



Winnersh Parish Council

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MINUTES OF THE ANNUAL MEETING OF WINNERSH PARISH COUNCIL HELD AT 9.00 PM ON TUESDAY 9 MAY 2017 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs G Harper (Retiring Chairman), J Bray, P Bray, F Breedlove,
D Green, S Hanna, G Harper, D Hunt, R Holdstock, F Obileye, P Ray,
R Shepherd-DuBey, J Southgate.

In attendance: Clive Hudson (WPC Clerk).

1 ELECTION OF CHAIRMAN FOR COMING YEAR

1.1 Cllr J Southgate **PROPOSED** and Cllr R Holdstock **SECONDED** Cllr G Harper as Chairman for the forthcoming year and this was **RESOLVED**.

2 ELECTION OF VICE-CHAIRMAN

2.1 Cllr J Southgate **PROPOSED** and Cllr F Breedlove **SECONDED** Cllr S Hanna as Vice-Chairman and this was **RESOLVED**.

The Council thanked and congratulated Cllr Southgate on completing 15 years as Chairman or Vice-Chairman.

3 DECLARATION OF ACCEPTANCE OF OFFICE

3.1 Cllrs Harper and Hanna signed the Declaration of Acceptance of Office forms.

4 APOLOGIES FOR ABSENCE

4.1 Cllr C Taylor and Miss A Lambourne (WPC FAO).

5 DECLARATIONS OF INTEREST

- 5.1** The Clerk reminded all councillors to keep their Declaration of Interest forms up to date.

6 APPOINTMENT OF COUNCILLORS TO COMMITTEES

- 6.1** Councillors were **PROPOSED** to serve on the Committees from the Chair and were **RESOLVED** as follows:

- 6.1.1** Recreation and Amenities Committee: Cllrs Breedlove, Green, Holdstock, Ray, Southgate. Cllrs Harper and Hanna ex officio.
- 6.1.2** Planning Committee: Cllrs Holdstock, Hunt, Obileye, Southgate, Taylor. Cllrs Harper and Hanna ex officio.
- 6.1.3** Finance & General Purposes Committee: Cllrs P Bray, Breedlove, Holdstock, R Shepherd-DuBey, Southgate. Cllrs Harper and Hanna ex officio.

6.2 APPOINTMENT OF COMMITTEE CHAIRMEN

- 6.2.1** Cllr Green **PROPOSED** and Cllr Breedlove **SECONDED** Cllr Ray as R&A Committee Chairman for the forthcoming year and this was **RESOLVED**.
- 6.2.2** Cllr Hanna **PROPOSED** and Cllr Holdstock **SECONDED** Cllr Taylor as Planning Committee Chairman for the forthcoming year and this was **RESOLVED**.
- 6.2.3** Cllr R Shepherd-Dubey **PROPOSED** and Cllr Southgate **SECONDED** Cllr Breedlove as F&GP Committee Chairman for the forthcoming year and this was **RESOLVED**.
- 6.2.4** Thus, as per Standing Orders, the Executive Committee will be Cllrs Harper, Hanna, Breedlove, Ray, Taylor.

7 REVIEW OF LEASES

- 7.1** A copy of the Allotment lease was available for perusal. The lease expires at the beginning of April 2023.

8 NEW CHAIRMAN'S STATEMENT

- 8.1** Cllr Harper thanked the Council for his election as Chairman for a second year. He had had an interesting first year and hoped to serve positively during 2017-18.

9 WINNERSH FUEL ALLOTMENT TRUST

- 9.1** Cllr Harper reported that Samantha Lane and Peter Dennis had joined the board of trustees.
Rick Tilby and Graham Carter had retired by rotation and had volunteered to continue.

The Parish Council **RESOLVED** to confirm the members of WFAT.

10 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

- 10.1** The following WPC representatives on outside bodies were **RESOLVED**:

10.1.1 WDALC / BALC – Cllr Harper.

10.1.2 Winnersh Neighbourhood Action Group is no longer active.

10.1.3 WBC Waste Management Committee – Cllr Hunt.

10.1.4 Hurst Consolidated Charities - Cllr Harper.

10.1.5 Wokingham Traffic Forum is no longer active.

10.1.6 Borough Parish Liaison Forum – Cllr Hanna.

There was no-one available to act as standing deputy for this post.

11 MINUTES OF THE PREVIOUS MEETING

- 11.1** The minutes of the meeting held on 11 April 2017 were **AGREED**, and the Parish Council **RESOLVED** to sign them as a true record.

12 MATTERS ARISING

- 12.1** The writing of the letter to Nat West re Petty Cash is ongoing.

ACTION: FAO

13 PUBLIC SESSION

- 13.1** none

14 COMPLAINTS/FAULT TRACKING

- 14.1** none

15 CORRESPONDENCE

Correspondence received is as listed in Appendix 1.

- 15.1** Item 2e; The Clerk summarised the report on WBC's powers relating to flooding. Copy to Cllr Obileye.

ACTION: Clerk

Item 10; The Green N Tidy poster has been put up at the allotments.

16 REPORT OF THE LAST R&A COMMITTEE MEETING

16.1 The minutes of the meeting of 2 May 2017 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

16.2 Cllr Ray reported on a quiet meeting. The repair of the leg-press had been authorised and the WRFC charges agreed for next season. The representative of WBC will now attend the June meeting to discuss the new allotment site.

17 REPORT OF THE LAST PLANNING MEETING

17.1 The minutes of the meeting of 24 April 2017 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

17.2 Cllr Harper reported on the Committee's comments on 16 Bluebell Meadow and its objections to 1 Mole Road and 12 Sandstone Close.

17.3 The Council **RESOLVED** to move the Planning Committee meeting of 18 July 2017 to 17 July 2017.

18 REPORT OF THE LAST F&GP COMMITTEE MEETING

18.1 The minutes of the meeting of 25 April 2017 were agreed and the Parish Council **RESOLVED** to sign them as a true record.

18.2 Cllr Breedlove reported that the transfer of the gas and electric supplies to Npower has been completed.

18.3 Cllr Breedlove reported that the Q4 accounts for 2016-17 were very close to the figures forecast. The Committee had **RECOMMENDED** and the Parish Council **RESOLVED** to accept the accounts for Q4 2016-17.

18.4 Cllr Breedlove reported that the 2016-17 Year End figures had shown some minor discrepancies and the completed figures would be presented to the June 2017 Full Council meeting for approval.

18.5 The revised date of the next F&GP Committee meeting was confirmed as 18 July 2017. This will require the Planning Committee meeting scheduled for that date to be moved (see 17.3 above).

19 WINNERSH FETE 2017

19.1 Cllr Southgate reported that preparations were going well with the help of the WBC Tenant Involvement team. Sponsorship had been confirmed from Prospect and it was hoped that more sponsors would come forward.

There are two more fete Working Group meetings before the Fete.

20 WINNERSH MATTERS

- 20.1** The draft copy is nearly ready for Cllr Taylor to take to the printers. It is anticipated that the final copies will be ready for distribution around the end of May.

The council discussed the distribution of copies to Bovis and the recently occupied houses on Hatch Farm Dairies.

21 REPRESENTATIVES ON OUTSIDE BODIES

- 21.1** Cllr Southgate reported on the meeting regarding the self-build housing at Wheatsheaf Close. WBC will be installing the infrastructure.
- 21.2** Cllr Hunt reported on the new initiative at Smallmead tip to collect books and utensils for re-use.

22 ACCOUNTS FOR PAYMENT MAY 2017

- 22.1** The Council confirmed that the Clerk can pay the Fete TEN fee by credit card.
ACTION: Clerk
- 22.2** The Clerk reported the details of the Bowak order.
- 22.3** The sports match-funding was clarified.
- 22.4** Cllr Harper again requested that all the councillors should make sure that their Unity bank registration is up to date.
- 22.5** It was **PROPOSED** by Cllr Ray and **SECONDED** by Cllr Harper and the Parish Council **RESOLVED** to pay the following accounts for May 2017. The Council confirmed that the Kall Kwik account should be paid by BACS or cheque at the discretion of Cllr Taylor.

WINNERSH PARISH COUNCIL MEETING 9 MAY 2017
ACCOUNTS FOR PAYMENT - May 2017/18

Payee	Description	Amount	Ref
Salaries (CH-AL-CF-CB)	Salaries	4,301.10	BACS
HM Revenue & Customs Only	Tax & NI - Month 2 Year 2017-18	943.19	
The Berkshire Pension Fund	Pension	1,215.63	
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ABA (Construction) Limited	Replacement Cap to Kompan Elements Unit	87.00	
All in One Security Products Limited	Rhino Fold Down Post	154.80	300077
A Solo Security	Repair CCTV & Replacement 8 Channel DVR	432.00	
Bin-it Dog Waste Solutions	Dog Waste Service 1 - 30 April	56.94	
Bowak Limited	Blk sacks/cleaners/jumbo roll/sanitiser/gloves etc	133.45	
Came & Company	Annual Insurance Cover	2,425.54	
Connie McCafferty	Match Funding	150.00	300078
D. Knight Esq.	Window Cleaning May 2017	90.00	
Emily Glanville	Match Funding	200.00	300079
Geoff Harper	Wooden posts/water pipe/brass numbers	72.69	300080
HSI Furniture	Refurbished WH Chairs x 20	840.00	
Jonah McCafferty	Match Funding	200.00	300081
Kall Kwik Reading	4250 Winnersh Matters Newsletters	882.00	
Me2	Grant	150.00	300082
MS Therapy Centre	Grant	120.00	300083
Sunshine Commercial Services Limited	Grounds Maintenance for April 2017	1,019.94	
Wokingham Borough Council	Annual Licence Fee for Reading Road Allotments	1,000.00	
Wokingham Borough Council	Electricity Supply Feb17 .EDF	126.29	
Wokingham & District Citizens Advice Bureau	Grant	1,000.00	300084
Wokingham Job Support Centre	Grant	400.00	300085
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Easycopiers Limited	635746 Billing Period 1 - 30 April17	42.00	DD 1/6
NatWest OneCard	Annual Card Fee	32.00	DD 10/5
Risc Group	64890 PC Back Ups	27.32	DD 15/5
Total Expenditure for the month		14,575.60	
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Payments made after last meeting			
Charlotte Ally	Overpayment of deposit refunded	60.00	BACS
		60.00	

Financial Position as at 30 April 2017

Bank Balance	£	142,473.36
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23 ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

23.1 The Council discussed the billboard which is on display at Showcase roundabout. The Council asked the Clerk to report the board to the WBC Planning Enforcement Officer.

24 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

24.1 The next meeting of the Parish Council will be held on Tuesday 13 June 2017 at 7.45 p.m. in the John Grobler Room.

The meeting closed at 9.57p.m.

Appendix 1 Correspondence

Correspondence received prior to the issue of the agenda for 9 May 2017

- 1 TVP; Thames Valley Alert newsletters
- 2 WBC; News Releases:
 - 1) Litter Pick thank you
 - 2) Mobile Trader prosecuted for selling falsely described fish
 - 3) New Cantley Park tennis courts opened
 - 4) Primary School admission success
 - 5) New legal powers to help prevent flooding
 - 6) Everything's peachy at Peach Place
 - 7) Carnival phase 2 proposals unveiled
 - 8) Fostering transforms young lives in Wokingham Borough
 - 9) Make sure you're registered to vote
 - 10) School crossing patrol decision following consultation
 - 11) Are you interested in starting your own business?
- 3 Involve; newsletters
- 4 Bracknell & Wokingham Colleges; newsletters
- 5 NHS Berkshire; newsletters
- 6 Healthwatch; newsletters
- 7 NALC; LCR magazine Spring 2017
- 8 Came & Co; newsletter
- 9 Wokingham Town Council & BFBC; request for mayors to wear chains
- 10 WBC; Green N Tidy plant sale posters
- 11 WBC Libraries; newsletter May 2017
- 12 Sue Ryder; volunteer posters

Correspondence received following the issue of the agenda for 9 May 2017

- N1 TVP; launch of Victim First website
- N2 SLCC; The Clerk magazine, May 2017
- N3 Clerks & Councils Direct; magazine May 2017
- N4 CCB; 2016-17 Annual Review
- N5 NALC; Chief Executive's bulletin, May 2017
- N6 NHS Berkshire; musculoskeletal conditions workshop,