



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 11 JULY 2017 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs G Harper (Chairman), J Bray, P Bray, F Breedlove, D Green, S Hanna, R Holdstock, D Hunt, P Ray, J Southgate, C Taylor.

In attendance: Clive Hudson (WPC Clerk), 5 members of the public.

1 APOLOGIES

1.1 Apologies for absence – Cllrs F Obileye, R Shepherd-Dubey.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 13 June 2017 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 item 12.1; the letter to Nat West is ongoing. **Action: FAO**

4 PUBLIC SESSION

4.1 There were no questions from the police or public.

4.2 Mr V Baghda, Mr P Fishwick, Mr B Krauze, Mrs D Lewis and Mr R Lewis spoke of their interest in being co-opted onto the Council. They each gave an introduction including their background, interests, and areas of expertise. Cllr Harper invited them to attend the Planning and F&GP Committee meetings next week. He informed them that there are currently two vacancies on the council but two more may become available in the next few months.

Their applications will be considered at the September 2017 Full Council meeting.

5 COMPLAINTS AND FAULT TRACKING

- 5.1** The Clerk reported on the risk of fire at the allotments due to cigarette butts being discarded indiscriminately. The Council asked the Clerk to put up warning notices. **ACTION: Clerk**

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 8; The Clerk reported on the NALC summary of items of interest to local councils in the Queen's Speech. He was asked to send copies to Cllrs Harper, Holdstock and Southgate. **ACTION: Clerk**

Item 16; The Clerk gave clarification of the NPMS information.

6.2 Correspondence received since the issue of the agenda

Item N6; Borough Parish Liaison Meeting minutes. See Cllr Hanna's report in Agenda Item 12.1 below.

7 BOROUGH COUNCIL MATTERS

- 7.1** Cllr P Houldsworth gave a summary report to the Council. He will send a full written report later in the week.

- There have been changes at the top management level at WBC
- The Local Plan is being updated. Clarification is needed of the housing demand and the road infrastructure to serve major developments
- The 21 Century programme staffing changes are ongoing, along with improvements to the website
- The Relief Road (Phase 2) and the NDR will share a common roundabout system at their junction with the A329 at the M4 bridge.

- 7.2** Cllr P Bray reported:

- On the details of the new management structure
- The progress in Accountable Care
- The investigations into cladding on Council buildings following the Grenfell fire
- The firing of ball-bearings on Churchill Drive
- The Ambleside Children's Centre Partnership Hub and Borough councillor representation
- The Winnersh Scouts AGM and their need for alternative accommodation. Cllr Harper will liaise with the Scouts to consider the suitability of the Pavilion. **ACTION: Cllr Harper**

- 7.3** Cllr R Shepherd-Dubey had sent her apologies. She will send a written report later in the week.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

None

8.2 Parish Council matters:

An update was given over the billboard at the Showcase roundabout.

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 27 June 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Taylor reported on minor applications including comments on parking and access at 4 King Street Lane.

9.3 Cllr Hunt reported on concerns regarding waste storage at flats and suggested that this should receive a higher profile when considering applications.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 4 July 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Ray reported on the repairs necessary to 3 fans and 3 hand-dryers in the hall. The damaged fire exit door is also to be replaced. A surveyor has been booked to evaluate the buildings at the Community Centre and propose a 5 year maintenance plan.
WRFC are booking their matches for next season. The Christmas Lights event is provisionally scheduled for Friday 8 December 2017.

10.3 The Council considered the WBC proposal and the WPC requirements for the new allotments. WBC intends to apply for Outline Planning Permission in September.

Discussions took place regarding ownership of the land, the probable rental fee, the process of the termination of the lease on the old allotments and the timescale for the building of the new allotments. The main topic of discussion was the implications of the new site being much larger than expected.

Cllr Breedlove had drafted a response to WBC highlighting the WPC practical requirements for the site and the Council's concerns regarding the administration and funding of the site.

The Council asked Cllr Southgate and the Borough Councillors to review the document before it is sent to WBC.

ACTION: Cllr Southgate, WBC Councillors

11 REVIEW OF THE FETE 2017

11.1 Cllr Southgate reported on the review meeting of the Fete Working Group. He reported that the raffle and business donations had raised over £700 for charity. The expenditure had decreased this year because some events had

been paid for directly by local businesses. In view of this benefit the Council **RESOLVED** to increase the donations to charity to £1000.

- 11.2** Cllr Southgate reported that two key people from the Fete Working Group would not be available next year and that without replacements the 2018 fete could not go ahead.
- 11.3** The Council gave a vote of thanks to Jeremy Curtis for his help this year, to Karen Vass for her help over many years, and to Cllr Southgate again for his Chairmanship of the Fete Working Group.

12 REPRESENTATIVES ON OUTSIDE BODIES

- 12.1** Cllr Hanna reported on the Borough Parish Liaison Forum meeting. There were two main topics of discussion:
- 1) A Local Plan update and concerns that developers were banking sites with planning permission whilst pressing for further land
 - 2) The 21 Century Council and the use of multi-skilled case managers.
- 12.2** Cllr Hunt reported on the positive meeting of himself and Cllr Harper with WBC Highways representatives regarding the phasing of the toucan crossings on Reading Road.
- 12.3** Cllr Hunt reported on the Cleaner and Greener meeting at Smallmead. There appeared to be increased fly-tipping. There is now the capability of good quality kitchen items to be deposited at Smallmead for distribution to charities.
- 12.4** Cllr Harper reported on the progress of the Hurst Charities proposals to build new alms houses.

WBC Cllr P Houldsworth left the meeting.

13 APPROVAL OF ACCOUNTS

- 13.1** The Clerk confirmed the details of the 3 Npower invoices. He gave an indication of the reduction in the electricity charges as a result of the installation of the solar panels.
- 13.2** The Fete Working Group confirmed the claim for the purchase of a tug-of-war rope.
- 13.3** It was **PROPOSED** by Cllr J Southgate and **SECONDED** by Cllr G Harper and the Parish Council **RESOLVED** to pay the following accounts for July 2017.

WINNERSH PARISH COUNCIL MEETING 11 JULY 2017
ACCOUNTS FOR PAYMENT - July 2017/18

Payee	Description	Amount	Ref
Salaries (CH-AL-CF-CB)	Salaries	4,252.56	BACS
HM Revenue & Customs Only	Tax & NI - Month 4 Year 2017-18	1,203.59	845790406
The Berkshire Pension Fund	Pension	922.00	141503159
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1996 (Earley) Squadron Air Training Corps	FETE - Car Park Marshalling	50.00	300092
Allder Glass Limited	Repair in WH to 2 Windows	312.00	810738554
Bin-it Dog Waste Solutions	Dog Waste Service 1 - 30 June	56.94	876826543
CASH	Petty Cash Top Up	100.52	300094
Claire Connell	Audit Fee for Year End 2016/17	510.00	798572072
D. Knight Esq.	Window Cleaning July 2017	90.00	313632282
Fencing Products Limited	Replace fencing in front of the Allnatt Pavilion	1,716.00	643232075
Jeremy Curtis	FETE - Tug of War Rope	22.99	300095
OCS Group UK Limited	Duty of Care Compliance Costs	42.00	59337393
Sound and Lighting Hire	FETE - PA System	360.00	317314373
SSE Contracting Limited	Q1 Street Light Maintenance - 2017/18	91.93	78817945
SSE Contracting Limited	Street Light Maintenance - 2017/18	405.58	338439263
Sunshine Commercial Services Limited	Grounds Maintenance for June 2017	1,211.94	23610857
Sunshine Commercial Services Limited	FETE - Line Marking	138.00	
Wokingham Borough Council	Electricity Supply March17 .EDF	107.80	612588636
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Easycopiers Limited	638013 Billing Period 1 - 30 June17	55.55	DD 1/8
NatWest OneCard	Wickes - Soil for Fete	9.98	DD 12/7
	Flower Corner - Civic Awards	68.00	
Plusnet	88367672 Telecoms Charges to 9 Aug17	53.41	DD 13/7
npower Business Gas	7475589 - AP to 30 June17	67.46	DD 17/7
npower Business Electric	CC - Bill Period 22/4 - 22/6	193.56	DD 7/7
npower Business Electric	AP - Bill Period 22/47 - 22/6	62.11	DD 7/7
Risc Group	66564 PC Back Ups	27.32	DD 15/7
Total Expenditure for the month		12,131.24	
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Payments made after last meeting			
Ray Prior Falconry	FETE - Falconry Display	325.00	300091
Ways Into Work	Damage Deposit Returned 27/6	200.00	261249629
		525.00	

Financial Position as at 30 June 2017

Bank Balance	£	125,532.70
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14 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

14.1 The Council discussed the concerns regarding traffic and flooding at the van sales site on Gazelle Close and the Premier Inn site on Showcase Roundabout.

15 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

15.1 The next meeting of the Parish Council will be held on Tuesday 12 September 2017 at 7.45pm in the John Grobler Room.

There being no further business the Parish Council meeting closed at 9.16pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 11 July 2017 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 Involve; newsletters
- 3 WBC; news releases:
 - a) Exhibition for Eastern gateway planning application
 - b) Digital Parking Enforcement maps
 - c) Solving mysteries in the summer reading challenge
 - d) Reading well scheme comes to Wokingham Borough libraries
- 4 BALC; June 2017 newsletter
- 5 1st Winnersh Scouts; invitation to AGM, 27 June 2017
- 6 Thames Hospice; posters for bubble rush run, 10 September
- 7 WBC; BPLF agenda 3 July 2017
- 8 WDALC; draft minutes of meeting of 30 May 2017
- 9 NALC; Bills announced in Queen's Speech
- 10 Earley Crescent; cessation of Mobile Information Service (MICe)
- 11 WBC Libraries; July 2017 newsletter
- 12 CCB; Action For All newsletter
- 13 Clerks & Councils Direct; magazine July 2017
- 14 Reading BC; Fostering leaflets
- 15 NHS Berks; Health Network June newsletter
- 16 NPMS; National plant Monitoring Scheme 2017, newsletter

Items of correspondence received following the issue of the 11 July 2017 Full Council Meeting Agenda

- N1 SLCC; The Clerk magazine, July 2017
- N2 WBC; posters for families to find information and advice
- N3 CCB; Action For All e-bulletin
- N4 ABC to read; posters for volunteers
- N5 WBC; library posters for Reading Well
- N6 BPLF; meeting minutes
- N7 WBC Libraries; posters for summer Teen Workshops