



Winnersh Parish Council

Winnersh Community Centre
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MINUTES OF THE ANNUAL MEETING OF WINNERSH PARISH COUNCIL HELD REMOTELY ON TUESDAY 12 MAY 2020

PRESENT: Cllrs P Fishwick (Chairman); P Bray; K Bradeepan; A Greenwood; S Hanna;
G Harper; B Krauze; F Obileye; R Shepherd-DuBey; J Southgate; C Taylor; L Wooldridge.

IN ATTENDANCE: P Stoneman (Clerk).

- 1 Election of Chairman:** Cllr Fishwick opened the meeting and invited nominations for the position of Chairman. Cllr Wooldridge nominated Cllr Fishwick to serve as Chairman for the coming year. This was seconded by Cllr Harper and unanimously agreed.
- 2 Declaration of Acceptance of Office:** As this was a virtual meeting, it was **RESOLVED** that Cllr Fishwick, having agreed to sign the acceptance of office form, would do so at a later date.
- 3 Election of Vice-Chairman:** Cllr Fishwick invited nominations for the position of Vice-Chairman and nominated Cllr Wooldridge to serve as Vice-Chairman for the coming year. This was seconded by Cllr Bray and unanimously agreed.
- 4 Apologies for absence:** None
- 5 Declarations of Interest:** Cllr Harper declared a non-pecuniary interest in matters that might refer to allotments and, as an allotment holder, would not participate in decisions relating to allotments.
- 6 Chairman's Statement and Annual Report (May 2019 – April 2020):** Cllr Fishwick referred to his report that had been circulated in advance of the meeting and was attached as Appendix 1.

- 7 **General Power of Competence:** The council **RESOLVED** that it met the eligibility criteria to exercise the General Power of Competence as defined in the Localism Act 2011 and Parish Council (General Power of Competence) (Prescribed Conditions)Order 2012 and would continue to adopt and use the power in accordance with the said legislation.
- 8 **Covid-19 Pandemic:** The Clerk gave an update on the impact COVID-19 was having on the council’s facilities and advised that the Winnersh Allotment Garden and Bearwood Recreation Ground were open but Winnersh Community Centre, Allnatt Pavilion, play area, outdoor gym and basketball court were all closed.
- 8.1 The opportunity had been taken to decorate the inside of the Community Centre (Main Hall and Sindlesham Room) and this work had been carried out by Chris Fazey (Caretaker) and John Rees (P/T Caretaker). Members asked that they be thanked for completing the task that had been completed to a very good standard.
ACTION: CLERK
- 8.2 The Parish Office was temporarily closed and the Clerk and Finance & Admin Officer were both working from home.
- 8.3 The Clerk advised that an email had been received from Wokingham Borough Council (Cllr John Kaiser) seeking a response from Town and Parish Councils that were, or may, have financial difficulties and may not have sufficient reserves to survive 3-months of expenditure. Whilst the Council would have sufficient reserves, the Clerk was asked to respond and explain that the Community Centre was the only source of income (excluding the precept) and that if the lockdown was to continue, or measures were needed to ensure safety through social distancing, then reserves would be depleted and financial assistance from WBC may be necessary. **ACTION: CLERK**
- 9 The minutes of the Parish Council meeting held on 10 March 2020 were **AGREED**, and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.
- 10 Wokingham Borough Council had confirmed that the vacancy, created when Cllr Hamblin resigned, could be filled by co-option. The process to recruit two new councillors could progress but given the current pandemic that was unlikely to be before September.
- 11 **Appointment of Councillors to Standing Committees:** The following appointments to standing committees were agreed:-
- 11.1 Finance & General Purposes - Cllrs P Bray; A Caston; P Fishwick; A Greenwood; G Harper; R Shepherd-DuBey; J Southgate; L Wooldridge.
- It was proposed by Cllr Bray, seconded by Cllr Fishwick and unanimously agreed that Cllr Southgate would chair the opening of the next F&GP meeting.
- 11.2 Recreation & Amenities - Cllrs A Caston; P Fishwick; A Greenwood; S Hanna; F Obileye; J Southgate; L Wooldridge.

It was proposed by Cllr Fishwick, seconded by Cllr Southgate and unanimously agreed that Cllr Hanna would chair the opening of the next R&A meeting.

- 11.3 Planning - Cllrs K Bradeepan; P Fishwick; B Krauze; F Obileye; C Taylor; L Wooldridge.

It was proposed by Cllr Fishwick, seconded by Cllr Krauze and unanimously agreed that Cllr Taylor would chair the opening of the next Planning meeting.

- 12 Winnersh Fuel Allotment Trustees:** Cllr Harper referred to his report, circulated in advance of the meeting (Appendix 2) giving an update on the work of the Trust. Cllrs G Harper, P Bray and J Southgate had all agreed to remain as trustees and that was ratified by the Council.

- 13 Appointments to Outside Bodies:** The following appointments were agreed:-

WDALC/BALC - Cllr G Harper

Waste Management Group - Cllr P Fishwick

Borough/parish Liaison Forum - Cllr S Hanna with Cllr G Harper as deputy

Hurst Charities - Cllr G Harper

Wokingham Traffic Forum - Cllr P Fishwick

- 15 Wokingham Borough Council Matters:** Cllr P Fishwick, Cllr P Bray and Cllr R Shepherd-DuBey had circulated reports in advance of the meeting (Appendix 3). Cllr Bray recommended looking at the video on food parcels that could be found via the internet link within the report. The Council congratulated Cllr P Bray on 25 years of service as a Winnersh Parish Councillor.

- 16 Parish Councillors questions on Parish matters:** There were no questions.

- 17 Reports from Outside Bodies:** There were no reports.

- 18 Winnersh and Winnersh Triangle Railway Stations:** The Chairman proposed setting up a Working Group to explore the 'adopt-a-station' initiative for the two stations in Winnersh. It was agreed to establish the working group and that would consist of Cllrs P Fishwick, P Bray, S Hanna and G Harper. It was agreed that Cllr P Fishwick would arrange a meeting and produce draft terms of reference.

- 19 Planning Committee:** The minutes of the Planning Committee meetings held on the 9 and 31 March, 21 April and 11 May 2020 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

- 20 Recreation and Amenities Committee:** The minutes of the Recreation and Amenities Committee meetings held on the 5 May 2020 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

- 21** **Winnersh Summer Fete:** Cllr Southgate updated Members on the cancellation of this years summer fete due to the coronavirus pandemic. All stallholders, exhibitors and arena acts had been contacted. Cllr Southgate proposed, and it was **RESOLVED**, that WADE, that would have received proceeds from the event, should still receive a donation of £500 and that should be met from the budget that allocated for the event.

It was proposed by Cllr Hanna, and **RESOLVED** not to make a similar contribution to the Youth Project as provision for a grant had already been made in the 2020/21 budget.

- 22** **Climate Change Emergency:** Cllr Fishwick advised that there had not been a meeting since the last one reported to the last meeting of the Council. A brief update was given on initiatives including re-cycling with a move to an alternative waste collection contractor. Cllr Caston offered to facilitate a discussion with a local company that may be able to provide such a service. **ACTION: CLLR CASTON**

- 23** **Website and Social Media:** The Clerk updated Members on the development of the new website with the launch scheduled for August. A discussion took place about the use of social media and it was agreed to wait until the new staffing structure was in place before progressing with the use of social media.

- 24** **Schedule of Payments:** The schedule of payments, due since the last meeting, was tabled and upon the **PROPOSAL** of Cllr J Southgate, **SECONDED** by Cllr S Hanna, the Parish Council **RESOLVED** to make payments totalling £16,808.37 as shown in Appendix 4. This was lower than the figure shown in the schedule as Members agreed to not pay SSE (Southern Electric) £600.76 until it had been confirmed that the issue of unmetered street-lamps had been investigated by the Finance & Admin Officer.

ACTION: FAO

- 24.1 The bank balance as at 30 April 2020 was confirmed as £219,577.73.

- 25** **Insurance:** The Clerk explained that following a recent claim from a motorist who had driven into a bollard in the car park the insurance company were proposing to increase the premium. A discussion had taken place with the retained insurance broker and, as the insurance company were contesting the claim, the premium would not be affected.

- 26** **Correspondence:** There were no items of correspondence.

- 27** **Items considered urgent by the chairman:** There were no urgent items.

- 28** **Date and Time of the next Meeting:** Tuesday 9 June 2020 at 19:30.

PART II – Confidential Session

- 29** The Council **RESOLVED** in accordance with the Public Bodies (admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

- 21** **Staffing Matters**

- 21.1 The Chairman updated the Council on the appeal that had been made to the Executive Committee by the Finance & Admin Officer (FAO). The Executive Committee had considered the concerns made in writing and Cllr P Fishwick confirmed to the FAO that the proposal to restructure would progress in line with that agreed by the Council.
- 21.2 Due to the coronavirus pandemic the notice period for redundancy had been extended to the 28 July and it was anticipated that the recruitment process for the FAO would take place in June, provided it was safe to do so. Subject to the outcome of the recruitment process the remaining post/s would then be advertised externally.

There being no further business the meeting closed at 20:38.

Chairman's Annual Report May 2019 to April 2020

Introduction

Firstly, I would like to thank all my fellow councillors and the staff at this Council for their support and assistance given over the past 12 months.

A special vote of thanks goes to our Parish Clerk who by May 2019, had successfully reached the 6 months milestone in his new role and had begun studying for a Certificate in Local Council Administration (CiLCA) in which he was awarded this great honour in December. Without the enthusiasm and dedication of Phil, we would not have achieved what we have today.

It has been a busy year and culminated in a Covid-19 pandemic that has changed our lives for the foreseeable future, including meetings being held virtual via the internet.

I have set out below some highlights for the municipal year 2019-20 which shows the level of work that the councillors and staff have put into running the services provided by the Parish Council.

Following the non-contested elections for the Parish Council I took over the reins of Chairman from Councillor Geoff Harper who had successfully led the Council for the past 3 years, with the 2018/19 municipal year with me as vice chairman.

We commenced the start of the municipal year with 12 councillors taking the 15 seats available. During June 2019 we were given authority to co-opt for the three vacancies and we welcomed councillors Kanagarajah Bradeepan, Amanda Greenwood and Rachael Hamblin who attended their first council meeting on 10th September 2019.

Sadly, in February 2020, Frank Breedlove resigned for personal reasons, who had been with the Council for almost 9 years and in March Rachael Hamblin resigned as she was moving out of the area.

We wish them both all the best for the future.

Full Council (all 15 councillors)

Chairman Cllr Fishwick, Vice Chairman Cllr Wooldridge

Full Council has met 10 times during the year, with the meeting scheduled for 14th April 2020 having to be cancelled due to the Covid-19 pandemic. The Council was keen to get meetings re-scheduled and for the foreseeable future, meetings will be held as virtual in which the public and press can attend online.

Climate Change Emergency

There are a number of standing items on the Agenda but additional areas covered during the year included the setting up of a Climate Change Working Group on 10th December 2019 that reports to each Full Council meeting and has agreed a schedule and is working on actions to be taken forward with an approved budget of £10,000.

There have already been some successes, in replacing the more energy hungry fluorescent tube lighting in the Main Hall, Sindlesham Room, and the Allnatt Pavilion, to low energy usage LED. The John Grobler Room and office are planned to be completed over the coming month.

The Council are also in the process of changing waste contractors to enable more to be recycled.

The 64-panel solar system was installed in 2016 but received a software upgrade in April 2019 that enabled an increase in electricity generation. Over the last 12 months it has generated 13.56 MWh and since initial installation 39.87 MWh watts of green electricity.

Strategy workshop

A Strategy workshop was agreed to review what functions and services the Council provides now and how these may change or be extended in the future. This culminated in a schedule of topic areas of work and a budget was agreed to take these forward in the coming year, including an extension to the community centre main hall to enable storage of tables, chairs and other equipment and the replacement of the timber panelling to the external walls of the community centre.

It was also agreed to update our web site so that we can provide information and improved communication facilities to our residents and customers.

We have also reviewed our staffing structure and the new arrangements are planned to be in place during the summer this year.

Financial and Booking systems

During 2019 we undertook a full review of the council's financial and booking system and it was agreed to make the move to new software in January 2020 that would enable integration of both the financial and booking systems and create a more efficient system. These systems are now both 'live' and the Parish Council's closing of accounts for 2019/20 will be completed using the new software.

Planning Committee (8 councillors)

Chairman Cllr Taylor, Vice Chairman Cllr Fishwick

Planning Committee has met 16 times over the year 2 of which were virtual meetings since the Covid-19 lockdown to enable Planning Applications to be reviewed and comments submitted to the Planning Authority, Wokingham Borough Council. 10 members of the public attended over the year.

The committee reviewed 91 planning applications and made 6 objections and 15 comments.

On the 8th May 2019, I attended the Wokingham Borough Council Planning Committee expressing the views of Winnersh Parish Council on two applications;

- 180753: Trident House, 2 King Street Lane, Winnersh RG41 5AS – objections raised.
- 190233: Lord Harris Court, Mole Road, Sindlesham RG41 5EA – objections raised.

Both applications were approved by the Borough Council Planning Committee, but with some conditions and amendments made to the Lord Harris Court application.

The Parish Council also fed back its views on the Local Plan Update (January 2019, August 2019, and March 2020).

The Arborfield and Barkham Neighbourhood Plan consultation was reviewed by the committee, but no comments were submitted as it appeared that would not directly impact on the Winnersh Parish Council area.

The Parish Council also participated in the review of the Borough Council's Rights of Way Plan (April 2019 and September 2019).

The Parish Council also objected to the proposed expansion of Heathrow Airport during the public consultation period (June-September 2019).

The Borough Council consulted the Parish Council on its draft Parking Management Plan and the Council submitted its comments in August 2019.

The Parish Council also responded with evidence to assist the Borough Council with its planned policy on Adoption of highways and open spaces during September 2019.

The Parish Council submitted a response to the Borough Council consultation on the Local Transport Plan 4 during September 2019.

The Parish Council also provided its support to the Borough Council's Fly Tipping Strategy consultation during March 2020.

Community Speedwatch – after agreement with Thames Valley Police the Community Speedwatch was planning to visit several locations during the Spring 2020, but the impact of the Covid-19 pandemic has now delayed this project.

Recreation and Amenities (8 Councillors)

Chairman Cllr Hanna, Vice Chairman Cllr Wooldridge

The Recreation and Amenities Committee has met 8 times over the year and attracted 30 members of the public.

The committee has successfully overseen the move of allotment holders from the old site off A329 Reading Road to the new site off Woodward Close during April/May 2019.

The new site has attracted new applications from residents. There are 71 full plots, 22 half plots and only a couple of half plots remain vacant with 86 allotment holders now registered with the council.

Our thanks go to the neighbouring farmer who supplied water for allotment holders, during a dry summer period, whilst Wokingham Borough Council tried to tackle a difficult situation with the new water supply.

The committee approved a project to upgrade the lighting in the Parish Council buildings to more efficient LED as mentioned in the Climate Change Emergency.

The committee also approved upgraded security at Bearwood Recreation Ground, with the installation of a height barrier across the car park entrance and improved CCTV coverage.

The committee approved for the replacement of the outdoor gym equipment at the Bearwood Recreation Ground and work on this is planned to be undertaken as soon as possible.

The committee have investigated the feasibility to install a lift to enable improved accessibility to the John Grobler Room, which is under used. It is intended to take this project further later this year.

At the successful Summer Fete on 15th June 2019, the two large Oak trees that are located within the Bearwood Recreation Ground were officially named The Sindlesham Oak (next to the playground) and The Walter Oak (near Bearwood School) with the assistance of the Wokingham and District Veteran Tree Association.

The fete also raised £1000 for local charities, Wokingham Home-Start and ARC Counselling Service who received £500 each.

The Christmas Lights event was another success with many residents turning up on a cold night to show their appreciation. Again, thanks go to the staff and students of Bearwood School who kept the crowd entertained with seasonal songs.

Finance and General Purposes Committee (8 Councillors)

Chairman Cllr Breedlove (until February 2020), Vice Chairman Cllr Southgate (Chairman from March 2020).

The Finance and General Purposes Committee has met 4 times during the year.

The main role of this committee is to oversee the finance of the council, make grant donations to local charities that assist Winnersh residents and review policies and procedures.

It undertook a full review of the council's financial and booking system and recommended to Full Council to the move to new software in January 2020.

£4,000 in Community Transport Grant funding was awarded to 2 charities.

£2,400 in grant funding was awarded to 7 charities.

Links with Schools

The Parish Council has established good links with its Schools.

Forest School; Cllr Bray is a governor.

Bearwood School; Cllr Shepherd-DuBey is a governor and Cllrs Fishwick and Shepherd-DuBey met with the Head teacher in February and had a tour around the school.

Winnersh School; Cllrs Fishwick and Shepherd-DuBey met with the Head teacher in February and had a tour around the school.

Wheatsheaf School; contact has been made with the school over the past year, and further engagement is planned once the Covid-19 pandemic has cleared.

Once again thank you for your support over the past 12 months and I look forward to working with you and leading this Council over the next 12 months.

Councillor Paul Fishwick, Chairman Winnersh Parish Council

WINNERSH FUEL ALLOTMENT TRUST

Report to the Winnersh Annual Parish Meeting of 12th May 2020

Winnersh Fuel Allotment Trust (WFAT) was formally registered as a charity in 1892, although the practice of giving the proceeds of an area of land in the parish of Winnersh to the poor of the parish to buy fuel for Christmas dates back to 1814, over 200 years. The Trust owned 9.8 acres of land at the end of Old Forest Road which was rented out to a local stud.

The Board of Trustees can have up to nine trustees and there are currently eight trustees and the Board meets two/three times a year mainly around Christmas time when it decides and approves beneficiaries for Christmas although recently there has been more frequent meetings.

At the Christmas 2019 meeting no additional beneficiaries were identified and the Board of Trustees resolved to keep the same beneficiaries as 2018, an individual receiving a £200 donation and the Woodley and Wokingham Food banks, each receiving a £250 donation. To help the Foodbanks during the Covid-19 crisis the Board of Trustees earlier this year donated an additional £500 per Foodbank.

The long-term vision of the Trust has always been to develop the land it owns, selling some to a developer and using the money generated to build and run social housing of which there is a scarcity in Winnersh and Wokingham Borough generally. However, planning for the development of the North Wokingham Distributor Road (NWDR) includes the requirement for 5.6 acres of WFAT land. WFAT took professional advice from a land agent from Martin & Pole, a solicitor from Clifton Ingram and tax advice from Crowe to ensure that WFAT got both the best deal and also met all our Charity Commission and tax liabilities. Negotiations with Wokingham Borough Council (WBC) were concluded in July last year and in addition to buying the land WBC also rented the remaining 4.2 acres for a works depot for the duration of the NWDR works.

The remaining WFAT land is currently included in the Draft Local Plan for 2026 – 2036 and preliminary discussions with WBC and a local housing association has commenced but had to be postponed during the current Covid-19 crisis. These will recommence once it is safe to do so.

Thank You.

Geoffrey Harper
Chairman – Winnersh Fuel Allotment Trust

Borough Councillor Prue Bray

Report to the Annual Parish Council Meeting 12 May 2020

This report focuses on the Borough Council's response to the covid-19 emergency.

The Borough Council is working closely in partnership with the voluntary sector to respond to the emergency. This close working is something which many councillors have wanted to see for a very long time, and is one of the few positive things to come out of the pandemic. We hope it is not lost afterwards.

Under the umbrella of the council, a number of different voluntary organisations, churches and community groups are co-ordinating providing food and checks on vulnerable people. The CAB are acting as the main referrer. A large number of residents have volunteered to help with phone calls, collecting prescriptions, and delivering food and wellbeing packs.

I have been involved in volunteering, doing several shifts a week at the Community Hub managing volunteers, based at St Crispin's School. This is where the food parcels for people who are in self-isolation are packed and distributed. It is run by redeployed staff from the Borough Council and a local charity, First Days, together with a team of volunteers. One of the volunteers made this 2-minute video to show what goes on there:

<https://drive.google.com/open?id=1O3GAOD50QTbtizjIDyOD4lJs0kbaXa65>

The hub is funded by donations and by the council. Over the next few weeks the intention is to focus on enabling people to get their own shopping delivered or to buddy them up with people who are able to go shopping for them, to reduce the strain on the hub, which is currently delivering over 100 food parcels a day across the whole borough. Other organisations are also delivering food, either concentrating in those already known to be in hardship, or on people in their own local area.

The government has given the council some money to help it respond to the crisis, but the money received so far is not enough to counter the extra expenditure on adult social care or the community response. The council has also seen a large fall in income from car parking and leisure, and its commercial property, and is anticipating a downturn in the collection of Council Tax and council house rents. Estimating the impact on council finances is difficult because no-one knows how long this will go on for. The current ballpark estimate is that the council will use up a considerable proportion of its reserves over the next few months, but is not in as dire a situation as some other councils, who are reportedly predicting bankruptcy. Last week the government started suggesting that it would not necessarily reimburse councils for all their costs, in contradiction to what they had previously said.

The council has been given over £20 million to disperse to local small businesses. There have been some glitches in giving out this money, but on the whole the council has performed better than many other areas – as it has in its response overall.

Children's Services has been actively checking on all the children considered to be at risk in the borough, and is maintaining links with vulnerable children using WhatsApp video and other similar products. They have used the Home to School Transport taxis contracted to the council to deliver Free School Meals to children entitled to them. They are providing help and advice for schools. Although there are a number of children of key workers or who are vulnerable and entitled to go to school at the moment, the number of those children actually attending school is extremely low. Education is being provided virtually, with various schemes having been put in place by schools and by the council to assist families who do not have access to the internet. The council managed to announce the allocation of school places for September on time.

Adult Social Care is performing extremely well, co-ordinating the community response, but also putting measures in place to try to protect residents and staff in care homes. Sadly, there have been a number of deaths in care homes in the Borough. The council has told the NHS that no-one can be discharged from hospital into a care home without having tested negative for coronavirus. We believe Wokingham is one of the first places in the country to take this stance – and may actually be the very first.

The council has managed to maintain rubbish collection so far.

The place where the council is performing less well is with regard to democracy and meetings. Planning Committee is continuing. There has been a virtual meeting of the Executive. There are now plans for other meetings to resume virtually – but the Annual Meeting appears to have been cancelled, and there is no sign yet of when the March Council meeting will be held. That meeting was postponed, not cancelled.

Councillors of all political persuasions have been working together on the community response, and I am glad to say there have been relatively few signs of people playing politics.

Finally, to end on a personal note, this May marks 20 years since I was first elected to the Borough Council, and 25 years since I was first elected to the Parish Council. Had things been normal, I would have provided a cake for the Annual Council – so please remind me to bring one to our first face-to-face meeting.

Borough Councillor Rachelle Shepherd-DuBey
Report to the Annual Parish Council Meeting 12 May 2020

There are 6 applications coming to the virtual planning meeting on Weds and few more coming to the extraordinary meeting later this month. The Government has chosen not to remove the non-determination rules for planning applications (where if no action is done within the statutory guidelines the applications are automatically approved.)

The local plan update is stalled at the moment due to the government's decision to not award the money for infrastructure for Grazley. It is unlikely that Grazley will be viable because most of the other proposed funds are drying up due to the costs of pandemic economic relief which is also likely to kill HS2 project as well. Most likely, the local plan will need to be rewritten despite the Tories statements to the contrary. Also, the government has not altered the OAN (Objectively Assessed need) number of

houses that we must build to reflect the likely downturn in the economy. Meeting on the Local Plan will be resuming in the future It was hinted at by several sources.

**Borough Councillor Paul Fishwick
Report to the Annual Parish Council Meeting 12 May 2020**

Borough Council committee meetings

All committee meetings and Full Council meetings that I sit on have either been postponed or cancelled since my last update on 10th March 2020.

A virtual Executive Committee met for the first time on 22nd April and I asked a Members question related to the planned Thames Valley Park, Park and Ride site that has an impact on the Winnersh area. This is attached as Annex EM4.

The Executive approved the Fly-Tipping Strategy of which I am a member of the cross-party working group. This council is supportive of its objectives and will assist in reporting fly-tipping in the area. See below for update on Winnersh.

The Executive also approved the Rights of Way Improvement Plan (2020-2030) and this Council submitted comments in April and September 2019 during consultation periods.

Winnersh specific

Fly-tipping

Wokingham Borough Council have kept their other normal waste services running during the ‘lockdown’ and have seen an increase in the amount of waste collected and additional take up of our garden waste collection service. They appear to be keeping up with the commitments in their fly-tipping strategy and still inspecting fly-tips for evidence and issuing Fixed Penalty Notices where possible. Additional CCTV has been installed recently. The Borough Council are keen to remind all residents, businesses, and landowners of their responsibilities about their waste and have advice on our website of how they can do this correctly.

Wokingham Borough Council have continued to operate normally in all their collection areas where other authorities have reduced the service. This has been welcomed by residents and fly-tipping appears not have increased in the area.

Annual figures for 2019/20 indicated 1,298 fly tips across the Borough Council area, an increase of around 100 on the previous year.

Officers have produced the worst ‘hot spot’ sites in the Borough and it is sad to report that top of the schedule is Churchill Drive with 25 incidents. I have posted this depressing news on Winnersh Community Facebook Page and asked residents to alert Wokingham Borough Council with any information, as the fly-tipping is likely to originating locally as the site is in a residential area.

Micro Asphalt programme

The process will require a road closure and residents will be notified in advance with letters. The dates are weather dependant and could change.

U7771/16 - GREENACRES AVENUE (A329 Reading Rd to end) 18 th and 19 th May
U7870/15 - CHATSWORTH AVENUE (No. 1 to no. 63) 19 th May
U7870/10 - DANYWERN DRIVE (Robinhood Ln to Wedderburn Cl) 19 th and 20 th May

U7970/16 - LENHAM CLOSE (Western spur) 20th May

Surface dressing programme

The process will require a road closure and residents will be notified in advance with letters. The dates are weather dependant and could change.

C7607/90	C7607/90 - BEARWOOD ROAD (King St Ln to New Rd) 18 th May
U7871/21	U7871/21 - ARBOR LANE (Robin Hood Ln to rly bridge) 18 th May

Just outside Winnersh Parish but does have an impact.

B3030/120	B3030/120 - MOLE ROAD (Parkcorner Ln to Ellis's Hill) 20 th May
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Street Lighting fault A329 Reading Road opposite Sainsbury's

- The streetlights have failed due to a cable fault. This was originally reported in July 2019, fixed in October, but they failed again soon after. I am continuing to chase this issue to get them fixed especially during the lower traffic flows as it is understood that the fault requires excavation in the carriageway.

Potholes

- I continue to report potholes but several recently have turned into 2-hour emergency call outs following initially reporting.

Winnersh Triangle Parkway

Wokingham Borough Council were successful in obtaining additional funding to construct the double decking of the current Park and Ride site (to be known as Winnersh Triangle Parkway). The Planning application for this site is currently being processed and a tentative start date is programmed for September 2020.

Winnersh Relief Road Phase 2

The latest information on the programmed start is summer 2020 with off road works between Laburnum Road and A329 Reading Road commencing during the summer of 2020 with the route open to traffic during the spring of 2021.

ANNEX EM4

**WOKINGHAM BOROUGH COUNCIL
MEMBER QUESTION TIME
EXECUTIVE MEETING**

ON 22 APRIL 2020

Paul Fishwick has asked the Executive Member for Highways and Transport the following question:

Question

Firstly, my appreciation to the officer for forwarding the Business case on request. I am slightly surprised it isn't attached to the report, as it surely ought to be in front of decision-makers as the basis on which they are making their decision.

On reading the Business case it indicates that there are potential forecast benefits in decongestion of traffic along the A4 corridor (within the Reading Borough Council area).

However, I cannot find anywhere the potential increase in traffic along the Wokingham Borough Council section of the A4 due to residents finding the new Park and Ride more attractive, some who currently travel by rail from Twyford and Maidenhead stations, (as per DfT TAG unit M5-1 modelling parking and park and ride). Nor the additional journeys made by drivers by-passing the Winnersh Park and Ride and using the Thames Valley Park and Ride.

These switching of modes and additional journeys would add to more traffic, **increase** air pollution, noise, accidents etc and wipe out many of the forecast benefits that this Business case shows.

Has this assessment been made and if so, what was it?

Answer

I think the issue here is that the decision to actually build the Park and Ride, which was the one that the business case was related to, was made about three years ago. So the reason the business case was not in the paperwork tonight is that the Executive paper is actually seeking to tender the bus service to service the park and ride because of some changes in circumstance. Originally we were hoping to use the Thames Valley Park bus but that has not been possible so the reason the business case is not in there is because that decision has already been made; the horse has already bolted in that it was made quite some time ago.

The business case itself was reviewed both by the Local Enterprise Partnership and the Berkshire Local Transport Body and they were satisfied that the business case was adequate at the time as well.

Supplementary Question

It does not actually answer my question because my question was: “where does that show it within the business case” because I cannot find it at all. To me that is still background papers.

However my supplementary is about the actual bus service itself because the business case on this project already has several major risks and one of these was the use of the current Thames Valley Park shuttle bus identified as ID 1.5 in the risk assessment with a risk assessment of very high and a cost impact of £250k-£500k.

The Borough Council have dismissed the Thames Valley Park management request for an additional sum of money over and above the 50% previously agreed and I do not know what that is as I cannot find that in the business case either. Now that the bus service is proposed in the report tonight to be put out to tender the Borough Council must have an estimated cost of running this service. What is it compared to, the 50% contribution previously offered by Thames Valley Park, and how will that be funded?

Supplementary Answer

It would be very unwise of me to share in a public meeting any estimates we might have over the cost of something that we were about to tender so I certainly would not do that otherwise you can more or less guarantee what the answer to the tender will be.

As I said before the reason the business case was not in this paperwork is that the decision was made long before my time, and indeed before your time, to actually build this park and ride and that was what the business case related to. The business case does not relate to the tendering of the bus service. I am hoping with the tender that we will actually get a good price from either alternative suppliers or indeed the Thames Valley Park buses.

APPENDIX 4

WINNERSH PARISH COUNCIL MEETING 12 May 2020				
SCHEDULE OF PAYMENTS - May 2020/21				
Payee	Description	Amount	Ref	
Salaries (PS-AL-CF-JR)	Salaries for May 2020	4,763.05	EP Ref	EP
HM Revenue & Customs	Tax & NI - Month 2 Year 2020/21	1,511.07	4755365	EP
The Berkshire Pension Fund	Pension Contributions May 2020	1,531.41	18058439	EP
Came & Company	Annual Insurance Cover	3,290.09	525414039	EP
Castle Water Limited	INV2707725 Charges for 1/2 - 31/7 AP/PH St16	175.26	98256591	EP
Dave Knight	Window Cleaning May20 - INV	100.00	624082486	EP
ITQED Business Solutions	12119 SKYKICK 365 Exchange/SPoint BackUp £16.80	248.68	243230461	EP
	12086 MS Office 365 Enterprise E3/Plan 1 £109.80			
	12152 Managed AV, PC Monitoring, Backup £23.28			
	12020 Monthly Support Contract May20 £98.80			
Nick Robins Limited	13528 Grounds Maintenance for April20	1,233.60	901913067	EP
Phil Stoneman	Zoom - Standard Pro Annual Subscription	143.88	993067516	EP
Phil Stoneman	CC Decorating Supplies	152.46	51235670	EP
SSE Southern Electric	Unmetered Electricity Supply to 31 March20	600.76	ON HOLD	EP
Surrey Hills Solicitors LLP	Professional Charges for Allotment Transitioning	230.00	421748758	EP
Web Marketing Matters	WPC Logo Re-trace	30.00	319258034	EP
Wokingham Borough Council	Annual Licence Fee - Woodward Road Allotments	1,000.00	984664982	EP
Daisy	10095245 Caretaker Mobile Phone Charges	13.64	DD 15/5	
NatWest Commercial Cards Division	Annual Card Fee	35.00	DD 11/5	
npower Business	AP - Closing Invoice 1 - 26 March20	54.23	DD14/5	
Plusnet	1718336-022 Telecoms Charges to 9 April20	60.90	DD 17/5	
Sage UK	INV09393100 Sage 50 Cloud - CoverExtra	78.00	DD 15/5	
Total Expenditure for the month		17,409.13		
Payments made after last meeting				
Plusnet	1718336-022 Telecoms Charges to 9 April20	65.40	DD 21/4	
Unity Bank Balance	£	205,080.38		
NatWest Current Account	£	2,500.00		
NatWest Business Reserve Account	£	11,997.35		
Financial Position 30 April 2020	£	219,577.73		