



**Winnersh Parish
Council**

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**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL
HELD AT 7.45 p.m. ON TUESDAY 12 JULY 2016
IN THE JOHN GROBLER ROOM**

PRESENT: Cllrs G Harper (Chairman), J Bray (late), F Breedlove, J Curtis, R Holdstock, D Hunt, N Kilby (late), F Oibileye (late), P Ray, R Shepherd-Dubey, J Southgate.

In attendance: Clive Hudson (WPC Clerk), WBC Cllr P Houldsworth.

1 APOLOGIES

1.1 Apologies for absence – Cllrs P Bray, S Hanna, C Taylor.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 12 June 2016 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 Clarification of the clearing of the brook at Jersey Drive is still awaited.

4 PUBLIC SESSION

4.1 None

5 COMPLAINTS AND FAULT TRACKING

5.1 The Clerk updated the Council on trespass on Council property and emergency works at the Community Centre.

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 2b,2c; The Clerk reported on WBC parking proposals and Park N Ride. The Council discussed the implications for the Winnersh Park N Ride.

Item 9; The visit to Abbeyfield was discussed under agenda item 15.3 below.

Item 32; The Arbor Lane closures were discussed. Cllr R Shepherd-Dubey will investigate the proposed diversions. **ACTION: Cllr R Shepherd-Dubey**

(Cllr J Bray joined the meeting.)

Item 26; The Clerk was asked to forward the traffic control measures for the Marvellous Festival to all councillors. **ACTION: Clerk**

Item 16; The Clerk reported on the CIL statistics.

6.2 Correspondence received since the issue of the agenda

There were no questions.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Houldsworth reported:

- The implications of the Brexit vote were unclear
- WBC management changes for Highways and Planning
- He is stepping down from Health & Wellbeing and joining the Planning Committee
- On the preparations for the Marvellous Festival at Dinton Pastures. 7,500 people are expected to attend.

7.2 Cllr R Shepherd-Dubey reported:

- The houses on the Relief Road intersection are due to be demolished. The Relief Road will not be connected to King Street Lane yet. Phase 2 is not designed yet.
- The Mole Road utility works are progressing
- The details of the grass cutting are under review
- 270 sites have been proposed for the WBC Local Plan. A consultation on the sites is proposed.
- There is a new manager of Highways.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

The affordable housing at Grovelands Park/workshops was discussed. Concerns were expressed regarding safety and traffic access.

8.2 Parish Council matters:

None

(WBC Cllr P Houldsworth left the meeting)

(Cllr F Obileye joined the meeting)

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 28 June 2016 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Harper reported on the application at 42 Danywern Drive and the refusal of the extension of hours at the Wokingham Cricket Club.

9.3 The revised date of the next Planning Committee was confirmed as 18 July 2016.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 5 July 2016 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Ray reported;

- The bollards have been serviced
- The provisional date for the Christmas Lights event is Friday 2 December 2016
- The office window has been installed
- He reported on the structural works needed to complete the Pavilion roof replacement. The Council re-confirmed that the Clerk and the R&A Chairman can make reasonable provision within the budget for the project. The Clerk will report any updates to the next F&GP Committee meeting.

(Cllr N Kilby joined the meeting)

11 NEXT FINANCE & GENERAL PURPOSE COMMITTEE MEETING

11.1 The next F&GP Committee meeting was confirmed as 19 July 2016. The Clerk asked for apologies to be sent to him promptly in advance of the meeting.

11.2 The Council confirmed that a review of Standing Orders was required.

12 WBC 21 CENTURY PROCESS

12.1 The Council discussed the minutes of the relevant WBC committee discussions. The members noted the proposals for multi-tasking and the cross-purpose training of staff and the limitations on funding faced by the Borough.

12.2 The Parish Council **RESOLVED** to invite the WBC CEO to the September or October Full Council meeting.

13 **FETE 2016**

13.1 Cllr Southgate reported on the debrief by the Fete Working Group. There were slightly fewer people at the fete than in previous years, but donations were maintained at previous levels. He reported that expenditure was at £2700. Invoices will be sent to sponsors. Cllr Kilby will pass on details to the RFO.
ACTION: Cllr Kilby and RFO

13.2 The Council **RESOLVED** to top up the donations for charity to £1000, to be split between the two nominated charities.

13.3 A provisional date of Saturday 17 June was set for next year's Fete. The Council **RESOLVED** that the residue of this year's fete budget could be used for deposits for next year's fete.

13.4 A discussion took place regarding the publicity given to the principal and other sponsors. The timing of the leaflet drop was considered to be a problem. All sponsors will be acknowledged in the next edition of Winnersh Matters.

13.5 The Council recorded a vote of thanks to Cllr Southgate for organising the fete.

14 **REPRESENTATIVES ON OUTSIDE BODIES**

14.1 Cllr Harper reported on the progress of the Hurst Charities proposals to build 3 new alms-houses.

15 **APPROVAL OF ACCOUNTS**

15.1 ABA – The Clerk confirmed that the gate at the play area is working satisfactorily.

15.2 The Clerk confirmed the repayment of a damage deposit to a hirer.

15.3 The Council **RESOLVED** that Cllrs Harper and Southgate could sign cheques for presentation to the Fete Charities. See item 13.2 above. The date for the visit to Abbeyfield, at which their cheque would be presented, was confirmed as 10.30am on Thursday 21 July 2016.

15.4 The Council **RESOLVED** to authorise the Planning Committee meeting of 9 August 2016 to approve the August payments.

15.5 It was **PROPOSED** by Cllr G Harper and **SECONDED** by Cllr J Southgate and the Parish Council **RESOLVED** to pay the following accounts for July 2016.

WINNERSH PARISH COUNCIL MEETING 12 JULY 2016
ACCOUNTS FOR PAYMENT JULY 2016

Payee	Description	Amount	Ref
Salaries (CH-AL-CF-CB)	Salaries	4,127.79	BACS
HM Revenue & Customs Only	Tax & NI - Month 4 Year 2016-17	1,034.21	300029
The Berkshire Pension Fund	Pension	1,171.39	300030
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ABA (Construction) Limited	Gate repair £356.70 / Play Area Inspection June	470.70	867206008
Bin-it Dog Waste Solutions	3 dog bin weekly disposal for June16	37.91	97461160
Bowak Limited	Troll / Black Sacks / Mop Head	55.90	125364927
	CC - Elec Charges 1 - 5 April - Final Bill £77.25	77.25	571879626
British Gas	AP - Elec Charges 17 Mar - 5 Apr - Final Bill £29.26	29.26	780153405
CASH	Petty Cash Top Up	102.15	300031
Claire Connell	Audit Services for Year Ended 31 March 2016	510.00	142022032
D. Knight Esq.	Window Cleaning July16	90.00	36320988
National Association of Local Councils	Annual Subscription for DIS	108.00	134602573
Sara Harwood	Damage Deposit Refunded	200.00	300032
Sound and Lighting Hire	FETE - PA System Hire	300.00	754665419
SSE Contracting Limited	Q1 Maintenance of Street Lights	65.48	441706818
	Street Lights 2016/17 Usage		
Sunshine Commercial Services Limited	Ground Maintenance for June 2016	1,181.94	300033
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Easycopiers Limited	623077 Billing Period 1 - 30 June16	43.80	DD 31/7
NatWest OneCard	Flowers for 51B - £15.00	136.91	DD 11/7
	Flowers for Civic Awards - £65.99		
	Fete - Wickes - cable ties - £14.95		
	Staples - laminator - £40.97		
Plusnet	75056663 Telecoms Charges to 10 July16	45.00	DD 14/7
Risc Group	56397 PC Back Ups	25.88	DD 15/7
Wokingham Borough Council	Month 4 Council Tax	98.00	DD 1/7
Total for the month		9,911.57	

Financial Position as at 30 June May 2016

Bank Balance	£	130,559.03
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16 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

16.1 Cllr Southgate reported on discussions regarding the provision of a youth worker at the Rainbow Centre. There was a suggestion that the Reading Community Trust may be able to run the youth activities, funded by the Parish Council.

The Council discussed the suggestion that WPC would finance a 3-month trial period. Concerns were raised at the monitoring of the trial period and the expectations of what would be considered to be a successful project in order to justify ongoing involvement. Alternative sources of part-funding were discussed.

16.2 The Council **RESOLVED** to authorise a trial period of 3 months, with the Chairman and Vice-Chairman to negotiate funding up to £2000, to be taken from the Special Projects fund.

16.3 The Clerk reported that the application for the Emmbrook Sports Pavilion was being considered by the WBC Planning Committee on 20 July.

17 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

17.1 The next meeting of the Parish Council will be held on Tuesday 13 September 2016 at 7.45pm in the John Grobler Room.

There being no further business the Parish Council meeting closed at 9.31pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 12 July 2016 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 Bracknell & Wokingham College; newsletters
- 3 Involve; newsletters
- 4 WBC; news releases:
 - a) Loddon Viaduct repairs, final phase
 - b) Evening, Overnight and Weekend parking charges
 - c) Application for park & ride at Thames Valley Park
 - d) Loddon Homes Housing Association
 - e) National Highways & Transport Survey 2016
 - f) Views wanted on future of Bulmershe Leisure Centre
 - g) Extended hours and self-service for libraries
 - h) Great British Tennis weekend, 16 July
- 5 WBC; Wild Flower and Long Grass leaflet
- 6 NALC; Fly the Flag on Commonwealth Day, 13 March 2017
- 7 BALC; councillor training and employment update
- 8 LCR magazine, Summer 2016
- 9 Abbeyfield; invitation to visit the care centre
- 10 WBC; Elevate events at Wokingham Library
- 11 Arborfield PC; Arborfield News June –July 2016
- 12 Wokingham Job Support Centre; thanks for grant
- 13 Ali Malvern, WBC; Emergency Plan and farewell
- 14 Jobsearch; thanks for grant
- 15 ThamesValleyBerkshire; Functional Economic Market Areas
- 16 WBC; CIL and Infrastructure update
- 17 Came & Co; insurance renewal confirmation
- 18 TVP; Police and Crime Commissioner survey
- 19 WBC; EU Referendum results
- 20 SLCC; Regional Roadshow, 17 August 2016, Bracknell
- 21 CAB; thanks for grant
- 22 Connie & Jonah McCafferty; thanks for sports match funding
- 23 Cruse TVB; thanks for grant
- 24 WBC News; magazine Summer 2016
- 25 WBC Libraries; News & Events, July 2016
- 26 WBC; traffic control for Marvellous 2016 event at Dinton Pastures
- 27 WBC; traffic restrictions A3290, 22 July – 4 September 2016
- 28 WBC; North Wokingham Community Forum meeting, Monday 18 July
- 29 WBC Libraries; Summer teenage reading challenge
- 30 HOCHTIEF; Shinfield Eastern Relief Road update
- 31 Clerks & Councils Direct; magazine July 2016
- 32 WBC traffic, Arbor Lane closure, 25 July – 14 August 2016
- 33 SLCC; The Clerk magazine, July 2016

Items of correspondence received following the issue of the 12 July 2016 Full Council Meeting Agenda

- N1 Cllr P Bray; link to 21st Century Council report
- N2 Ridd Wood Ltd; initial response to flat roof problem