



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 11 OCTOBER 2016 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), P Bray, F Breedlove, J Curtis, S Hanna,
D Hunt, N Kilby (late), F Obileye, P Ray, R Shepherd-Dubey.

In attendance: Clive Hudson (WPC Clerk), WBC Cllr P Houldsworth.

1 APOLOGIES

- 1.1 Apologies for absence** – Cllrs J Bray, G Harper, R Holdstock, D Green,
C Taylor.
- 1.2 Apologies for lateness** – Cllr N Kilby.

2 MINUTES OF THE PREVIOUS MEETING

- 2.1** The minutes of the Council meeting of 13 September 2016 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

- 3.1** Receipt of Fete sponsorship money. Ongoing. **ACTION: Clerk & FAO**
- 3.2** WBC Cllr Angus Ross will attend the December Full Council meeting.
- 3.3** Cllr Ray will attend the CIL meeting. There are no specific topics from WPC.
- 3.4** WBC reports that there has been no increase in fly-tipping along Churchill Drive.
- 3.5** The whole Pavilion House patio door unit is to be replaced asap.

3.6 The rates have been confirmed as unchanged for 2016-17 and 2017-18.

4 PUBLIC SESSION

4.1 None.

5 COMPLAINTS AND FAULT TRACKING

5.1 None.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 4e; The Civilian Parking Enforcement provision was noted. Cllr R Shepherd-Dubey is requesting additional cover for Winnersh.

Item 10; The Council noted the sites nominated for consideration in the Parish Plan. See also item 7.2 below.

Item 12 & N5; the budget engagement sessions were discussed. The Council discussed joint working between borough councils.

Item 14; WBC Cllr Ross will attend the December Full Council meeting.

Item 19; The Council discussed the practicalities of the parking issues adjacent to Bearwood Primary School. There is nothing which can be done until CPE comes online.

The Clerk was asked to respond.

ACTION: Clerk

Item 22; The Mazars invoice will be presented to F&GP. **ACTION: Clerk**

Item 26; The Council noted the comments on parish boundary changes.

6.2 Correspondence received since the issue of the agenda

Item N1; see Item 9.

Item N2; Cllr Harper was asked to attend the BALC AGM, if he is available.

ACTION: Cllr Harper

Item N3; The half-term Bearwood Road and Mill Lane road closures were noted.

Item N4; The provisions on the event of the Death of the Sovereign were noted.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr R Shepherd-Dubey:

- The opening dates of the two ends of the Relief Road, Phase 1, was discussed
- The scheduling of the BT Openreach works on Robinhood Lane was discussed. The Council considered that BT needs to be more proactive in its consideration of works.

7.2 Cllr P Bray:

- She is no longer Leader of the Liberal Democrats on WBC
- Gave an overview of all the sites within Winnersh listed on the Local Plan
(Cllr N Kilby joined the meeting)

The schedule for the Strategic Housing Management Area Assessment was discussed. The listing of land at Dinton Pastures was discussed.

7.3 Cllr P Houldsworth:

- Winnersh Primary School has received £1000 for its recycling project
- He attended the opening of Abbeyfield
- Peach Street is undergoing a refurbishment
- The 21 Century Leisure Programme is under way.
- WBC has participated in the LGA corporate peer challenge

(Cllr P Houldsworth left the meeting)

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

8.1.1 Cllr R Shepherd-Dubey reported that the utilisation of traffic cameras at the crossroads is under consideration.

The installation of a zebra crossing on Robinhood Lane is under consideration.

8.1.2 The drains on Robinhood Lane outside the station were improved in previous years to take normal rainfall. It is not practical to upgrade them to take exceptional storms without major digging.

8.2 Parish Council matters:

None

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 20 September 2016 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Hanna reported on the objections to the front wall at 591 Reading Road. Cllr Hunt gave an update on the recent viaduct work and confirmed that it had been checked by the Environment Agency and WBC.

9.3 Cllr Southgate reported on the sub-committee meeting of 10 October 2016.

The Council considered business which could not be addressed by the sub-committee. The Council **RESOLVED** to appoint Nick Robins to do the Full Tree Survey.

- 9.4** The Council discussed WBC's proposal to remove 2 public telephone boxes within Winnersh. The Council discussed the need for 'safe' telephones for personal use and for emergencies. Given the extremely low usage of the two Winnersh payphones the Council considered their removal to be appropriate. Cllr P Bray did not consider the removal of the Woodley payphone to be appropriate.

10 LAST R&A COMMITTEE MEETING

- 10.1** The minutes of the Committee meeting of 4 October were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

- 10.2** Cllr Ray reported that this was the first R&A meeting for 3 months;
- Repairs to the Pavilion House patio doors had been approved
 - Security posts have been installed at the New Road hedge and the car park
 - Removal of the brambles had been approved, with proviso for any security concerns. A trial worm spraying treatment has been approved.
 - The Pavilion roof has been replaced and quotes have been requested for the lintel works
 - Middlemarch will be charged for the HFD public meeting
 - The IT upgrade has caused delays in the office
 - Wheatfield Primary School has confirmed attendance at the Christmas Lights. A response will be requested from Winnersh Primary School.

ACTION: Clerk & Cllr Kilby

The putting up of the lights will take place at noon on Saturday 26 November.

11 NEXT FINANCE & GENERAL PURPOSES COMMITTEE MEETING

- 11.1** The next F&GP meeting was confirmed as Tuesday 25 October 2016 at 7.45pm in the John Grobler Room.

12 RAINBOW CENTRE YOUTH WORKER

- 12.1** Cllr Southgate reported on the recruitment of a youth worker. WBC has declined to provide Liability Insurance. The Borough Councillors were asked to investigate this situation. **ACTION: Borough Councillors**
The Council wondered whether WBC would lease out a dedicated youth worker.

13 SOLAR PANELS / RATES

- 13.1** The intervention of Cllr P Bray at WBC and the swift response of WBC and the VOA has resulted in the rate increases being cancelled. John Redwood MP has also been active at Westminster. A cap is proposed so that only major installations over 50kW generation capacity will be subject to rates. For smaller installations the panels will be treated as Capital Investment.

The Clerk confirmed that the registration process of the panels is complete. He will confirm the procedure for the FIT payments when this is received.

ACTION: Clerk

14 FETE 2017

- 14.1** Cllr Southgate reported on the need for help with the preparations for the fete, particularly for the arena events and the stalls. Without this help the fete may not go ahead.

The Council discussed options for getting additional help. Requests for help will be relayed through the Bovis meeting (NK) and to the church (JS).

Cllr Southgate will arrange a kick-off meeting in November and any interested members of the public will be invited. **ACTION: Cllr Southgate**

15 REPRESENTATIVES ON OUTSIDE BODIES

- 15.1** Cllr S Hanna had attended the Borough Parish Liaison Forum meeting. He had received an update on the Local Plan, a summary of the Budget Engagement process and an update on CPE, Traded Services and the Asset Review.

The next BPLF will be held in January 2017.

- 15.2** Cllr D Hunt reported on the Abbeyfield care home opening. Several members of the Council had attended.

He reported on the possible use of the building as a refuge in an emergency situation and that Abbeyfield may be interested in having an allotment for their residents.

16 APPROVAL OF ACCOUNTS

- 16.1** There are still several councillors to sign up to Unity online banking. The Council requested that they do so before the next meeting.

The Council asked for guidelines for the approval of payments online to be prepared and presented to the next meeting. **ACTION: Cllr Southgate/FAO**
The procedure for completing these payments will be covered at the next Full Council meeting. **ACTION: Clerk**

- 16.2** It was **PROPOSED** by Cllr S Hanna and **SECONDED** by Cllr J Southgate and the Parish Council **RESOLVED** to pay the following accounts for October 2016.

**WINNERSH PARISH COUNCIL MEETING 11 October 2016
ACCOUNTS FOR PAYMENT - OCTOBER 2016/17**

Payee	Description	Amount	Ref
Salaries (CH-AL-CF-CB)	Salaries	5,122.46	BACS
HM Revenue & Customs Only	Tax & NI - Month 7 Year 2016-17	1,585.07	300049
The Berkshire Pension Fund	Pension	1,464.19	300050
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ABA (Construction) Limited	Repairs to play area gates	64.20	
Avenue Coatings	Paint for teenage shelter	123.61	
Berkshire Pest Control Limited	Treatment of wasps nest at allotments	48.00	
Bin-it Dog Waste Solutions	Dog Waste Service 1 - 30 September	37.91	
Bowak Limited	Blk Bags/cleaning products/Zfold/Trolls	173.22	
D. Knight Esq.	Window Cleaning Sept & Oct	180.00	
Jacky Bignell	Refund over payment on booking	79.00	300051
Mazars LLP	Audit Fee for Year End 2015/16	480.00	
Office IT Plus Limited	ACER Computer Screen	229.99	300052
Ridd Wood Partnership Limited	Provision of structural Engineering services	724.20	
Southern Maintenance Solutions UK Ltd	Annual Boiler Service within community centre	216.00	
SSE Contracting Limited	Q2 Street Light Maintenance	65.48	
Sunshine Commercial Services Limited	Grounds Maintenance for Sept £1,019.94	2,246.34	300053
	Supply/Install Fence/Concrete Posts £1,160.40		
	Supply 1 more intermediate £66.00		
Viking	Printing Paper	56.93	
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Easycopiers Limited	626885 Billing Period 1 - 30 Sept16	42.00	DD 1/10
NatWest OneCard	New Dell PC	511.52	DD 12/10
Plusnet	78285471 Telecoms Charges to 9 Nov16	53.51	DD 14/10
Risc Group	58928 PC Back Ups	28.76	DD 15/10
Total for the month		13,532.39	

Financial Position as at 30 September 2016

Bank Balance	£	146,025.72
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17 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

- 17.1** The potential closure of the Westfield Road doctors' surgery on Saturday mornings was discussed. Cllr Bray will investigate and report to the November Full Council meeting. **ACTION: Cllr P Bray**

18 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

- 18.1** The next meeting of the Parish Council will be held on Tuesday 8 November 2016 at 7.45pm in the John Grobler Room.

There being no further business the Parish Council meeting closed at 10.00pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 11 October 2016 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 Bracknell & Wokingham College; newsletters
- 3 Involve; newsletters
- 4 WBC; news releases:
 - a) Affordable Homes in Hurst – have your say
 - b) Next step to be taken towards well-planned development in Wokingham Borough
 - c) Plans to tackle Financial Challenges set to be discussed
 - d) Significant Milestone reached in Local Planning – Shinfield Neighbourhood Plan
 - e) Final prep for Civil Parking Enforcement
 - f) Billy the Beacon and friends teach children about road safety
 - g) Your time to shine
- 5 Wokingham Volunteer Centre; Volunteer Recruitment Fair, 8 October
- 6 BALC; training update
- 7 VOA; revised 2016-17 rates evaluation
- 8 WBC; superfast broadband article
- 9 WBC; request for news articles for Wokingham Borough News
- 10 WBC; Local Plan update
- 11 WBC; invitation to Voluntary Sector reception, 16 November
- 12 WBC; Budget engagement sessions
- 13 Remarkable Engagement; development of Hewden site, Old Forest Road
- 14 Cllr Angus Ross; visit to Full Council 13 December 2016
- 15 WBC; Campaign for Green Waste, Smallmead 27 October
- 16 Berkshire Pensions; Annual Meeting 10 November
- 17 CCB; Action For All e-bulletin
- 18 WBC; GreenRedeem Advent calendar and Christmas collections
- 19 Ms J Prince; comments re parking outside Bearwood Primary School
- 20 NALC; newsletter, includes parish capping
- 21 WBC; BPLF agenda, 10 October 2016
- 22 Mazars; Audit Fee for external audit
- 23 NHS Berkshire Health; update October 2016
- 24 Click Berkshire Wokingham, magazine 2016
- 25 Cllr P Bray; latest update on solar panel rates
- 26 Wokingham Without PC; re parish boundary reviews

Items of correspondence received following the issue of the 11 October 2016 Full Council Meeting Agenda

- N1 Nick Robins; quote for Full Tree Survey
- N2 BALC; invitation to AGM, Thursday 3 November 2016, Shinfield
- N3 WBC; structural maintenance to Mill Lane bridges, letter to residents
- N4 WBC; protocol for Death of the Sovereign
- N5 WBC; budget engagement session leaflets and posters
- N6 Berkshire Pensions; request for nominations for Employer Representation
- N7 Wokingham Volunteer Centre; Invitation to AGM, 23 November, Wokingham
- N8 Berkshire Youth; Invitation to AGM, 26 October, Reading