



Winnersh Parish Council

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MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL HELD AT 7.45 p.m. ON TUESDAY 12 APRIL 2016 IN THE JOHN GROBLER ROOM

PRESENT: Cllrs J Southgate (Chairman), J Bray, P Bray, F Breedlove, J Curtis, D Green, S Hanna, G Harper, R Holdstock, D Hunt, N Kilby, F Obileye, P Ray, R Shepherd-Dubey.

In attendance: Clive Hudson (WPC Clerk).

1 APOLOGIES

1.1 **Apologies for absence** – Cllr C Taylor, WBC Cllr P Houldsworth.

1.2 Apologies for lateness – Cllr R Shepherd-Dubey.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 8 March 2016 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 Further information has been sent to WBC regarding the Corona gas account.

3.2 The Clerk will send out the revised Strategic Aims document.

ACTION: Clerk

3.3 Cllr P Bray reported that further information is awaited regarding the improvements to the traffic lights at the crossroads and Woodward Close junctions.

3.4 The councillors were asked to make sure that they have completed their security checks for Unity Bank online banking.

4 PUBLIC SESSION

4.1 none

5 COMPLAINTS AND FAULT TRACKING

5.1 none

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Items 6; The BALC training was noted. Cllr Harper will attend the Chairmanship course and the Clerk will attend the Staffing course.

ACTION: Clerk

Item 13; The Mazars external audit requirements for 2015-16 will be considered by the next F&GP meeting.

ACTION: Clerk

(Cllr R Shepherd-Dubey joined the meeting)

Item 14; Cllr P Bray gave an update on the monitoring of air quality on the Reading Road. There has been little or no deterioration in air quality at the sites monitored.

Item 17; Paper copies of The Good Councillor Guide have been received and are available from the Clerk.

ACTION: Councillors

Item 19; The Winnersh recipients of sports match funding were noted. This will be reported to F&GP for possible WPC match funding. **ACTION: Clerk**

6.2 Correspondence received since the issue of the agenda

Items N5; The candidates for the elections for Borough Councillors and Police Commissioner were read out. The Clerk will display this information on the notice boards.

ACTION: Clerk

7 BOROUGH COUNCIL MATTERS

7.1 Cllr Southgate gave Cllr Houldsworth's apologies.

7.2 Cllr P Bray reported:

- The grass cutting has started for 2016-17
- Litter at the station. Cllr P Bray will follow up the question of excessive litter at Winnersh and Winnersh Triangle stations with the railway authorities.

ACTION: Cllr P Bray

- Planning permission has been granted for the Hatch Farm Dairies development.

7.3 Cllr R Shepherd-Dubey reported:

- The traffic lights at the crossroads and Woodward Close junctions have been re-synchronised
- Ownership of the land for Phase 2 of the Relief Road is still being investigated
- The show homes for the Hatch Farm Dairies development are expected to be completed this summer
- The remaining part of the Hatch Farm Dairies site is being put up for sale. It is not within the current land use for housing plans
- Some people are giving up allotments on the assumption that they will soon be reclaimed for the N Wokingham SDL Distributor Road. No confirmation of the reclaim date for the allotments has been received from WBC and people are advised to continue using their plots
- The head of WBC Highways is leaving in June
- The ‘Marvellous’ Festival is to be held at Dinton Pastures this summer. Further details are awaited.

8 PARISH COUNCILLORS’ QUESTIONS

8.1 Borough Council matters:

None

8.2 Parish Council matters:

None

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Sub-Committee and Committee meetings of 15 March 2016 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Hanna reported on the meetings of 15 March 2016. He reported on the objections to the block of 9/10 flats on the Reading Road and the overdevelopment of 54 Chatsworth Avenue.

9.3 The minutes of the Committee meeting of 4 April 2016 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.4 Cllr Hanna reported that the appeal for 42 Danywern Drive had been dismissed. He reported on the discussions on flooding with Mr Napper and Ms Hobson of WBC. Updates on the clearing of the drain near Wickes and the clearing of the blockage on Greenacres Avenue were received. The Council also discussed the ‘dumping’ of floodwater, the limited dredging of the Loddon, and the effectiveness of road signs indicating flooding and detours.

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 5 April 2016 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Harper reported;

- The near-completion of the play area repairs and the ordering of the new gate
- The priorities for this year's projects
- The starting of the new grounds maintenance contract
- The car park specification update
- The covering of the caretaker's holidays
- A request for access to old photographs of Winnersh.

11 NEXT F&GP COMMITTEE MEETING DATE

11.1 The next meeting of the F&GP Committee was confirmed as Tuesday 26 April at 7.45pm.

12 SOLAR PANELS PROJECT

12.1 The Clerk reported that SSE had completed its formal acceptance tests last week and that acceptance of the system to WPC ownership is complete. He has sent the Feed In Tariff forms to British Gas.

The Clerk confirmed that the solar panels are included in the Council's insurance policy.

13 WINNERSH FETE 2016

13.1 Cllr Southgate reported on the latest Working Group meeting. He reported on the sponsorship pledged by Prospect and Bovis. There is still a vacancy for a lead event at the fete arena – ideas to the working group committee please. The Community Awards will be presented at the fete – nomination forms are now available.

Cllr Hanna distributed a contact list for possible raffle prize sponsors.

Councillors were asked to contact him with details of potential sponsors.

ACTION: Councillors

14 WINNERSH MATTERS

14.1 The next edition will go out in mid-May, after the WBC elections. A flier for the fete will be delivered with it.

Topics for articles were discussed, and may include Emergency Planning/Flooding, solar panels at the Community Centre. Articles to Cllr Taylor please.

ACTION: Councillors

15 REPRESENTATIVES ON OUTSIDE BODIES

15.1 Cllr Harper reported on a Hurst Charities meeting. It is at the pre-application stage for three new almshouses.

- 15.2** Cllr Harper reported on the BALC Exec meeting. Cllr Breedlove has been confirmed as BALC treasurer.
- 15.3** Cllrs Southgate, Harper and Ray had attended a WBC Local Plan seminar, giving an introduction to the processes and timetables for the Local Plan up to 2036.

16 APPROVAL OF ACCOUNTS

- 16.1** The Clerk confirmed that some accounts are ready for payment by the Unity Bank online payment option. The Council **RESOLVED** that the proposing and seconding councillors could attend the office to complete these payments and help prepare documentation for the payment procedures.
- 16.2** The SSE quarterly and annual street light payments were explained.
- 16.3** The Berkshire Pension Fund payments were confirmed.
- 16.4** It was **PROPOSED** by Cllr J Southgate and **SECONDED** by Cllr G Harper and the Parish Council **RESOLVED** to pay the following accounts for April 2016.

WINNERSH PARISH COUNCIL MEETING 12 APRIL 2016

ACCOUNTS FOR PAYMENT APRIL 2016/17

Payee	Description	Amount	Ref
Salaries (CH-AL-CF-CB)	Salaries	3,800.09	SO/BACS
HM Revenue & Customs Only	Tax & NI - Month 1 Year 2016-17	768.44	300001
The Berkshire Pension Fund	Pension	1,021.39	300002
ABA (Construction) Limited	Play Area Repairs	1,142.40	835530311
A Star Signs Limited	Date Change to Fete Banners	30.00	216114597
BALC	Subscription for 2016 - 2017	1,757.23	595721096
BALC	Good Councillor Guide x 5	10.00	179017734
Berkshire Pest Control Limited	Allotment Annual Contract 1/4/16 - 31/3/17	364.80	399094723
British Gas	CC - Elec Charges 2 - 31 March	168.63	91605162
	AP - Elec Charges 17 Feb - 16 March	27.26	738193619
D. Knight Esq.	Window Cleaning April	90.00	300003
HSI Furniture	100 Tapered Plastic Chair Feet	75.60	635207029
Joanne Ali	Allotment Plot 57 - Deposit Refunded	35.00	300004
OCS Group UK Limited	Cannon - Annual Sanitary Disposal 2016/17	199.73	609331303
Prestige Plumbing and Heating	Supply & fit blending valves/repair toilet	525.00	300005
SSE Contracting Limited	Q4 Maintenance of Street Lights	65.48	140962394
	Street Lights 2016/17 Usage	404.55	300006
Traditional Local Cleaning	5 days March Cleaning / Locking up	541.20	463005481
Easycopiers Limited	619202 Billing Period 1 - 31 Mar16	42.00	DD 29/4
Plusnet	71923978 Telecoms Charges to 9 May16	45.00	DD 14/4
Risc Group	53900 PC Back Ups	25.88	DD 15/4
Wokingham Borough Council	Month 2 Council Tax	98.00	DD 1/5
Total for the month		<u>11,237.68</u>	

Payments made after last meeting

Plusnet	70899179 Telecoms Charges to 9 April16	55.44	DD 16/3
Thames Water	Account Charges 8 Dec15 - 8 March16	1,177.77	DD 29/3
Wokingham Borough Council	Mobile Climbing Wall - Fete 18 June	100.00	Chq 7927
Wokingham Borough Council	Month 1 Council Tax	98.91	DD 4/4
		<u>1,432.12</u>	

Financial Position as at 31 March 2016

Bank Balance	£	126,488.36
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17 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

17.1 None

18 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

18.1 The Annual Parish Meeting will be held on Tuesday 10 May 2016 at 7.30pm in the John Grobler Room.

18.2 The Annual Meeting of the Parish Council will be held on Tuesday 10 May 2016 at 8.30pm in the John Grobler Room.

PART 2

19 STAFFING MATTERS

19.1 Cllr Southgate reported on questions raised regarding matters relating to staff salaries and overtime payments.

He confirmed that professional advice is being sought.

The Council **RESOLVED** to authorise the Executive Committee to act on its behalf in order to expedite a resolution of the questions.

The Council **RESOLVED** to authorise an interim payment to the Caretaker as these matters will take some time to determine.

There being no further business the Parish Council meeting closed at 9.20pm

APPENDIX 1

Items of correspondence received prior to the issue of the 12 April 2016 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 WBC; News Releases
 - 1) Community Forum to Focus on MatthewsGreen development
 - 2) Register to Vote
 - 3) Regeneration proposal to be considered by Planning Committee
 - 4) Lighting Project is streets ahead
 - 5) Defibrillator for Dinton Pastures
 - 6) Parking enforcement plans on track
 - 7) One step closer to creating an exciting town centre
 - 8) Partnership Rescue for vulnerable people
 - 9) Getting ready for Carnival with new car parking arrangements
 - 10) Entrepreneurs graduate for business success
 - 11) People are pleased with their new homes
 - 12) New Survey is the business
- 3 Involve; Voluntary Service updates
- 4 WBC; Major Projects meeting
- 5 CCB; Action for All bulletins
- 6 BALC; March newsletter – includes councillor & staffing training
- 7 NHS blood service; donation posters
- 8 WBC; Wokingham Borough News, Spring 2016
- 9 Healthwatch; report of meeting 4 March 2016
- 10 WBC; N Wokm SDL meeting, 21 March 2016
- 11 NHS Berks; Have Your Say, 15 March 2016
- 12 Berkshire Youth; What's On, April 2016
- 13 Mazars; 2015-16 audit of accounts
- 14 Cllr P Bray; air quality update
- 15 WBC; Strategic Plan meeting update 17 March 2016
- 16 Reading BC; recycling updates
- 17 NALC; latest Good Councillor Guide
- 18 WBC; Dinton Pastures activities leaflet
- 19 WBC; Winnersh sports sponsorship recipients
- 20 Round & About Winnersh; magazine April 2016
- 21 Came & Co; Spring Council Matters newsletter
- 22 WBC; Notice of Elections in May 2016
- 23 WBC Libraries; events April 2016
- 24 NALC; National Living Wage effect on salaries
- 25 WBC; Shinfield Draft Neighbourhood Plan
- 26 Wokingham Walk; 15 May, leaflet
- 27 WBC; BPLF minutes 4 March 2016

Items of correspondence received following the issue of the 12 April 2016 Full Council Meeting Agenda

- N1 WBC; request for copy for Wokingham Borough News, summer edition
- N2 Rainbow Centre; Introduction to Henna Painting, courses leaflet
- N3 SSE; solar panels acceptance test
- N4 SPS Energy; confirmation of solar panels ownership
- N5 WBC; Police Commissioner and Borough Council Elections; Nominated Persons
- N6 CCB; Action for All e-bulletin, April 2016
- N7 Bracknell College; newsletter