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**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL  
HELD ON TUESDAY 8 JANUARY 2019 IN THE SINDLESHAM ROOM**

**PRESENT:** Cllrs G Harper (Chairman), P Fishwick, P Bray, S Hanna, R Holdstock, D Hunt, J Southgate and K Ross.

**In attendance:** Philip Stoneman (WPC Clerk) and Amanda Lambourne (RFO)

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs Breedlove, R Shepherd-DuBey C Taylor, L Wooldridge, A Caston and Cllr Philip Houldsworth (Wokingham BC)

**2 DECLARATIONS OF INTEREST**

Cllr Harper declared a non-pecuniary interest in Agenda Item 10, matters that might refer to allotments, on the grounds that he is an allotment holder. Cllr Harper announced that he would not participate in any decisions relating to the new allotments.

**3 MINUTES OF THE PREVIOUS MEETING**

The minutes of the Council Meeting held on 11 December 2018 were **AGREED** and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.

**4 MATTERS ARISING FROM THE PREVIOUS MEETING**

The Clerk reported that he had contacted the South-Central Ambulance Service and the charity London Hearts to obtain information about the location of public access defibrillators in the parish. It was resolved that this item would be referred back to R&A Committee for further consideration.

**ACTION: Clerk**

The Clerk reported that feedback had been sent to Wokingham Borough Council (WBC) about the regeneration of Wokingham Town Centre and that this would be considered by the WBC Overview and Scrutiny Committee on the 14 January 2019. Cllr Fishwick advised that he would be attending that meeting as an observer.

The meeting with officers from WBC about the new Localities Service had been arranged for the 29 January at 14:00 and would be attended by Cllr Harper, Cllr Wooldridge and the Clerk. The meeting would take place in the Allnatt Pavilion.

## 5 PUBLIC SESSION

There were no members of the public present.

## 6 WOKINGHAM BOROUGH COUNCIL MATTERS

Cllr Bray informed the Committee that Susan Parsonage was appointed as the Chief Executive at the extraordinary meeting of the Borough Council held on Friday 14 December 2018 and that Cllr Julian Sumner was confirmed as Leader of the Council.

Parking at Dinton Pastures Country Park had caused concerns to visitors on New Year's Day as the App had shown that parking would be free. The parking attendant, who was unaware of this, continued to issue PCN's. WBC would only rescind the fine and refund the charge if they were asked by individual motorists.

There was no negative impact following receipt of details of the Revenue Support Grant. As a result WBC would effectively be approximately £7.2m better off and with the New Homes Bonus around £10m better off than expected.

## 7 PARISH COUNCILLORS QUESTIONS ON BOROUGH MATTERS

Cllr Ross asked about the closure of Mole Road as there was uncertainty about the details and dates with a local sign showing week commencing 14 January. Cllr Bray agreed to investigate and advise Councillors.

**ACTION: Cllr Bray**

## 8 PARISH COUNCIL MATTERS

The Clerk advised that no questions had been submitted in advance. The Chairman invited the Committee to raise any matters but there were none.

## 9 PLANNING COMMITTEE MEETING

Cllr Fishwick advised that the meeting on the 2 January was not quorate and the decision had been taken to continue with a sub-committee and notes of that meeting were circulated. It was **AGREED** and the Parish Council **RESOLVED** that Cllr Fishwick who chaired the sub-committee in the absence of Cllr Taylor, should sign them as a true record.

Cllr Fishwick reported briefly on the applications received and advised that his comments on the Local Plan would be considered by Planning Committee on the 22 January 2019.

It was noted that application 183419 had been duplicated in the notes and this was amended upon signing of the notes.

Cllr Bray advised that 5 Isis Close had been resubmitted to WBC and was approved as a Certificate of Lawful Use had been in place since 2014.

## **10 RECREATION AND AMENITIES COMMITTEE MEETING**

The minutes of the meeting of 7 January 2019 were received and approved as an accurate record of the meeting. It was **AGREED** and the Parish Council **RESOLVED** that Cllr Hanna, as Chairman of R&A Committee, should sign them as a true record.

Cllr Hanna discussed the key projects that had been identified by R&A for next year and explained that these had been prioritised as either low or high priority.

Cllr Hanna confirmed that arrangements were in place for the allotment holders meeting being hosted by WPC in the Winnersh Community Centre and that he, Cllr Harper, Cllr Fishwick and Mr Andy Glencross from WBC would attend to answer questions from existing and new allotment plot holders.

## **11 FINANCE & GENERAL PURPOSES (F&GP) COMMITTEE MEETING**

In the absence of Cllr Breedlove, Cllr Southgate as the Vice Chairman updated the Committee.

First cut of the budget had been carried out and the Committee was advised that there would be less to spend in 2019/20 than in 2018/19. This was due to the number of projects that had already been completed and the need to employ a Locum Clerk.

Cllr Southgate advised that in addition to reducing the number of projects that had been included in a provisional list, F&GP would likely propose an increase in a precept by between 8% and 10% .

The next meeting would be held on the 29 January for which Cllr Bray gave her apologies.

## **12 REPRESENTATIVES ON OUTSIDE BODIES**

None.

## **13 ACCOUNTS**

A schedule of payments for January 2019 was considered and upon the proposal of Cllr Fishwick, seconded by Cllr Hanna, the Parish Council **RESOLVED** to make payments totalling £11,363.54 those payments are shown in Appendix 1. Bank balances at 31 December 2018 were confirmed as £62,455.64.

The Chairman asked about signatories for new Councillors and Cllr Ross agreed to become a signatory. The RFO was requested to make that arrangement.

**ACTION: RFO**

The Chairman asked if the Npower account had been resolved and the RFO confirmed that it had been.

The payment to Chubb for the testing of fire equipment was regarded as significant and Cllr Hanna requested that alternative companies be asked for quotes. Cllr Hunt agreed to provide some information about companies that it may be worth contacting for quotes.

**ACTION: Clerk**

The RFO raised an issue about an invoice for PPL and PRS amounting to £1657.90 for which payment was due before the next Full Council. It was agreed that this amount, and the period that it covered (one or two years) would be clarified by the RFO after which the correct payment would be made. It was **RESOLVED** that the Chairman and Vice Chairman be authorised to agree the payment when the amount had been confirmed.

**ACTION: RFO**

#### **14 CORRESPONDENCE**

A list of correspondence received since the last meeting was tabled (Appendix 2) and considered. There were no matters arising from the correspondence.

#### **15 SCHEDULE OF MEETING DATES**

A schedule of dates for Full Council and the Standing Committee's (R&A, F&GP and Planning) were presented. Cllr Hanna requested that a date for an R&A Committee be included in May and it was agreed that this should be the 21 May 2019 and that the meeting of the 4 June be deleted. Some changes were made to the meeting dates of the Planning Committee and all the changes have been reflected in Appendix 3.

#### **16 ANY OTHER MATTERS CONSIDERED URGENT BY THE CHAIRMAN**

The Chairman informed the meeting that the Parish Council had been contacted by Berkshire Pensions (Local Government Pension Scheme) in relation to Clive Hudson and the matter was being dealt with.

Cllr Southgate advised that a meeting of the Fete Committee was to be scheduled in January and that any volunteers wanting to be involved would be welcomed. Cllr Southgate also invited suggestions for charities that could be considered for proceeds from the event. *(Post meeting note: the Fete Committee Meeting has been scheduled for 28 January 2019 at 19:45)*

#### **17 NEXT PARISH COUNCIL MEETING**

The next meeting of the Full Council will be held on Tuesday 12 February at 19.45 p.m. in the Sindlesham Room.

There being no further business the meeting closed at 20:55.

## Appendix 1

<b>WINNERSH PARISH COUNCIL MEETING 8 January 2019</b>			
<b>SCHEDULE OF PAYMENTS - January 2018/19</b>			
<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Ref</b>
Salaries (PS-AL-CF-JR)	January Salaries	4,066.58	BACS B
HM Revenue & Customs Only	Tax & NI - Month 10 Year 2018/19	1,279.68	BACS B
The Berkshire Pension Fund	Pension	1,336.04	BACS B
A Solo Security	New battery for intruder	43.80	808329858 B
Berkshire Youth	Training Safeguarding Children	300.00	136162848
Bin-it Dog Waste Solutions	Dog Waste Service 1 Aug - 30 November 2018	227.76	981829790 B
Chubb Fire & Security Limited	Annual Service/New Blanket/New Extinguisher	646.31	87930128 B
Geoff Harper	Christmas Lights Expenditure	61.27	470490993 B
Holly Digital	Copy Charges to 26 Dec18	55.16	873909057 B
itQED Business Solutions	Monthly Services / Support Contract Dec2018	165.76	111215126 B
John Southgate	Refreshments at Christmas Lights	86.35	231878115 B
Louise Steele	December Meeting Refreshments	162.71	664291091 B
Nick Robins Limited	Reduction to Dead Oak	210.00	56561421 B
Phil Stoneman	SLCC Membership	200.00	389320530 B
	CiLCA Registration	300.00	
Sunshine Commercial Services Limited	Grounds Maintenance for Dec18	1,019.94	114896158 B
Castle Water	Charges 12 Oct - 7 Dec18	1,208.45	DD 24/12
npower Business	Gas / Elec Charges	898.62	DD 8/1
<b>Total Expenditure for the month</b>		<b>12,268.43</b>	
<b>Financial Position as at 31 December 2018</b>			
Unity Bank	£	<b>31,799.40</b>	
NatWest Business Reserve	£	<b>28,156.24</b>	
NatWest Current Account	£	<b>2,500.00</b>	
	£	<b>62,455.64</b>	

### Correspondence

1. Email 7/1/19 Licencing at Wokingham BC  
Minor variation of Premises Licence for Premier Inn, 613 Reading Road, Winnersh.
2. Email 7/1/19 Waste Reduction Officer (WBC)  
Promotion of food waste collection.
3. Email 7/1/19 Wokingham BC  
Confirmation that works began on the 7<sup>th</sup> January for the new allotments by Woodward Close to be completed by early March.
4. Email 7/1/19 Neighbourhood Alert - Action Fraud  
HM Revenue and Customs Alert.
5. Email 7/1/19 Neighbourhood Alert- Community Policing Awards 2019  
Invitation to nominate the work of officers, staff and volunteers who have made the greatest contribution to their community.
6. Email 7/1/19 Highway Project Manager – Wokingham BC  
Leaflet and feedback form for the proposed North Wokingham Distributor Road – Ashridge Farm new road section.
7. Email 7/1/19 Wokingham Libraries  
News and Events from WBC Libraries January 2019.
8. Email 7/1/19 Wokingham BC  
CIL Bids – project updates (as discussed at R&A on 7/1/19).
9. Email 5/1/19 London Hearts  
Information about the provision of defibrillators.
10. Email 2/1/19 Wokingham Voluntary Service  
Volunteer Recruitment Fair on Saturday 19<sup>th</sup> January (10am - 1pm) Wokingham Town Hall.
11. Email 24/1/18 Balfour Beatty  
Weekly Project Update - Winnersh Relief Road.
12. Email 24/1/18 Balfour Beatty  
Weekly Project Update - North Wokingham Distributor Road.
13. Email 20/12/18 South Central Ambulance Service  
Defibrillator information.
14. Email 17/12/18 Balfour Beatty  
Weekly Project Update – Winnersh Relief Road.
15. Email 14/12/18 NALC Chief Executive's Bulletin.
16. Email 12/12/18 NALC Newsletter.