



Widdersh Parish Council

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MINUTES OF THE MEETING OF WIDDERSH PARISH COUNCIL HELD AT 7.45pm ON TUESDAY 11th SEPTEMBER 2018 IN THE SINDLESHAM ROOM

PRESENT: Cllrs G Harper (Chairman), P Bray, F Breedlove, P Fishwick, S Hanna, R Holdstock, D Hunt, R Shepherd-DuBey J Southgate, and L Wooldridge.

In attendance: Louise Steele (WPC Locum Clerk)

1 APOLOGIES FOR ABSENCE

1.1 Cllrs Obileye, and Taylor.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Annual Council Meeting held on 10th JULY 2018 were **AGREED** and the Parish Council **RESOLVED** that the Chairman should sign them as a true record.

3 DECLARATIONS OF INTEREST

3.1 Cllr Harper declared a non pecuniary interest in Agenda Item 13, the report of the Recreation & Amenities Committee, on the grounds that he is an allotment holder. Cllr Harper announced that it was not his intention to participate in any discussion of the new allotments.

4 MATTERS ARISING

4.1 The Locum Clerk reported on progress on those action points from the last meeting not covered elsewhere on the agenda and noted specifically that she was unable to expedite training for new councillors because of the absence of staff at BALC.

5 PUBLIC SESSION

- 5.1** There were no members of the public present and therefore no questions to be taken.

6 CO-OPTION TO THE COUNCIL

- 6.1** This item was deferred until the next meeting of the Council at which point it is anticipated that there will be three candidates for two vacancies.

7 CORRESPONDENCE

- 7.1** A list of correspondence received was tabled at the meeting – this list may be found at Appendix 1 below.
- 7.2** The fifth item, the letter from the Leader of Wokingham Borough Council was read aloud and it was noted that the Planning Committee would be considering the response

8 BOROUGH COUNCIL MATTERS

- 8.1** Cllr Bray and Cllr Shepherd-Dubey gave an oral report.
- 8.2** The revised plans for the Winnersh Relief Road - Phase 2 are out for consultation which ends on 24th September 2018.
- 8.3** The renewal of the Winnersh Meadows bridge is being explored with the possibilities of companies assisting with maintenance through corporate social responsibility. The possibility of creating the “Friends of Winnersh Meadows” is also being explored.
- 8.4** There are concerns regarding Wokingham Borough Council’s finances and in particular the pressure created by the costs of adult social care.
- 8.5** The decision as regards school crossing patrols has been called in by the Overview & Scrutiny Committee.

9 PARISH COUNCILLORS QUESTIONS

- 9.1** A question was raised about what happened to text messaging for traffic and Cllr Bray indicated she did not know.
- 9.2** A further question was raised as to the timings on the pedestrian crossings on the Reading Road and the answer was that there had been a meeting where how the timing worked was explained to councillors
- 9.3** In answer to another question it was explained that a 30mph speed limit for Bearwood Road is going forward but it is unclear when.

10 PLANNING COMMITTEE MEETING

- 10.1** The minutes of the meetings of the 17th July and 7th & 28th August 2018 were agreed and the Parish Council **RESOLVED** that the Vice-Chairman should sign them as a true record.
- 10.2** Cllr Fishwick reported briefly about the matters dealt with by the Committee.

11 RECREATION AND AMENITIES COMMITTEE MEETING

- 11.1** The minutes of the meeting of 4th September 2018 were agreed and the Parish Council **RESOLVED** that the Committee Chairman should sign them as a true record.
- 11.2** Cllr Hanna ran through the minutes and the decisions made. Cllr Harper reported further upon Minute 8.1 and the potential creation of a local youth club explaining that there was no suitable, potential venue other than Rainbow Park.
- 11.3** Cllr Harper also reported about the archaeological survey that had been recently completed at the allotments; he also reported that he and Cllr Hunt had taken over 106 photographs of the current allotments for the record.

12 FINANCE & GENERAL PURPOSES (F&GP) COMMITTEE MEETING

- 12.1** The minutes of the meeting of 18th July 2018 were agreed and the Parish Council **RESOLVED** that the Committee Chairman should sign them as a true record. It was pointed out that the budget report referred to in the minutes had not been appended to the record minutes and the Locum Clerk agreed to rectify this.

ACTION: Clerk

- 12.2** The Committee Chairman when speaking to the minutes of the F&GP Committee stressed that he wished the Council to record its congratulations to Miss Amanda Lambourne the RFO for the progress made in financial reporting and to express its appreciation for the hours that she dedicates to the generating the financial reports.

13 REPRESENTATIVES ON OUTSIDE BODIES

- 13.1** Cllrs Hunt and Fishwick reported that August had been very quiet and they had nothing to report.
- 13.2** Cllr Harper reported about the resignation of the CEO of the Berkshire Association of Local Councils (BALC) – a temporary arrangement had been made with the Hampshire Association for support.

14 ACCOUNTS

- 14.1** A schedule of payments for payment in September 2018 was considered. Upon the proposal of Cllr Harper seconded by Cllr Southgate the Parish Council **RESOLVED** to make payments totalling £18,718.41 and those payments are detailed below.

WINNERSH PARISH COUNCIL MEETING 11 September 2018
SCHEDULE OF PAYMENTS - September 2018/19

Payee	Description	Amount	Ref	
Salaries (CH-AL-CF-JR)	September Salaries	3,507.19	BACS	B
HM Revenue & Customs Only	Tax & NI - Month 6 Year 2018/19	677.30	731548162	B
The Berkshire Pension Fund	Pension	1,120.09	274525254	B
				B
1996 (Earley) Squadron Air Training Corps	FETE - Car Park Marshalling	50.00	300138	Q
ABA (Construction) Limited	Adjust gates closing to correct speed	144.00	86855177	B
Berkshire Pest Control Limited	Pest Control Contract at the CC 6/9/18 - 5/9/19	401.28	868639174	B
Biffa Waste Services Limited	Trade Waste Service 29/9 - 28/12/18 (91 days)	1,305.72	300139	Q
Bin-it Dog Waste Solutions	Dog Waste Service 1 - 30 June 2018	56.94	453214533	B
Cancer Research	Fete Donation	500.00	300140	Q
Dave Knight	Window Cleaning Aug & Sept 18	180.00	80270689	B
Floors of Distinction	Balance of sanding/sealing floor in the Winnersh Hall	4,010.80	810920879	B
Geoff Harper	GP Letter / Stamps	52.35	877552486	B
itQED Business Solutions	Monthly Services - August 2018	83.76		B
itQED Business Solutions	Monthly Support Contract	98.80	159137446	B
LGRC Associates Limited	Locum Clerk Services 1/8 - 31/8 & Travel Expenses	3,324.60	83234517	B
Sunshine Commercial Services Limited	Grounds Maintenance for August	1,019.94	423763268	B
	Removal of Path at BR / Strimming Allotments	848.64	924294533	B
Surrey Hills Solicitors	Services in relation to lease of allotment	837.00	373556508	B
Wokingham Foodbank	Fete Donation	500.00	300141	Q
Total Expenditure for the month		18,718.41		
Payments made after last meeting				
Castle Water	CC Services for 1/5 - 9/8/18	1,403.55	DD28/8	
NatWest One Card	Office Telephone / Flowers for awards	92.49	DD 10/8	
Plusnet	104338025 Charges to 9/9/18	60.17	DD 16/8	
		1,556.21		
Financial Position as at 31 August 2018				
Unity Bank	£	17,636.16		
NatWest Business Reserve	£	18,358.98		
NatWest Current Account	£	2,500.00		
	£	38,495.14		
Council to approve transfer of funds from Natwest Business Reserve Account to Unity Bank	£	10,000.00	Q007941	

15 ANY OTHER MATTERS CONSIDERED URGENT BY THE CHAIRMAN

15.1 It was agreed to get rid of the shed.

ACTION: CLERK

16 NEXT PARISH COUNCIL MEETING

16.1 The next meeting of the Parish Council will be held on Tuesday 9th October 2018 at 7.45 p.m. in the Sindlesham Room.

Confidential Session

The meeting **RESOLVED** in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for discussion of the following personnel or confidential matters where publicity might be prejudicial to the special nature of the business.

17 STAFFING MATTERS

17.1 The matters discussed at this item are recorded in a confidential minute.

There being no further business the meeting closed at 10.22pm

Appendix 1 Correspondence

Correspondence received prior to the Meeting 11 September 2018

29 August 2018 – WBC Press Release £2million investment for Loddon Valley Leisure Centre

5 September 2018 – NALC Newsletter (Email)

5 September 2018 – M4 Smart Motorway News Bulletin

7 September 2018 – NALC Chief Executive's bulletin

7 September 2018 – Letter from the Leader of the Borough Council