



## Winnersh Parish Council

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### MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 14 FEBRUARY 2017 IN THE JOHN GROBLER ROOM

**PRESENT:** Cllrs G Harper (Chairman), P Bray, F Breedlove, S Hanna, D Hunt, P Ray, R Shepherd-Dubey, J Southgate.

**In attendance:** Clive Hudson (WPC Clerk), 1 member of the public.

#### 1 APOLOGIES

1.1 **Apologies for absence** – Cllrs J Bray, D Green, R Holdstock, F Obileye, C Taylor, WBC Cllr P Houldsworth.

1.2 Cllr Harper reported the resignation from the Parish Council of Cllrs N Kilby and J Curtis. He thanked both of them for their effort and contribution during their time on the Council.

The Clerk will post the vacancies on the notice boards and inform the Monitoring Officer of the vacancies.

**ACTION: Clerk**

#### 2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 10 January 2017 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

#### 3 MATTERS ARISING

3.1 Follow up of the Feed in Tariff:

The Clerk will write to SPSEnergy. Ongoing.

**ACTION: Clerk**

3.2 Cllr P Bray's Unity registration is ongoing.

## **4 PUBLIC SESSION**

- 4.1** The member of the public spoke of his surprise, as a new resident in Winnersh, that the collection of garden waste is not a free service. He spoke of the disincentive this is towards recycling in general.  
The Council members and Borough Councillors explained the financial position of WBC and the hope of improving recycling within the Borough at the renewal of the waste collection contract.

## **5 COMPLAINTS AND FAULT TRACKING**

- 5.1** The Clerk reported on a problem with a recent booking whereby SBS gave late notice that they could not supply a bar and a member of the WPC staff was late opening for the hiring. The Clerk has agreed a refund with the hirer.

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

Item 4a; The Wokingham Town Centre refurbishment was noted.

Item 6; The use of CIL money towards the WBC play area project was suggested.

Item 20; The Clerk confirmed that the library closures were only localised and temporary.

Item 27; The Council suggested waste collection as a topic for the next BPLF.

Item 29; The replacement of the Wedderburn Close street lights was discussed and concern expressed that WBC may not now agree to take over their maintenance.

### **6.2 Correspondence received since the issue of the agenda**

Item N3; Cllrs G Harper and S Hanna volunteered to attend the Local Plan training evening. **ACTION: Cllrs Harper & Hanna**

Item N6; The Mill Lane road closures were discussed. The Council asked the Clerk to contact WBC to express the Council's support for additional signage to dissuade lorries to use that route. **ACTION: Clerk**

Item N7; Cllr Harper will review the Allotment training information. **ACTION: Cllr Harper**

## **7 BOROUGH COUNCIL MATTERS**

- 7.1** Cllr P Bray reported:
- on Mill Lane lorries (see also correspondence N6 above)
  - Information on the Relief Road
  - A residents' association for Grovelands Park is to be set up

- The dates for the setting of the WBC budget.

**7.2** Cllr R Shepherd-Dubey reported:

- The change to the regional development manager at Bovis
- Relief Road costs are increasing again
- Matthewsgreen traffic lights update
- The schedule for the opening of Phase 1 of the Relief Road and the installation of traffic lights at King Street Lane
- Complaints regarding car sales on Reading Road

**7.3** Cllr P Houldsworth had sent his apologies.

**8 PARISH COUNCILLORS' QUESTIONS**

**8.1 Borough Council matters:**

**8.1.1** Cllr P Bray confirmed that no refugee children had arrived yet and the means of housing and fostering them was under review.

**8.1.2** There is no further news of the installation of cameras at the crossroads.

**8.1.3** There is no further news of the crossings on Robinhood Lane.  
The installation of a zebra crossing on Bearwood Road is under discussion.

**8.2 Parish Council matters:**

None

**9 LAST PLANNING COMMITTEE MEETING**

**9.1** The minutes of the Committee meeting of 9 January 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

**9.2** The minutes of the Committee meeting of 30 January 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

**9.3** Cllr Hanna reported on the meeting of 30 January 2017.  
He reported on the application at 90 Arbor Lane, flooding of the footpath at Hatch Farm Dairies, and the query re the timings of the toucan crossings on Reading Road.

**10 LAST R&A COMMITTEE MEETING**

**10.1** The minutes of the Committee meeting of 7 February 2017 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

**10.2** Cllr Ray reported:

- On the Pavilion House insulation and Pavilion lintel work
- Repairs to the car park light by SSE and 3 radiators in the main hall
- The reclaim of 4 plots at the allotments
- He is making a comparison of prices for the Pavilion

- Hiring T&Cs and the Bar Policy have been reviewed. Community Centre charges have been increased by 1% for 2017-18.
- The WBC play area investigation is moving on well. WBC will be asked for further information and invited to the next R&A meeting
- Councillors are recommended to Adopt a Street in support of the campaign.

## **11 LAST FINANCE AND GENERAL PURPOSES COMMITTEE MEETING**

- 11.1** Cllr Breedlove reported on 3 changes to the draft minutes:
- The extra 2016-17 budget estimates Income information is to be removed
  - The final sentence of 9.1 should read ‘R&A projects’
  - The change from previous year figure for the precept in the budget summary should read 2.5%.
- 11.2** The minutes of the Committee meeting of 31 January 2017 were agreed, with the changes specified in 11.1 above, and the Parish Council **RESOLVED** to sign them as a true record.
- 11.3** Cllr Breedlove reported on the meeting. The IT consultant is resigning and the Clerk is investigating other sources of IT cover. The Internal Auditor’s report was reviewed and considered satisfactory. She has recommended that the Council reviews its reporting package. The Clerk is to arrange a meeting with another council which uses the package.  
The Unity Bank payment procedure has been adopted.
- 11.4** Cllr Breedlove reported on the Q3 figures, specifically explaining the variations in the rates and Pavilion House repairs items.
- 11.5** The Committee has **RECOMMENDED** and the Parish Council **RESOLVED** to accept the Income, Expenditure and Capital Projects accounts for Quarter 3 2016-17.
- 11.6** Cllr Breedlove reported on the Q4 expected Income and Expenditure reports. The main variances were in the projected Utility payments, with queries outstanding on the Gas and Electric bills.
- 11.7** The Committee has **RECOMMENDED** and the Parish Council **RESOLVED** to accept the Q4 Budget estimates for 2016-17.

## **12 BUDGET AND PRECEPT 2017-18**

- 12.1** Cllr Breedlove reported on the budget estimates for 2017-18. The proposed income and expenditure were considered along with the requested Capital budget allocations for the three committees.
- 12.2** The Committee has **RECOMMENDED** and the Parish Council **RESOLVED** to accept the Income, Expenditure and Capital and Special Projects budgets for 2017-18.

**12.3** Cllr Breedlove explained the proposed income and expenditure for 2017-18 in relation to the financial reserves and the amount proposed to be raised by precept.

**12.4** The Committee has **RECOMMENDED** and the Parish Council **RESOLVED** to adopt a Precept of £110,521.

### **13 RAINBOW CENTRE YOUTH LEADER**

**13.1** Cllr Harper reported on the progress of appointing a Youth Leader. A further meeting is scheduled this week and it is hoped to appoint a Youth Leader to work Friday evenings at the Rainbow Centre for 48 weeks per year. The project will be reviewed after 3 months.

### **14 REPRESENTATIVES ON OUTSIDE BODIES**

**14.1** Cllr Hanna reported on the Borough Parish Liaison Forum meeting, particularly relating to Civil Parking Enforcement, the WBC Asset Review and the Community Governance Review.

### **15 APPROVAL OF ACCOUNTS**

**15.1** The Clerk confirmed that the FAO had negotiated a better rate for Sage support and licensing.

**15.2** The Clerk confirmed that the PRS charges are similar to last year's charges. The Council asked the FAO to confirm where the charges are included in the accounts. **ACTION: FAO**

**15.3** It was **PROPOSED** by Cllr G Harper and **SECONDED** by Cllr P Ray and the Parish Council **RESOLVED** to pay the following accounts for February 2017.

**WINNERSH PARISH COUNCIL MEETING 14 February 2017**  
**ACCOUNTS FOR PAYMENT - February 2016/17**

<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Ref</b>
Salaries (CH-AL-CF-CB)	Salaries	3,851.30	BACS
HM Revenue & Customs Only	Tax & NI - Month 11 Year 2016-17	924.03	300067
The Berkshire Pension Fund	Pension	1,106.94	811483561
ABA (Construction) Limited	Play Area Inspection	114.00	946236174
Bin-it Dog Waste Solutions	Dog Waste Service 1 - 31 January	56.94	723775265
Bowak Limited	Fire Exit Signs / HSE Poster	41.05	251590355
David Ogilvie Engineering	2 Erskine Benches	1,628.40	903567430
D. Knight Esq.	Window Cleaning Jan17	90.00	
Maria Marshall	Refund	119.25	102254583
Nick Robins Limited	Deadwooding Trees/Plant of Lime and Oak Trees	1,294.80	
OCS Group UK Limited	Sanitary Disposal Unit 10/1 - 31/3/17	9.01	
PRS for Music	Annual Charges Period Ending 5 Jan 2018	712.46	
Sage (UK) Limited	Accounts 50 PRO Cover Extra	964.80	
SSE Contracting Limited	Q3 Street Light Maintenance	65.48	
Sunshine Commercial Services Limited	Grounds Maintenance for January 2017	1,019.94	
Wokingham District Veteran Tree Association Grant		50.00	300070
Viking	Office Paper	56.20	658634653
Easycopiers Limited	632037 Billing Period 1 - 31 Jan 17	42.21	DD 28/2
NatWest OneCard	LogMeIn Subscription	209.99	DD 10/2
Plusnet	82720983 Telecoms Charges to 10 March17	47.77	DD 15/2
Risc Group	62300 PC Back Ups	27.32	DD 13/2
<b>Total Expenditure for the month</b>		<b>12,431.89</b>	

**Financial Position as at 31 January 2017**

Bank Balance	£	126,926.09
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**16 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**

**16.1** none

**17 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

**17.1** The next meeting of the Parish Council will be held on Tuesday 14 March 2017 at 7.45pm in the John Grobler Room.

There being no further business the Parish Council meeting closed at 9.35pm.

## APPENDIX 1

### Items of correspondence received prior to the issue of the 14 February 2017 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 Bracknell & Wokingham College; newsletters
- 3 Involve; newsletters
- 4 WBC; news releases:
  - a) Winter Driving; Be Prepared
  - b) Leisure strategy set to be approved
  - c) Next stage of Wokingham Town Centre regeneration soon underway
  - d) Aldi confirmed to come to Wokingham Town Centre
  - e) Civil Parking Enforcement update
  - f) Tennis fans are well served in Wokingham Borough
  - g) SUDS now part of major builds
  - h) Blue bags 2017/18 are on their way
  - i) Consultation on the Borough's first Greenway
- 5 WBC; Save Money on your Food Bill, posters
- 6 WBC; December CIL update
- 7 BPLF; agenda 23 January 2017
- 8 NALC; Chief Executive's bulletin 2, January 2017
- 9 HOCHTIEF; Arborfield Road closure, 20-23 January 2017
- 10 WBC; gypsy & traveller accommodation assessment
- 11 CCB; Action for All e-bulletin, January 2017
- 12 WBC; 2017 blue bag delivery schedule
- 13 TVP; Rural Crime action group survey
- 14 WBC; gypsy & traveller accommodation assessment, consultation extension to 17 February 2017
- 15 BPLF; notes on meeting of 23 January 2017
- 16 NALC; Chief Executive's bulletin 3, January 2017
- 17 Cllr N Kilby; resignation from the Parish Council
- 18 NHS; CCG event 9 March at Green Park
- 19 Berkshire Youth; What's On February 2017
- 20 WBC Libraries; temporary library closures
- 21 WBC; Local Plan Update on website from 27 January
- 22 NHS Berkshire; newsletter
- 23 WBC; street light replacement update
- 24 Healthwatch; workshops newsletter
- 25 WBC; Love Food Hate Waste You Tube video
- 26 BALC; Winter Newsletter
- 27 BPLF; next meeting 3 April 2017, request for agenda items
- 28 WBC; CIL infrastructure needs
- 29 WBC; street light column replacement update

### Items of correspondence received following the issue of the 14 February 2017 Full Council Meeting Agenda

- N1 WBC; Get Art posters for Rainbow Centre
- N2 TVP; Village and Rural Policing forums
- N3 WBC; Local Plan training session, Mon 27 March 2017, 7-9pm, Shute End
- N4 Cllr J Curtis; resignation from the Parish Council
- N5 Kier; M4 J10 works progress newsletter
- N6 WBC; Mill Lane, Sindlesham, road closure 9.30am-4.00pm 22 Feb to 20 March 2017
- N7 SLCC; allotment training, 6 March, Oxford