



## Winnersh Parish Council

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### MINUTES OF THE RECREATION AND AMENITIES COMMITTEE HELD AT 7.45 PM ON TUESDAY 3<sup>rd</sup> MAY 2016 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs G Harper (Chairman), F Breedlove, D Green, N Kilby, P Ray,  
J Southgate.

In attendance: Clive Hudson (WPC Clerk).

#### 1 APOLOGIES

1.1 none

#### 2 CLERK'S REPORT

**CLERK'S REPORT as at 3.5.16**

**Update on items since the meeting of 5.4.16**

##### **Play Area/Recreation Ground**

The tree work from the small tree survey is completed.

Repair of the play area gate is ongoing. Clarification of the repair to the spiders web support chains has been received.

WRFC played their last matches on 30 April. Fertilising and reseeding of worn areas has started.

WRFC have started evening training on Tuesdays, Thursdays and Fridays.

##### **Pavilion**

###### **Pavilion House**

The repair of a door lock is complete.

###### **Main Hall/Offices**

A date for the replacement of the security lights is awaited.

TLC and the Relief Caretaker have covered the caretaker's holidays in March. The relief caretaker is covering for parts of this week. The caretaker is working on Thursday 5 May to cover the election.

The hand drier test has continued.

###### **Allotments**

Further dumping of woodchip/manure has been reported.

### **3 MATTERS ARISING**

- 3.1** The boxing of the meter and stop tap at the allotments is ongoing. Cllr Harper is to liaise with Cllr Holdstock. **ACTION: Cllrs Holdstock & Harper**
- 3.2** The HSI chair feet order is ongoing. **ACTION: Clerk**
- 3.3** The order for the marking of the basketball court has been placed.
- 3.4** The DEC accreditation is ongoing. **ACTION: Clerk**
- 3.5** The Winnersh Station litter pick has been done.
- 3.6** The request for historical material for the Abbeyfield project has been withdrawn.

### **4 PUBLIC SESSION**

- 4.1** none

### **5 R & A PROJECTS 2016-17**

#### **5.1 Office Window project:**

The Clerk reported that information had now been received from the structural engineer. The information has been passed on to the glazier, who will be asked to requote.

The Committee **RESOLVED** that, in order to expedite this project, the Clerk will be authorised to accept a revised quotation within the budget set. **ACTION: Clerk**

#### **5.2 External Decoration project:**

The Clerk reported that seven companies had been invited to quote for this work. He presented the three quotes received. The Committee discussed the practicalities of the work and the reports regarding the repairs to the batons. It was noted that because of the uncertainty regarding the degree of wear and tear to the batons the cost of their repair was indicative.

The Committee compared the quotes and **RESOLVED** to award the work to Mark Ashley Ltd.

The Committee requested that Mark Ashley should also be invited to quote for the repainting of the teenage shelter. **ACTION: Clerk**

### **6 R & A BUDGET 2016-17**

- 6.1** The Committee discussed the budgets for the projects for the year. The Committee observed that the External Decoration would come in near budget and no adjustment was necessary. The Committee noted that the office window project may come in below budget.
- The Committee discussed the trial of the warm air hand driers only, without paper towels. The Committee confirmed that the hand driers are adequate for the Community Centre toilets and withdrew the budget requirements for additional hand driers.

Cllr Southgate will present a revised budget to Full Council.

**ACTION: Cllr Southgate**

## **7 REFERRALS FROM COUNCIL AND OTHER COMMITTEES**

**7.1** none

## **8 ALLOTMENTS**

**8.1** The Committee discussed the waiting list and plot availability. The Council confirmed that any available full plots should be advertised for take up by half-plot holders, the half-plots to be given up at the September renewal. Advertisements inviting people to declare an interest in taking up a plot will be put on the website, the notice boards and social media.

**8.2** The Committee discussed the maintenance of the plots. The Committee asked the Clerk to write to the holders of plots 1a, 6, 51a, & 73b requesting further work on their plots. **ACTION: Clerk**

**8.3** Cllr Committee discussed the incidence of vandalism at the allotments. The Committee asked the Clerk to put up notices asking for ploholders to look out for unauthorised access to neighbouring plots. **ACTION: Clerk**

**8.4** The Committee discussed the ongoing unauthorised tipping of manure at the allotment entrance and now at the fence. The Committee discussed whether there was a pattern to the tipping. The Committee asked Cllr Harper to investigate getting 2 set of chains and padlocks, with a view to locking the allotment gate. The practicalities of this option were discussed. **ACTION: Cllr Harper**

## **9 BEARWOOD RECREATION GROUND**

**9.1** The Clerk reported WRFC's comments regarding the pitches and their requirements for next season. The Committee noted that WRFC did not require an 11 a-side pitch next season. The Committee agreed in principle that it would not approach other teams to use an 11 a-side pitch. To do this the Council would require WRFC's commitment to playing at the recreation ground. The Committee discussed the potential charges for WRFC's use of the field. The Clerk was asked to get the details of other local authority pitch charges for junior matches.

The discussion of pricing, with a view to setting WRFC's charges for next season, will be an agenda item for the next meeting. **ACTION: Clerk**

**9.2** The Committee discussed the charging for fit camps etc on the field. The staff will continue to monitor usage and charge commercial users a hire fee.

**9.3** The Clerk reported that ARD had ordered the new gate and had promised a reduction on the charges for the repairs to the Spider's Web footings. They report a possible further problem with the Ability Whirl's underground mechanism. The Clerk reported the quotation for a like-for-like replacement of the matting beneath the aerial runway. The Committee queried whether boxed bark chippings might be a suitable alternative. **ACTION: Clerk**

**9.4** The Clerk and some members of Committee had met with the new grounds maintenance contractor before the meeting. The Committee discussed the allocation of priorities for groundwork.

The Committee confirmed the clearance of the Bearwood Road ditch and the trimming of brambles back to the fence. The Committee also requested the severe trimming back of the brambles near the lay-by entrance before the fete to give clear access to cars. A decision about other bramble growth on the field will be taken at a later meeting.

The Committee authorised the use of weedkiller on the grass at some tree stumps and fencing for a trial period. **ACTION: Clerk**

The Committee discussed the treatment of worms on the football pitches. This would be for the direct benefit of WRFC. The Clerk was asked to get their opinion on this type of treatment. **ACTION: Clerk**

## **10 HIRER TERMS & CONDITIONS**

**10.1** The Clerk reported that it is becoming increasingly difficult for hirers to present a cheque as a guarantee against damage. Other options were discussed, including promisory notes, but were not fully satisfactory. The Clerk was asked to enquire of other councils how they deal with these deposits. **ACTION: Clerk**

## **11 CORRESPONDENCE**

**11.1** Item 5; The cleaning of the railway station has been reported.

**11.2** Item N4; The Committee discussed the lack of proper notices informing the public of the closure of the footpaths adjacent to the Hatch Farm Dairies development. The matter will be raised with Bovis, with the WBC strategic development manager, and the Borough Councillors. **ACTION: Clerk**

## **12 ANY OTHER ITEMS THE CHAIRMAN DECIDES ARE URGENT**

**12.1** none

## **13 TIME AND DATE OF NEXT MEETING**

**13.1** The next meeting of the Recreation and Amenities Committee will be held on **Tuesday 7<sup>th</sup> June 2016** at 7.45 p.m. in the John Grobler Room.

There being no further business the meeting closed at 10.13pm.

## **APPENDIX 1**

### **Correspondence**

#### **Correspondence received prior to the issue of the agenda for the meeting of 3 May 2016**

- 1 WRFC; season's update
- 2 Tony Howells; update re wood chippings / damage at allotments
- 3 ARD; response to spiders web repair query
- 4 Fields; External Decorating quote
- 5 Cllr P Bray; update on Winnersh Station tidy up

#### **Correspondence received following the issue of the agenda for the meeting of 3 May 2016**

- N1 Woodley Décor; External Decorating quote
- N2 Ridd Wood partnership; surveyor's report on office window
- N3 ARD; April playground reports
- N4 M Pike; closure of footpaths, King Street Lane to Jersey Drive
- N5 ARD; update on repairs
- N6 ARD; alternative quote for aerial runway matting replacement
- N7 Mark Ashley; External Decorating quote