



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 14 MARCH 2017 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs G Harper (Chairman), F Breedlove, D Green, S Hanna, R Holdstock, D Hunt, P Ray, R Shepherd-Dubey, J Southgate, C Taylor.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 **Apologies for absence** – Cllr P Bray.

1.2 **Council Vacancies:** The Clerk reported that no by-election had been called following the resignation of two councillors and that the Parish Council is free to co-opt replacement members.
A discussion took place regarding the best way to advertise the vacancies. The Council decided to advertise the vacancies prominently in the May edition of Winnersh Matters, which goes to all residents, and to advertise on other media following the distribution of the newsletter.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 14 February 2017 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 Follow up of the Feed in Tariff:
The Clerk will write to SPSEnergy. Ongoing.

ACTION: Clerk

3.2 Cllr P Bray's Unity registration is complete.

3.3 Signage has been put up at the King Street Lane entrance to the Hatch Farm Dairies site.

4 PUBLIC SESSION

4.1 None.

5 COMPLAINTS AND FAULT TRACKING

5.1 None.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 4n: The next phase of the A329 cycleway was discussed.

Item 25; The WBC street lights refurbishment schedule was clarified.

Item 26; The invoice from WBC for the 2016-17 EDF electricity supply is awaited. The draft figures appear to be accurate.

6.2 Correspondence received since the issue of the agenda

Item N6; The Clerk summarised WBC's London Bridge guidelines.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr R Shepherd-Dubey reported:

- Old Forest Road is to get a left-turn filter lane onto Reading Road
- The A329 cycleway extension will not affect the Relief Road Phase 2 or the Northern Relief Road
- The schedule for the opening of the Relief Road Phase 1 is still uncertain. Cllr R Shepherd-Dubey was asked to send an update to all councillors.

ACTION: Cllr R Shepherd-Dubey

- The recent applications for WPC allotments have all been responded to
- The phasing of the Relief Road traffic lights at King Street Lane was discussed.

7.2 The Clerk read Cllr P Bray's report:

We have now been promised signs telling construction traffic not to use King Street Lane.

The residents of Grovelands Park have had their first liaison meeting with WHL/WBC and will hopefully be forming a formal Residents Association. The WBC website has details of when people should expect to receive their blue bags; unfortunately for a few roads, the dates are wrong and don't match the actual Cleaner & Greener master spreadsheet. Everyone should have had their bags by March 20th and if people have not had their bags by then, that is the point at which to complain.

7.3 The Clerk did not have Cllr Houldsworth's report to hand.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

None

8.2 Parish Council matters:

None

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 21 February 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Taylor reported on the objections to three blocks of flats, all for insufficient parking. The Council discussed the inadequacies of the Planning guidelines regarding parking provision within the WBC area.

9.3 Cllr Taylor reported on the meeting of 13 March 2017. He reported on the proposal for a Timpson's cabin in the Sainsbury's car park.

9.4 Cllr Taylor also reported on a separate discussion with WBC regarding options for Phase 2 of the Relief Road.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 7 March 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Ray reported:

- On discussions with Jane Hopkins of WBC regarding WBC's play areas within Winnersh
- The Pavilion House insulation is complete
- The Litter Pick is on 2 April. Posters are awaited. The Clerk was asked to send electronic copies to Cllr Ray. **ACTION: Clerk**
- The replacement fence for the Pavilion has been ordered.

10.3 Cllr Harper confirmed that standard baiting was still effective at the allotments.

11 RAINBOW CENTRE YOUTH WORKER

11.1 Cllr Harper reported on the death of Rose Green, coordinator of the Rainbow Centre and leader of the Youth Worker project. The project is on temporary hold.

11.2 The Council asked whether the Winnersh Youth Council still meets. Cllr Harper will investigate and report back. **ACTION: Cllr Harper**

12 REPRESENTATIVES ON OUTSIDE BODIES

12.1 Cllr Harper reported on the SLCC Allotments training course. He elaborated on some of the niceties of allotment management.

13 APPROVAL OF ACCOUNTS

13.1 The Clerk confirmed the current level of black bag usage.

13.2 The Council discussed the petty cash top-up.

13.3 It was **PROPOSED** by Cllr C Taylor and **SECONDED** by Cllr S Hanna and the Parish Council **RESOLVED** to pay the following accounts for March 2017.

WINNERSH PARISH COUNCIL MEETING 14 March 2017 ACCOUNTS FOR PAYMENT - March 2016/17

Payee	Description	Amount	Ref
Salaries (CH-AL-CF-CB)	Salaries	4,141.10	BACS
HM Revenue & Customs Only	Tax & NI - Month 12 Year 2016-17	924.03	300070
The Berkshire Pension Fund	Pension	1,106.94	503294150
Allder Glass Limited	Allnatt Pavilion Repairs	14,000.76	964830287
Berkshire Pest Control Limited	Allotments - Annual Contract for Pest Control	364.80	726131532
Biffa Waste Services Limited	Trade Waste Service 25/3/17 - 23/6/17	1,228.66	300071
Bin-it Dog Waste Solutions	Dog Waste Service 1 - 28 February	56.94	456508644
Bowak Limited	Blk sacks/cleaners/gloves/Zfold/mophead	154.51	142362016
CASH	Petty Cash Top Up	64.99	300072
D. Knight Esq.	Window Cleaning March 2017	90.00	651207856
Geoff Harper	Q4 Chairman's Allowance	40.00	300073
Green Efficiencies Limited	Balance for Pavilion House Insulation	1,546.25	328863605
SLCC Enterprises Limited	GH Allotment Training	222.00	203836477
Sunshine Commercial Services Limited	Grounds Maintenance for February 2017	2,539.14	755001493
Winnersh Parish Council	NatWest Transfer to Unity Bank	40,000.00	7930
De Lage Landen	Copier Lease Charge for 3 April - 3 July 17	162.00	DD 3/4
Easycopiers Limited	633222 Billing Period 1 - 28 Feb 17	55.75	DD 3/4
NatWest OneCard	AVG Subscription	60.99	DD 10/3
Plusnet	83838272 Telecoms Charges to 9 April17	48.04	DD 16/3
Risc Group	63136 PC Back Ups	27.32	DD 15/3
Total Expenditure for the month		66,834.22	

Financial Position as at 28 February 2017

Bank Balance	£	119,528.38
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14 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

14.1 A request has been received to open a café at the Pavilion.

15 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

- 15.1** The next meeting of the Parish Council will be held on Tuesday 11 April 2017 at 7.45pm in the John Grobler Room.

PART 2

16 STAFFING MATTERS

- 16.1** The Council discussed the current situation regarding the staffing of the office.

- 16.2** The Council **RESOLVED** to authorise a 1% increase in staff salaries from April 2017, which is the second part of the national 2016-18 salary agreement.

ACTION: FAO

There being no further business the Parish Council meeting closed at 9.55pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 14 March 2017 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 Bracknell & Wokingham College; newsletters
- 3 Involve; newsletters
- 4 WBC; news releases:
 - a) Nine Mile Ride Footway – Giving Finchampstead Pupils the chance to walk to school
 - b) Innovation and Investment to help Borough Council cope with funding cuts
 - c) Self-Service starting in six Borough libraries
 - d) High court ruling helps protect green belt
 - e) Statement; Shinfield Eastern Relief Road (see also 8 below)
 - f) All change renovations at Borough Leisure Centres
 - g) Next stage of Market Place renovation
 - h) Changes to school crossing patrols
 - i) Secondary School admission success
 - j) Time to renew or sign up for garden waste service
 - k) Council bids for Government construction funding
 - l) Multi Academy Trust plans for two Wokingham Borough Schools
 - m) Work placement at Carnival Pool proving a great opportunity
 - n) Fourth phase of A329 Cycleway about to start
- 5 WBC; CIL report January 2017
- 6 NHS Berkshire; news events, 9 March & 30 March 2017
- 7 WBC; Economic Development Strategy 2016-21
- 8 HOCHTIEF; statement, Shinfield Eastern Relief Road (see also 4e above)
- 9 Arborfield PC; Arborfield News, February-March 2017
- 10 CCB; Action For All e-bulletin February 2017
- 11 WBC; Gypsy, Roma & Traveller awareness training
- 12 Clerks & Councils Direct; magazine March 2017
- 13 Wokingham Volunteer Centre; Volunteer management workshop, 19 April 2017
- 14 Keep Mobile; invitation to AGM, 8 April, Wokingham
- 15 NHS Berkshire; latest news, February 2017
- 16 SLCC; Pay Awards 2017-18
- 17 WBC Libraries; news and events March 2017
- 18 Berkshire Youth; What's On, March 2017
- 19 BALC; newsletter and training courses
- 20 WDVTA; thanks for grant
- 21 Me2 Club charity; press release
- 22 RBC; Re3 films shot in Wokingham area
- 23 SLCC: The Clerk magazine, March 2017
- 24 NALC; newsletter March 2017
- 25 WBC; WPC vacancies can be filled by co-option
- 26 WBC; street light upgrade update
- 27 WBC; updated electricity statements

Items of correspondence received following the issue of the 14 March 2017 Full Council Meeting Agenda

- N1 Cllr P Bray; apologies and report for Full Council meeting
- N2 WBC; request for items for Borough Parish Liaison Forum, 3 April 2017
- N3 NALC; bulletin re parish precepts
- N4 Cllr P Bray; Unity registration is complete
- N5 LGPS; invitation to the Employer meeting, 17 March 2017
- N6 WBC; update on London Bridge protocol
- N7 Winnersh Brownies; thanks for use of the hall
- N8 WBC; CIL monthly report, February 2017