



Winnersh Parish Council

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MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 8.15 PM ON TUESDAY 4th OCTOBER 2016 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs P Ray (Chairman), D Green, R Houldstock, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 Cllrs F Breedlove, G Harper, N Kilby.

3 CLERK'S REPORT

CLERK'S REPORT as at 4.10.16 Update on items since the meeting of 5.7.16

Play Area/Recreation Ground

Repair of a second play area gate has been requested. A piece of play area equipment has been damaged and ARD are sourcing a repair. There have been several incidents of bottles being broken on the basketball pitch.

SCS have further trimmed the bushes at the lay-by. The New Road hedge has received its major summer trim. Minor trimming to other bushes has taken place. The ditch clearance has been completed.

The marking of the WRFC pitches is complete. They have 4 separate pitches prepared for this season.

The basketball pitch marking is still awaited. Security posts have been installed along the New Road hedge and in the car park. There have been some attempts to park on the verges on Mole Road. The Clerk will see whether additional tree stumps can be placed on the verges.

ACTION: Clerk

There has been an increase of cases of dog poo being left on the field. The Committee discussed whether 'We're Watching You' signs may be required. The shed needs re-roofing.

The Committee confirmed that this minor job can go ahead.

The repainting of the teenage shelter is awaited.

Pavilion

Replacement of the flat roof is complete. Quotations have been requested for builders to install lintel supports at the doors. The wooden fence is getting rickety. The Committee noted that the replacement of the whole fence could be a project for next year. There have been a couple of incidents of minor vandalism to the external toilet.

The boiler has been serviced.

Pavilion House

The glass on a patio door has split. Cllrs Harper and Ray have reviewed the patio and recommended that the whole patio unit be replaced. The Committee **RESOLVED** to accept the Allder Glass quote for a replacement patio unit. **ACTION: Clerk**

The boiler has been serviced.

A fault has been found with the downstairs electrics. Binfield Electrical are investigating the fault.

Main Hall/Offices

All the hall chair feet have been replaced.

The external decoration is complete. Some extra repairs were required.

There has been one extra-large booking on the field which went well.

A re-seal of the hall floor and toilet floor has been completed over the summer. The Clerk reported on the visit of a specialist regarding the need for a full sand and seal of the floor in a year or two's time.

The EPC has been completed, with a high rating.

Flooding of the hall occurred during the storm, 15 September. This appears to be a one-off incident. The Clerk will monitor the situation.

3 MATTERS ARISING

3.1 The boxing of the meter and stop tap at the allotments has been halted, due to the pending reclaim of the site.

3.2 The registration of the CCTV system with TV Police is ongoing. **ACTION: Clerk**

4 PUBLIC SESSION

4.1 none

5 R & A PROJECTS 2015-16

5.1 Pavilion Roof and Supports:

The flat roof has been replaced and the guarantee received. The roof has survived the recent storms well. A structural engineer's report for the placement of lintels at the entrance to the pavilion has been received and builders have been invited to quote.

5.2 Hall External Decoration: The hall exterior has been redecorated over the summer. Additional work to replace water damaged boards and timbers had to be authorised. The Committee discussed the possibility of replacing all the boards with UPVC and decided to review the situation prior to the next scheduled external decoration.

5.3 Solar Panels: The EPC report has been received and lodged with British Gas to complete the registration of the panels.

A revised rate demand had been received due to the installation of the solar panels. Representations have been made to WBC, the VOA, NALC and John Redwood MP. The rates for 2016-17 have now been returned to their original level, along with confirmation that they will not be increased at the business rates review of 2017.

5.4 Play Area repairs: The Clerk confirmed repairs to the roundabout and swings with ARD and these are awaiting implementation. ARD have adjusted the closing speed on the two faulty play area gates. The Committee discussed the reported problems with minor parts of the skate rider. This will be reviewed in the new year once the financial situation is clear.

5.5 Grounds Maintenance repairs: The Committee discussed the clearing of the brambles at the lay-by entrance and the small Bearwood Road copse. The Committee **RESOLVED** to accept the quote by SCS to remove the bramble areas.

ACTION: Clerk

The Committee **RESOLVED** that the Clerk should authorise any additional security repairs which may become necessary at the lay-by entrance as a result of the clearing works.

The Committee discussed the recommendation of SCS to trial worm spraying on the football pitches as a way of improving the field quality. The Committee discussed how best such a trial could be evaluated. The Committee **RESOLVED** to authorise SCS to undertake a trial spraying on the two 9-a-side pitches. **ACTION: Clerk**

The Committee received a quote to look after the unused 11-a-side goalposts. The Clerk will review options for storing them on site. **ACTION: Clerk**

6 R & A BUDGET

6.1 The Committee reviewed the budget item by item.

The Committee noted that a further £1020 will be added to the external decoration costs for the additional board and timber work.

The Committee reviewed the Grounds Maintenance expenditure, and noted that with the emergency fence work recently undertaken the budget may go over spend by the end of the year.

The Committee asked for the detail of the Miscellaneous spend to be included in a note to the budget summary.

7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES

7.1 none

8 ALLOTMENTS

8.1 The Clerk reported that renewal notices have been sent out. Included with the notices is an update on the situation regarding the reclaim of the allotments by WBC and the creation of the new replacement allotments. Plot-holders are advised to keep their

plots and tend them on a year by year basis. Existing plot-holders will be given priority at the new allotments.

- 8.2** The Clerk reported that nearly half of the renewal forms had been received and that 10 plots had been given up so far. These will be allocated according to the current re-allocation procedure. Committee discussed the possibility that there may be surplus plots after the re-allocation.

9 WRFC

- 9.1** The Clerk gave an update on the ongoing changes within WRFC and the revised requirements for the 2016-17 season. There is a small increase in the matches to be played and a decrease in the evening training session. The committee noted that the reduction in matches played in recent years and the good organisation of WRFC had reduced the impact on neighbouring properties and decreased the wear and tear of the field.

10 CHRISTMAS LIGHTS 2016

- 10.1** The Clerk reported that Wheatfield Primary School has accepted the invitation to attend. Winnersh Primary School is undecided and Bearwood Primary School has declined. The Committee discussed the timescale for organising the event, with only one more R&A meeting before the provisional date of 2 December. The invitation of alternative choirs was discussed.

Cllr Ray will organise the testing of the lights (Sat 26 November 12 noon).

ACTION: Cllr Ray

The Clerk will invite the mayor of WBC to switch on the lights. **ACTION: Clerk**
Fireworks can be confirmed at the next R&A meeting.

The decision to run the Christmas Lights event will be reviewed at the November R&A meeting.

11 CORRESPONDENCE

- 11.1** Three months' correspondence was reviewed. Matters which have not been dealt with elsewhere are:

Item SN3; the Committee considered the quote for car repairs received from a member of the public. This will be passed to the Council's insurers.

Item SN6; the Committee considered the request to use the John Grobler room for a residents meeting with a developer. The Clerk was asked to get further details.

ACTION: Clerk

12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT

- 12.1** The Committee asked for the JG Room lightshades to be cleaned.

- 12.2** The Clerk reported on the delays in the office caused by the computer upgrade.

13 TIME AND DATE OF NEXT MEETING

13.1 The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 1st November 2016** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 11.15pm.

APPENDIX 1

Correspondence

Correspondence received prior to the inquorate meeting of 6 September 2016

- 1 ARD; quote for repairs to Devils Island Swing and Kompan swing
- 2 Festive Lighting Co; brochure
- 3 Broxap; brochure
- 4 Mrs Smith; update on allotments
- 5 Chubb; fire extinguisher contract renewal
- 6 Binfield Electrical; safety test of Pavilion electrics
- 7 Anon; comments re New Road hedge
- 8 Mrs Grist; comments re roundabout
- 9 Mr Saynor; comments re options for new allotment site
- 10 Hags; products brochure
- 11 BrightBlack; electrical installations, introductory letter
- 12 ARD; August play area inspection report
- 13 WBC; amendment to street light replacement contract
- 14 Macmillan; request for free room for HOPE event
- 15 ARD; quote for roundabout repairs
- 16 Cllr P Ray; review comments
- 17 Alder Glass; caretaker patio door system quote
- 18 EasyCopiers; quote for new copier contract
- 19 WRFC; pitch layout requirements and proposed matches

- N1 SMS; hall boiler service quotation
N2 WBC; response to request for allotment update
N3 Vital Property Solution; Energy Performance Certificate (EPC)
N4 SCS; quote for concrete security posts

Correspondence received prior to the issue of the agenda for the meeting of 4 October 2016

- S1 Mrs Snow; allotment update
S2 Binfield Electrical; quote for extra sockets in the hall
S3 Wheatfield School; acceptance of Christmas Lights invitation
S4 Hayden Flooring; quote for re-seal of hall floor
S5 Robseal; Pavilion flat roof guarantee
S6 PestUK; allotment report
S7 WBC; update on street light renewals

Correspondence received following the issue of the agenda for the meeting of 4 October 2016

- SN1 Glasdon; products brochure
SN2 Cllr P Ray; update on Community Centre buildings
SN3; GeoTech; quote for car repairs
SN4 ARD; works update
SN5 SCS; works update
SN6 Harry Burnham; JG room for public meeting