



**Winnersh Parish
Council**

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**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL
HELD AT 7.45 p.m. ON TUESDAY 11 APRIL 2017
IN THE JOHN GROBLER ROOM**

PRESENT: Cllrs G Harper (Chairman), J Bray, P Bray, S Hanna, R Holdstock, D Hunt, R Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk), WBC Cllr P Houldsworth.

1 APOLOGIES

1.1 Apologies for absence – Cllrs F Breedlove, C Taylor.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 14 March 2017 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 Follow up of the Feed in Tariff:
The Clerk will write to SPSEnergy. Ongoing. **ACTION: Clerk**

3.2 Cllr Harper reported that the Winnersh Youth Council had ceased to exist under that name.

4 PUBLIC SESSION

4.1 None.

5 COMPLAINTS AND FAULT TRACKING

5.1 None.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 4f; The proposal to site the new Wokingham library at Carnival Pool was discussed.

Item 4g; The Mapped Parking Restrictions were confirmed as part of the CPE process whereby the restricted parking areas are now shown on maps of the Borough.

Item 12; The Clerk confirmed receipt of the documentation from Mazars for the completion of the external audit 2016-17.

6.2 Correspondence received since the issue of the agenda

Item N2; The booking of the Community Centre for polling on 3 May 2018 was noted.

Item N6; The Council was informed of the details for the celebration of the life of Rose Green. Cllr Harper will attend.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr R Shepherd-Dubey reported:

- All three WBC councillors had attended a meeting regarding the construction of the Relief Road. There are 17 weeks of work at the junction of King Street Lane, to be followed by similar works at the Lower Earley Way junction.
- WBC is taking the line that both phases of the Relief Road should be opened together
- Further flood mitigation works are to take place near Wickes
- The Reading Road will have to be lowered under the M4 during the NDR works to bring it up to current standards.

7.2 Cllr P Bray reported:

- On a meeting with Whitbreads regarding proposals for the re-development of the Oakdene Court site. Whitbreads are preparing letters of consultation to be sent out to residents. It is expected that the entrance/exit will remain the same and the car park will have a Suds system to alleviate flooding.
- Government guidelines indicate that charges cannot be made for the disposal of domestic rubble at council tips. Re3 are expected to review their current pricing regime.

7.3 Cllr P Houldsworth reported:

- On the good news that WBC is keeping libraries open
- There is increased pressure on WBC to supply additional housing

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

None

(Cllr P Houldsworth left the meeting.)

8.2 Parish Council matters:

None

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 13 March 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 The minutes of the Committee meeting of 3 April 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.3 Cllr Harper reported on the objections to the rear extension at 3 Turnstone Close and the WBC refusal for builds at 484-488 Reading Road and 2 Angus Close. The appeal at 9 Winnersh Gate as dismissed. The Whitbread proposals for Oakdene Court had been discussed.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 4 April 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Harper reported:

- On a successful Litter Pick. Thanks to all involved.
- The progress of leaving the WBC CCS power supply contract and the acceptance of a 2 year contract with NPower for dual supply at the Community Centre site (see also 14.3 below)
- The Bar Franchise figures were reported as consistent with previous years
- Centre Forward are going ahead with the recruitment of a youth worker
- The projects for 2017-18 were discussed

11 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING

11.1 The next meeting of the F&GP Committee was confirmed as 7.45pm on Tuesday 25 April 2017.

12 WINNERSH MATTERS NEWLETTER

12.1 Cllrs D Hunt and G Harper are to review the copy for the next edition. It was suggested that an article on the Relief Road would be appropriate. The WBC councillors volunteered to write an article.

ACTION: Cllrs R Shepherd-Dubey, P Bray & WBC Cllr P Houldsworth

13 REPRESENTATIVES ON OUTSIDE BODIES

- 13.1** Cllr Hanna reported on the recent Borough Parish Liaison Forum meeting. There were talks on the Asset Review and the Local Plan.
- 13.2** Cllr Harper reported on a meeting of the Hurst Charities. The solar panels have now repaid their capital outlay. The charity needs more volunteer trustees.
- 13.3** The Clerk reported on an update from WBC on Operation Bridge. The Council was of the opinion that it would join in with WBC's acts of remembrance.

14 APPROVAL OF ACCOUNTS

- 14.1** The Council **RESOLVED** that a letter could be written to Nat West confirming authorisation for presenting Cash cheques. **ACTION: FAO**
- 14.2** The Council confirmed that a payment could be made to EDF to complete the contract if this would expedite the transition to NPower.
- 14.3** The Council **RESOLVED** to authorise the setting up of a monthly direct debit to pay for the NPower gas and electric supplies.
- 14.4** The Clerk confirmed that the two SSE invoices are for repairs done and for the next quarter service agreement.
- 14.5** The purchase of replacement tables for the hall was confirmed.
- 14.6** A Nat West cheque to Winnersh Parish Council is being re-presented because of a query over signatories.
- 14.7** It was **PROPOSED** by Cllr P Bray and **SECONDED** by Cllr J Southgate and the Parish Council **RESOLVED** to pay the following accounts for April 2017.

WINNERSH PARISH COUNCIL MEETING 11 April 2017
ACCOUNTS FOR PAYMENT - April 2017/18

Payee	Description	Amount	Ref
Salaries (CH-AL-CF-CB)	Salaries	3,984.96	BACS
HM Revenue & Customs Only	Tax & NI - Month 1 Year 2017-18	894.09	826133270
The Berkshire Pension Fund	Pension	1,106.94	760082749
A Solo Security	CCTV / Fire Alarm / Intruder Alarm for May17-April18	1,158.00	482565026
Berkshire Pest Control Limited	Allotments - Annual Contract for Pest Control	364.80	101617994
Bin-it Dog Waste Solutions	Dog Waste Service 1 - 31 March	56.94	15538020
Corona Energy Retail 4 Limited	Balance of Gas Useage 2012 - 2017	5,129.92	202123308
Corona Energy Retail 4 Limited	Gas Useage to 1st April	316.31	46959063
Daniela Hotolean	Refund from Plot 55B	45.00	300074
D. Knight Esq.	Window Cleaning April 2017	90.00	528965812
Gopak	4 Tables for WH	442.84	138324633
Nick Robins Limited	Felling & Removal of Cherry & Silver Birch Trees	696.00	42616241
OCS Group UK Limited	Sanitary Disposal Unit April 2017 - March 2018	254.59	753335581
Prestige Plumbing and Heating	Works in ladies toilets	95.00	300075
Southern Maintenance Solutions UK Ltd	Attend Faulty Boiler / Supply & fit new zone valve	693.98	978258945
SSE Contracting Limited	Q4 Street Light Maintenance	65.48	133158968
SSE Contracting Limited	Q1 Street Light Maintenance - 2017/18	93.42	964191549
Sunshine Commercial Services Limited	Grounds Maintenance for March 2017	1,019.94	611855967
Winnersh Parish Council	NatWest Transfer to Unity Bank	40,000.00	7931
Wokingham Borough Council	Electric Charges April 2016 - February 2017	1,035.64	997683825
Easycopiers Limited	634399 Billing Period 1 - 31 March 17	50.04	DD 3/5
Plusnet	84960199 Telecoms Charges to 9 May17	49.08	DD 13/4
Risc Group	64003 PC Back Ups	27.32	DD 15/4
Total Expenditure for the month		57,670.29	

Payments made after last meeting

Thames Water	Services for Dec16 - March17	1,315.72	DD 27/3
		1,315.72	

Financial Position as at 31 March 2017

Bank Balance	£	100,903.66
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15 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

- 15.1** The Council **RESOLVED** that the Civic Awards for 2017 would be presented at the Fete and the Clerk was asked to prepare the nomination forms.

ACTION: Clerk

16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

- 16.1** The Annual Meeting of the Parish Council will be held on Tuesday 9 May 2017 at 8.30pm in the John Grobler Room.

The meeting will be followed by refreshments.

- 16.2** The Annual Parish Meeting will be held on Tuesday 9 May 2017 at 7.30pm in the John Grobler Room.

There being no further business the Parish Council meeting closed at 9.10pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 11 April 2017 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 Bracknell & Wokingham College; newsletters
- 3 Involve; newsletters
- 4 WBC; news releases:
 - a) WBC celebrated 10th birthday
 - b) Litter Pick notification 1-2 April 2017
 - c) WBC Executive agrees expansion of three primary schools
 - d) All ready for start of annual grass cutting
 - e) WBC set to approve first phase of Gorse Ride South redevelopment
 - f) Potential new home for Wokingham Library
 - g) Consultation into Mapped Parking Restrictions
 - h) Phoenix Avenue nearly ready to welcome first families
 - i) Disability Sports Taster Day comes to Wokingham
 - j) Improvements coming to California Country Park
 - k) Review of Council funded non-profit organisations
 - l) Work begins on new King Street Junction for Winnersh Relief Road Phase 1
 - m) Good news for Gorse Ride South regeneration
 - n) Wokingham's adults among most active in England
- 5 WBC Libraries; What's On, 1-15 April 2017
- 6 HOCHTIEF; Shinfield Eastern Relief Road update
- 7 RBC; Re3 mythbusting information sheets
- 8 Healthwatch; newsletter
- 9 CCB; Action For All newsletter, March 2017
- 10 NHS Berkshire; newsletter, March 2017
- 11 WBC; agenda for BPLF, 3 April 2017
- 12 Mazars; documents for completion of 2016-17 external audit
- 13 NALC; LCR magazine, spring 2017
- 14 WBC Libraries; Easter Events 2017
- 15 NHS Blood donors; posters for sessions 12 April 2017
- 16 BRO; receipt of 2014-15 minutes; notification of intended charging
- 17 WBC Libraries; new opening hours from 3 April 2017, and What's On
- 18 Berkshire Youth; What's On April 2017

Items of correspondence received following the issue of the 11 April 2017 Full Council Meeting Agenda

- N1 Sue Ryder; posters
- N2 WBC; book SR on 3 May 2018 as polling station
- N3 BALC newsletter, including change of address
- N4 TVP; Thames Valley Police and Crime Plan 2017-21
- N5 Corona; summary of gas charges
- N6 WBC; celebration of Rose Green's life
- N7 WBC; Borough Parish Liaison Forum minutes
- N8 HOCHTIEF; Shinfield Eastern Relief Road update