **ACTION: J Hopkins**

Cllr Ray thanked Ms Hopkins, who then left the meeting.

2.2 The Committee discussed the information which had been presented. The Committee asked the Clerk to contact WBC's maintenance contractor to discuss the details of their contract and the possibility of them continuing if WPC was to take over the running of the play areas. A meeting between the contractor and WPC could be offered. **ACTION: Clerk**

### **3 CLERK'S REPORT**

**CLERK'S REPORT as at 7.3.17**

**Update on items since the meeting of 7.2.17**

#### **Play Area/Recreation Ground**

The basketball pitch marking is still awaited. A site visit is awaited.

A photocell sensor is still awaited from SSE for the car park lights. There is a problem with the CCTV cameras and signals.

Trimming of the brambles has continued. Four additional security posts have been installed.

Repairs are awaited to the leg-press at the outdoors gym and a replacement cap on the Kompan Elements Edge Unit.

#### **Pavilion**

The lintel work has been completed.

#### **Pavilion House**

The insulation work has been completed. The UPVC panels are in place. The cavity wall insulation has now been installed.

#### **Main Hall/Offices**

SMS have installed a new zone valve to repair the 3 radiators in the hall. There is now a problem with the ignition on the boiler, SMS have replaced a spark electrode.

#### **Allotments**

There has been an incident of removal of plants from a plot. The water has been turned on again for the spring. An additional baiting has been requested because of rat activity.

### **4 MATTERS ARISING**

**4.1** The 'no overnight parking' sign is ongoing. **ACTION: Clerk**

**4.2** The Clerk was asked to produce a monthly summary of CIL for the Committee. He will contact WBC to request more details of CIL/S106 available to Winnersh. **ACTION: Clerk**

**4.3** Cllr Ray reported on prices for other venues in comparison to the Pavilion. The Committee agreed that the Pavilion was suitably priced.

**4.4** Cllr Harper reported that he had had no response from the university student regarding studies at the allotments.

### **5 PUBLIC SESSION**

**5.1** none

### **6 R & A PROJECTS 2016-17**

#### **6.1 Pavilion Roof and Supports:**

The work to install the lintel at the Pavilion entrance is complete.

The Clerk reported that water can be blown off the roof over the front of the building.

He will monitor the situation and discuss it with Robseal.

**ACTION: Clerk**

- 6.2 Play Area repairs:** The chain securing the leg press at the gym has broken. A replacement has been ordered. A replacement cap for a supporting post on the children's equipment has also been ordered.
- 6.3 Pavilion House repairs:**  
The work to replace the cladding and tiles is complete. The cavity wall insulation is complete. Ventilation has been added for the wood burner in the living room. The caretaker reports that there are two old ventilation pipes still causing draughts.
- 6.4 Bearwood Recreation Ground**  
The installation of the bollard at the car park is ongoing.  
The Clerk will request the removal of an accumulation of leaves at the junction of the car park and path. **ACTION: Clerk**
- 6.5 Street Light replacement**  
The Clerk reported that a photocell sensor is required to repair the car park lights. SSE are scheduling in the work. Ongoing.

## **7 R & A BUDGET**

- 7.1** The Committee reviewed the budget items.
- 7.2** The unscheduled asbestos work at the Pavilion has taken the project over budget.
- 7.3** The Clerk reported on the change in the monthly reporting of the SCS account which will show in the formal reports presented to F&GP.

## **8 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

- 8.1** none.

## **9 ALLOTMENTS**

- 9.1** The Committee confirmed that 1a could be offered to its former tenant.  
**ACTION: FAO**
- 9.2** The Committee asked the Clerk to write to the holder of plot 10 to arrange its handover.  
**ACTION: Clerk**
- 9.3** The Committee authorised Cllr Harper to make repairs to some water taps and marker posts and to reclaim any resulting costs.  
**ACTION: Cllr Harper**
- 9.4** The FAO has responded to several queries for plots resulting from a Facebook notice.
- 9.5** The Clerk summarised the situation regarding available plots.
- 9.6** The Committee considered the response from WBC regarding the siting of the new allotments. The Committee asked the Clerk to invite a representative from WBC to address the April R&A meeting.  
**ACTION: Clerk**

## **10 R&A PROJECTS 2017-18**

- 10.1** WBC Play Areas had been discussed in section 2 above.
- 10.2** The Committee discussed the options for the upgrade of lights at the Community Centre. The Committee asked the Clerk to get quotes for the upgrade of the Hall and Sindlesham Room lights. **ACTION: Clerk**
- 10.3** The Committee discussed the options for a replacement fence in front of the Pavilion. The Committee **RESOLVED** to accept the quote from Fencing Products for a like-for-like replacement. **ACTION: Clerk**
- 10.4** The Clerk will go ahead with the purchase of new tables and the refurbishment of some chairs for the hall. **ACTION: Clerk**

## **11 LITTER PICK 2017**

- 11.1** The details of the Litter Pick of 2 April 2017 were discussed. St Mary's Church have confirmed the use of their car park and hall for the litter pick.
- 11.2** Advertising:  
The Clerk has ordered posters from WBC. Cllr Ray will organise the advertising on social media. **ACTION: Cllr Ray**  
The Clerk will investigate Keep Britain Tidy. **ACTION: Clerk**

## **12 WRFC CHARGES 2017-18**

- 12.1** The Clerk reported that WRFC were considering changing their pitch requirements for 2017-18. This topic was carried over to the April 2017 R&A meeting. **ACTION: Clerk**

## **13 CORRESPONDENCE**

- 13.1** Item 8; The Committee considered the request for a running track around the Bearwood Recreation Ground. The Committee noted that this topic had been discussed by the Council in the past and was considered to be unsuitable.
- 13.2** Item 5 & N5; The Committee discussed the proposed contracts for baiting for 2017-18.  
The Committee considered that there was no longer the requirement for regular baiting at the Community Centre and **RESOLVED** not to renew this PestUK contract.  
The Committee **RESOLVED** to renew the PestUK contract for the allotments. **ACTION: Clerk**
- 13.3** Items N2 & N4; The Clerk was asked to file the contact details of these Play Area contractors. **ACTION: Clerk**

- 13.4** Item N6; The Committee asked the Clerk to find out which streets have already been adopted in the Adopt-a-Street scheme. **ACTION: Clerk**
- 13.5** Item N7; The Committee discussed the difficulties associated with providing a bar service at the Community Centre, particularly for small events and for events booked at short notice. The Clerk was asked to provide a quarterly summary of the bar takings and to make this topic an agenda item for the April 2017 R&A Committee meeting. **ACTION: Clerk**
- 13.6** Item N9; The Clerk presented extracts on allotments from the latest 'The Clerk' magazine.  
Cllr Harper reported briefly on the SLCC allotment course he had attended.
- 14 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**
- 14.1** none.
- 15 TIME AND DATE OF NEXT MEETING**
- 15.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 4<sup>th</sup> April 2017** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 10.25pm.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 7 March 2017**

- 1 ARD; February 2017 play area report
- 2 PestUK; additional allotment baiting report
- 3 Claire Beal; re rat activity at allotments
- 4 PestUK; Community Centre baiting reports 2016-17
- 5 PestUK; Community Centre contract renewal 2017-18
- 6 Clerks & Councils Direct March 2017; extract re Dog Law
- 7 SMS; hall radiator service report
- 8 Mr K O'Leary; suggest running track around field
- 9 WBC Jane Hopkins; accepts invitation to speak at March R&A meeting
- 10 WBC Andy Glencross; update re siting of new allotments

#### **Correspondence received following the issue of the agenda for the meeting of 7 March 2017**

- N1 WBC Jane Hopkins; play area contract information
- N2 Vita Play; introductory letter
- N3 Mr M Edwards; allotment update
- N4 Sutcliffe Play; introductory letter and brochure
- N5 PestUK; Allotments contract renewal 2017-18
- N6 Mr D Baker; Adopt-a-Street information
- N7 SBS; query re late bookings
- N8 SMS; boiler repair report
- N9 SLCC, The Clerk magazine; extracts re allotments