



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 13th MARCH 2018 IN THE SINDLESHAM ROOM

PRESENT: S Hanna, (Chair), P Bray, P Fishwick, R Holdstock, D Hunt, B Krauze,
C Taylor, R Shepherd-Dubey, J Southgate, L Wooldridge.

1 APOLOGIES

1.1 Apologies for absence – Cllrs F Breedlove, G Harper and F Obileye,

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 13th February 2018 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 Winnersh Community Litter Pick Sunday 25th March 2018. The Clerk was asked to confirm if the Council had received copies of the posters advertising the event.
ACTION: Clerk

3.2 Neighbourhood Alerts. Cllr Hunt said that he had invited PCSO Elena Ispas (Winnersh PCSO) to attend this meeting but had not received any response from her so far. Cllr Shepherd-Dubey also commented about this issue and said that members of Thames Valley Police have been asked to attend the Annual Parish assemblies of the surrounding parishes.

3.3 Cllr Hunt made a short presentation highlighting the poor design of certain types of cylinder locks used in many types of UPVC doors and windows. He demonstrated examples of high-quality BS Standard cylinder locks.

4 PUBLIC SESSION

- 4.1** No members of the public were in attendance.

5 CORRESPONDENCE RECEIVE

Councillors noted that the locum Clerk had not produced a correspondence list. The Clerk commented that he was used to circulating correspondence as and when it arrived in the Parish Office. After a discussion it was agreed that for a trial period the locum clerk would distribute weekly lists to councillors between meetings.

ACTION: Clerk

6 BOROUGH COUNCIL MATTERS

- 6.1** Cllr Bray, Cllr Houldsworth and Cllr Shepherd-Dubey reported on the following matters

- the Hatch Farm Dairies development
- the Winnersh Relief Road phase one
- the Winnersh Relief Road phase two
- the Northern Distributor road
- Allotments
- WBC Local plan and five-year housing supply

Cllr Shepherd-Dubey said that the Winnersh Relief Road phase one would open on the 5th April but no name for it has been agreed. A discussion then took place about the proposed new crossing at the junction of the relief road and King Street Lane. Cllr Fishwick expressed the concerns of many that if a new crossing is installed without removing the zebra crossing south of the M4 viaduct that this will lead to significant issues with driver and pedestrian safety.

Cllr R Shepherd-Dubey commented that additional traffic calming measures are planned along King Street Lane as far as Churchill Drive and Grasmere Close.

Cllr Shepherd-Dubey and Cllr Bray then spoke about the Winnersh Relief Road phase two and said that the Borough Council needs to work to some extremely tight deadlines if the project is to be complete by 2020. She doubted whether this deadline can be achieved. Both councillors said that many of the issues highlighted were concerned with officer shortages.

Cllr Shepherd-Dubey and Cllr Bray then spoke about the Northern Distributor road. The construction of this road will affect the future of the Council's allotments. Concern was expressed about the current plans lacked clarity.

Cllr Bray then spoke briefly about a couple of road traffic accidents at the Reading Road crossroad adjacent to the Sainsbury's supermarket. Concerns were expressed about the phase durations of the traffic lights at the crossroads.

Cllr Houldsworth spoke about the Wokingham Borough Local Plan and the requirement to identify a five-year housing supply.

He said that there the Borough Council's planning department had refused two planning applications from Gladman Land Ltd along Finchhampstead Road recently.

However, he said that Gladman will almost certainly appeal these refusals.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

None.

8.2 Parish Council matters:

None.

9 RECENT PLANNING COMMITTEE MEETINGS

9.1 The minutes of the Committee meetings of 20th February 2018 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Taylor reported that the Committee dealt with six applications at the meeting. Only one was worthy of noting and that concerned the proposal for a new care home at Lord Harris Court.

10 RECENT RECREATION AND AMENITIES COMMITTEE MEETINGS

10.1 The Committee meeting which was to have been held on 6 February 2018 was inquorate. An informal review of R&A matters had been held by Cllrs Breedlove, Harper and Southgate.

10.2 The minutes of the Committee meeting of 6th March 2018 were not agreed.

Cllr Southgate expressed concern that costs of projects and competitive quotes should not be published in the minutes. The clerk agreed to amend the minutes accordingly. The Councils policy on these matters should be reviewed by the Finance & General Purposes Committee. **ACTION: Clerk**

11 LAST FINANCE AND GENERAL PURPOSES COMMITTEE MEETING

11.1 There were no minutes to receive.

12 WINNERSH SUMMER FETE

12.1 Cllr Southgate and Cllr Fishwick gave a brief report on the level of sponsorship received. There were two bronze, two silver and two gold level

sponsorship commitments received. Cllr Fishwick also spoke about advertising opportunities at Sainsbury's and at sites throughout the Village.

Cllr Southgate commented that with the success of the sponsorship commitments so far it looked like there would be sufficient money to provide some interesting events for people to see. Cllr Hanna concluded the discussion by saying it was hoped that the Council could work with Bearwood Primary School to promote the event.

13 REPRESENTATIVES ON OUTSIDE BODIES

13.1 Nothing to report.

14 APPROVAL OF ACCOUNTS

14.1 It was **PROPOSED** by Cllr Taylor and **SECONDED** by Cllr Southgate and the Parish Council **RESOLVED** to pay the following accounts for March 2018.

WINNERSH PARISH COUNCIL MEETING 13th MARCH 2018 ACCOUNTS FOR PAYMENT - March 2017/18

Payee	Description
Salaries (CH-AL-CF-JR)	Salaries
HM Revenue & Customs Only	Tax & NI - Month 12 Year 2017-18
The Berkshire Pension Fund	Pension
Biffa Waste Services Limited	Trade Waste Service 31/3 - 29/6/18
Binfield Electrical (Services) Limited	Moving of sockets ready for kitchen installation
Bowak Limited	Black Sacks
Dave Kinght	Window Cleaning March18
Fencing Products Limited	Replace timber handrail outside disabled toilet
Geoff Harper	Relief Caretaker Advertisement in Wokingham Paper
Geoff Harper	Q4 Chairman's Allowance
IGL Building Services Limited	Replacement Kitchen in the Community Centre
itQED Business Solutions	Monthly Support Contract for March18
itQED Business Solutions	Monthly Services - February & March 2018
LGRC Associates Limited	Locum Clerk Services 26/2 - 8/3
Sunshine Commercial Services Limited	Grounds Maintenance for Feb18
Traditional Local Cleaning	Cleaning Services for Feb18
Easycopiers Limited	35976 Contract Machine Collection

Total Expenditure for the month**Financial Position as at 28 February 2018**

Bank Balance £ 132,991.13

14.2 Members queried the amount payable to LGRC Associates Ltd for the locum Clerk services. Cllr Hanna asked the Clerk to check the arrangements with Cllr Harper and report back to members between meetings. **ACTION: Clerk**

15 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

15.1 None.

16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

16.1 The next meeting of the Parish Council will be held on Tuesday 10th April 2018 at 7.45pm in the Sindlesham Room.

PART II

17 STAFFING MATTERS

17.1 Cllr Hanna spoke to members about some outstanding staffing matters. He began the discussion by outlining the fact that all three employees of the Parish Council have submitted claims for hours worked over and above their contracted hours as follows:

Mr Clive Hudson 72 hours.

Miss Amanda Lambourne 44 hours.

Mr Chris Fazey 31 hours.

He informed the Council that the Executive Committee had resolved to pay the outstanding overtime claims of Amanda Lambourne and Chris Fazey in full.

He then informed the Council that the members of the Executive Committee were not happy with the number of hours Mr Hudson had accrued especially as this was over a prolonged period. He continued by saying that the Executive Committee had resolved to pay 50% of Mr Hudson's outstanding overtime claims claim.

The Executive Committee had also resolved to write to all employees explaining that there should be no further need to regularly incur overtime beyond their contracted hours.

Cllr Hanna then informed the Council of the current position regarding Mr Hudson's absence. He said that he was currently unfit for work and that he was signed-off work for another three weeks.

Cllr Hanna then spoke about some personal health issues affecting Mr Fazey and concluded his report by saying that the Executive Committee were awaiting a report from Mr Fazey's GP.

There being no further business the Parish Council meeting closed at 9.02pm.