



**Widdersh Parish  
Council**

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**MINUTES OF THE MEETING OF WIDDERSH PARISH COUNCIL  
HELD AT 7.45 p.m. ON TUESDAY 8 MARCH 2016  
IN THE JOHN GROBLER ROOM**

**PRESENT:** Cllrs J Southgate (Chairman), J Bray, P Bray, F Breedlove, J Curtis, D Green, S Hanna, G Harper, R Holdstock, D Hunt, N Kilby, F Obileye, P Ray, R Shepherd-Dubey.

**In attendance:** Clive Hudson (WPC Clerk).

**1 APOLOGIES**

**1.1 Apologies for absence** – Cllr C Taylor, WBC Cllr P Houldsworth.

**2 MINUTES OF THE PREVIOUS MEETING**

**2.1** The minutes of the Council meeting of 9 February 2016 were agreed, and the Parish Council **RESOLVED** to sign the minutes as a true record.

**3 MATTERS ARISING**

**3.1** none

**4 PUBLIC SESSION**

**4.1** none

**5 COMPLAINTS AND FAULT TRACKING**

**5.1** none

## **6 CORRESPONDENCE**

### **6.1 Correspondence received prior to the issue of the agenda**

Item 2a; The children's bicycle training was discussed.

Items 6; The Local Plan update was discussed. Cllrs Harper & Ray volunteered to join Cllr Southgate at the meeting.

Item 19; The My Journey update was discussed. The Clerk will send out the email to all councillors. **ACTION: Clerk**

### **6.2 Correspondence received since the issue of the agenda**

Items N6; The Council discussed the request and **RESOLVED** to withhold payment of Corona's bills as suggested. **ACTION: Clerk & FAO**

Item N7; The use of the Sindlesham Room for the EU Referendum has been confirmed.

## **7 BOROUGH COUNCIL MATTERS**

**7.1** Cllr Southgate summarised Cllr Houldsworth's comments on the WBC Budget meeting and the Government Settlement and grants, the budget for the Relief Road and the benefits of the Hatch Farm Dairies development.

**7.2** Cllr R Shepherd-Dubey reported:

- On the proposed starting dates of the King Street Lane intersection
- The proposed completion dates for phase 1 of the Relief Road
- The HFD building work will start at the Lower Earley end of the development
- The Environment Agency have reviewed the flood risk at HFD
- The 'Keep Clear' markings on Reading Road will be reinstated following the latest work on the cycleway
- Change of rules for flood relief

**7.3** Cllr P Bray reported:

- The Business Rate provisions
- The HFD Revised matters proposal is first on the agenda for the WBC Planning Committee. Cllr P Bray will speak.
- Traveller vans at Showcase car park
- Thanks to Cllr Hunt for the WW2 site information
- Library consultation update
- Update on the Post Office opening hours

## **8 PARISH COUNCILLORS' QUESTIONS**

### **8.1 Borough Council matters:**

A discussion took place regarding the phasing of the lights at the crossroads. Cllrs P Bray and R Shepherd-Dubey will follow up the refitting of the sensors.

**ACTION: Cllrs P Bray & R Shepherd-Dubey**

A discussion took place regarding the excessive waiting time for the change of lights at the Toucan crossings.

## **8.2 Parish Council matters:**

None

## **9 LAST PLANNING COMMITTEE MEETING**

**9.1** The minutes of the Committee meeting of 23 February 2016 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

**9.2** Cllr Hanna reported on the meeting of 23 February 2016. He reported on the paperless planning trial, the HFD revisions, the A329(M) signs, Emergency Planning. Cllr P Bray expressed concerns regarding the M4 noise mitigation at HFD and the preferred option for Suds maintenance. Cllr P Bray gave a brief update on the Emmbrook FC application.

## **10 LAST R&A COMMITTEE MEETING**

**10.1** The minutes of the Committee meeting of 1 March 2016 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

**10.2** Cllr Harper reported;

- The progress of the office window project
- The installation of the new security lights
- The warm air hand-drier trial
- The car park specification
- The grounds maintenance handover
- Completion of the Terms & Conditions and Bar Procedures

## **11 REVIEW OF STRATEGIC AIMS**

**11.1** The Council discussed the details of the current strategic aims document. The Council suggested the following revisions:

### **Community Leadership**

- For Local Emergencies add WBC
- For Legislation change to "... understanding of new legislation and consider opportunities arising."

### **Development and Infrastructure**

- For Infrastructure append "and support the completion of a full and adequate relief road." and delete separate point on Relief Road
- For Road Safety, partial change to "including the provision of appropriate cycleways"
- For Development, change to "Promote suitable developments and oppose inappropriate ones."
- Delete Health Centre reference
- Rainbow Centre, change to "Support the continuation of the Rainbow Centre as a community facility."

## **Industrial and Commercial**

- Change “redevelopment” to “development”.

## **Leisure**

- Facilities; change to “Continue to provide and promote quality facilities...” and delete separate item on promotion of Council facilities
- Winnersh Meadows; to “Promote the recreational use of Winnersh Meadows.”
- Community Facilities; change to insert “including the library”
- Add regarding the Winnersh History Project: “Gather and promulgate historical records about Winnersh”.

Cllr Southgate will send out an amended Strategic Aims document.

**ACTION: Cllr Southgate**

The Council discussed air pollution monitoring. Cllr P Bray will enquire of the availability of portable monitoring equipment and the plans for monitoring air quality on the Northern Distributor Road and Relief Road.

**ACTION: Cllr P Bray**

- 11.2** The Council **RESOLVED** to accept the policy S01 Strategic Aims v3.0, as revised in 11.1 above.

## **12 SOLAR PANELS PROJECT**

- 12.1** The Clerk reported on the download specification to SSE. The costs and benefits to WPC remain unchanged. The installation of the panels is in its final phase. Testing and acceptance by SSE is required before the formal switch-on can take place.

- 12.2** The Clerk presented the invoice for the installation of the panels. The Council **RESOLVED** to raise a cheque in payment of the panels, but retain the cheque until formal acceptance has been received from SSE.

## **13 WINNERSH FETE 2016**

- 13.1** Cllr Southgate reported on the latest Working Group meeting. He asked for raffle prizes and/or contacts.

The two charities will be Winnersh Dementia Care Centre Memory Garden and Reading Family Aid Group.

The Clerk was asked to invite the WBC Mayor to present prizes at the Fete.

**ACTION: Clerk**

Raffle Prize donations will be acknowledged in Winnersh Matters.

## **14 WINNERSH MATTERS**

- 14.1** The Council discussed the practicalities of acknowledging raffle donations whilst still charging for adverts.

The May edition is planned to have 8 pages, including 4 pages of adverts.

(Cllr Obileye left the meeting)

## **15 REPRESENTATIVES ON OUTSIDE BODIES**

**15.1** Cllr Hunt reported on an Emergency Planning Accommodation Requirements meeting and gave an update on the WBC Emergency Plan. The key to the WPC plan is to keep it simple and make information accessible in Winnersh Matters and on the website.

**15.2** Cllr Southgate reported on the NAG meeting. There are few issues in Winnersh now so the NAG is reducing the frequency of its meetings. TVP are closing the Wokingham station's counter service. Personal callers should use the Loddon Valley station.

## **16 APPROVAL OF ACCOUNTS**

**16.1** The Clerk asked all councillors to complete their registration for Unity Bank online banking asap. It is hoped to begin use of the online payment facility next month. **ACTION: All Councillors**

**16.2** The SPS Energy payment is to be held until the completion of the project (see 12.2 above).

**16.3** The Knockout Entertainments deposit is to be held until an invoice is received.

**16.4** The Council **RESOLVED** to authorise the raising of a £100 cheque for the deposit on the Fete Mobile Climbing Wall. Cllrs Harper & Green will write the cheque once the invoice is received. **ACTION: Cllrs Harper & Green**

**16.5** It was **PROPOSED** by Cllr G Harper and **SECONDED** by Cllr D Green and the Parish Council **RESOLVED** to pay the following accounts for March 2016.

**WINNERSH PARISH COUNCIL MEETING 8 MARCH 2016**

**ACCOUNTS FOR PAYMENT - MARCH 2016**

<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Chq No</b>
Salaries (CH-AL-CF-CB)	Salaries	3,629.63	SO/7904-7
HM Revenue & Customs Only	Tax & NI - Month 12 Year 2015-16	638.12	7908
The Berkshire Pension Fund	Pension	987.25	7909
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ABA (Construction) Limited	Play area repairs - £142.80 RSS Aerial Runway Repair - £76.20 Play Area Inspection Feb16 - £114.00	333.00	7910
Berkshire Pest Control Limited	CC Annual Contract 12/3/16 - 11/3/17	364.80	7911
Biffa Waste Services Limited	Period 26/3/16 - 24/06/16	1,184.35	7912
Bowak Limited	Cleaning cloths/blk sacks/ troll/cleaner	78.01	7913
British Gas	AP - Elec Charges 17 Jan - 16 Feb £31.30 CC - Elec Charges 3 Feb - 1 Mar £165.30	196.60	7914
CASH	Petty Cash Top Up	98.50	7915
D. Knight Esq.	Window Cleaning February & March	180.00	7916
John Southgate	Q4 Chairman's Allowance	40.00	7917
Knockout Entertainments	Inflatables for Fete - Deposit	100.00	7918
M.D. Appliance Services	Annual Cooker Service	65.00	7919
Nick Robins Limited	Groundworks February 2016 / Tree Work	1,707.60	7920
SPS Energy Limited	Solar PC Array	21,280.54	7921
The Post Office	100 x 1st Class & 100 x 2nd Class Stamps	117.00	7922
Traditional Local Cleaning	4 days February Cleaning / Locking up	297.60	7923
Wokingham Borough Council	Election Expenses	497.95	7924
Wokingham Borough Council	Christmas Lights collection for Mayor's Charity	75.24	7925
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De Lage Landen	Copier Lease Charge to 3 July 2016	162.00	DD 3/4
Easycopiers Limited	617961 Billing Period 1 - 29 Feb16	42.00	DD 31/3
Risc Group	53022 PC Back Ups	25.88	DD 15/3
<b>Total for the month</b>		<b><u>32,692.86</u></b>	
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<b>Payments made after last meeting</b>			
Plusnet	69874289 Telecoms Charges to 9 March16	53.22	DD 16/2
		<b><u>53.22</u></b>	
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<b>Financial Position as at 29 February 2016</b>			
Bank Balance	£	131,384.39	

**17 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT**

**17.1** Councillors were invited to the Litter Pick on Sunday 20 March 2016, meeting at St Mary's Church at 11.00am.

**18 TIME AND DATE OF NEXT PARISH COUNCIL MEETING**

**18.1** The next meeting of the Parish Council will be held on Tuesday 12 April 2016 at 7.45pm in the John Grobler Room.

There being no further business the Parish Council meeting closed at 9.59pm

## APPENDIX 1

Items of correspondence received prior to the issue of the 8 March 2016 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 WBC; News Releases
  - a. WBC Newsletters:
  - b. 300 children get help to ride a bike
  - c. Sonning Village declared a 'No Cold Calling Zone'
  - d. Blue Bags 2016-17 delivery
  - e. Temporary extra parking for Wokingham Town Centre
  - f. Getting ready for a bright future
  - g. Secondary School Offer 2016
  - h. Suttons Seeds Flyover upgrade
  - i. Annual Litter Pick, 19-20 March
- 3 Involve; Voluntary Service updates
- 4 WBC; Major Projects meeting, 16 February 2016
- 5 WBC; Electoral Register update, February 2016
- 6 WBC; Local Plan update 17 March, venue Wokingham Town Hall, 7.00pm  
Any additional volunteers?
- 7 CCB; Action for All newsletter, February 2016
- 8 WBC; rainbow multi-agency liaison group agenda, 25 February
- 9 Berkshire Pensions; employers' meeting, 11 March
- 10 NALC; Local Government finance settlement update
- 11 Bracknell College; News Releases
- 12 Re3; quarterly information campaigns
- 13 WBC; North Wokingham Community Forum; meeting re Keep Hatch Beech development, 10 March, 7pm, St Crispin's School
- 14 Berkshire Youth; What's On, March 2016
- 15 Tower Mint Ltd; Queen's 90<sup>th</sup> birthday medal offer
- 16 WBC Libraries; March newsletter
- 17 Round & About Winnersh; magazine March 2016
- 18 WBC; Litter Pick leaflets, 20 March 2016
- 19 WBC; My Journey outcomes reporting

Items of correspondence received following the issue of the 8 March 2016 Full Council Meeting Agenda

- N1 Berkshire Carers; magazine spring 2016
- N2 Clerks & Councils Direct, magazine, March 2016
- N3 TVP; have Your say meeting, 24 March, 10-2, Wickes Store, Gazelle Close
- N4 SLCC; The Clerk magazine, March 2016
- N5 CCB; Village SOS meeting, 23 March, nr Thatcham
- N6 Ian Gough, WBC; re Corona energy payments
- N7 WBC; 23 June 2016, polling station confirmation
- N8 WBC Cllr P Houldsworth, apologies for Full Council meeting
- N9 Click Berkshire; magazine 2016
- N10 WBC; Mill Lane closure, Sunday 13 March, 7-9am