



**Winnersh Parish
Council**

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**MINUTES OF THE MEETING OF WINNERSH PARISH COUNCIL
HELD AT 7.45 p.m. ON TUESDAY 12 JANUARY 2016
IN THE JOHN GROBLER ROOM**

PRESENT: Cllrs J Southgate (Chairman), J Bray, P Bray, F Breedlove, J Curtis,
S Hanna, G Harper, D Hunt, P Ray, C Taylor.

In attendance: Clive Hudson (WPC Clerk), Ms I Gulzar (WBC), PC T Neblick,
PCSO W Mather, WBC Cllr P Houldsworth.

1 APOLOGIES

1.1 Apologies for absence – Cllrs D Green, N Kilby, F Obileye,
R Shepherd-Dubey.

2 MINUTES OF THE PREVIOUS MEETING

2.1 The minutes of the Council meeting of 8 December 2015 were agreed, and the
Parish Council **RESOLVED** to sign the minutes as a true record.

3 MATTERS ARISING

3.1 none

4 PUBLIC SESSION

4.1 Ms Iram Gulzar, Waste Reduction Officer for Wokingham Borough Council,
gave a presentation on WBC's Waste Reduction targets and methodology.
She spoke of the recycling targets for WBC and reported on waste sent to
landfill and re-used. She gave examples of waste being reduced, re-used, or
recycled and the incentives for doing so. She confirmed that the only plastics
recycled by WBC are plastic bottles (minus lids) and gave examples of
household items which are not suitable for recycling.

Discussion took place regarding the disposal of batteries and light bulbs (take to tip/recycling centre), landfill tax and recycling targets.
The Council suggested that information regarding waste and recycling could be included in Winnersh Matters. See also www.Recyclenow.com.

Cllr Southgate thanked Ms Gulzar, who left the meeting.

- 4.2** PCSO William Mather and PC Terry Neblick gave a report on local policing. They are part of the team of 3 PCs and 4 PCSOs covering Winnersh, Emmbrook and Woosehill, who work out of Wokingham police station. They reported that the manned desk at Wokingham police station is being closed from the end of March and that personal enquiries should be made at Loddon Valley.

Discussions took place regarding the general level of crime and any concerns specific to Winnersh.

Cllr Southgate thanked the two officers and invited them to attend future meetings.

PCSO William Mather and PC Terry Neblick left the meeting.

5 COMPLAINTS AND FAULT TRACKING

- 5.1** none

6 CORRESPONDENCE

6.1 Correspondence received prior to the issue of the agenda

Item 2 & N5; The Council noted WBC's call for potential development sites.

Item 3; The Clerk confirmed the offer of police attendance at the APM on 10 May 2016.

Item 6; The Clerk gave an update on Cllr Obileye's report on the NHS Clinical Commissioning Group.

Item 10; Cllr Southgate gave a summary of the interim Internal Audit report. There are no causes for concern. The document will be reviewed by the F&GP Committee. **ACTION: Clerk**

6.2 Correspondence received since the issue of the agenda

Item N4; Cllr P Bray reported on the Courteney bus service changes.

Item N3; the Clerk reported on the WBC playing pitch provision assessment.

Item N12; the thanks for the Community Centre Christmas decoration and lights were noted.

7 BOROUGH COUNCIL MATTERS

7.1 Cllr P Houldsworth reported:

- The relief road plans are expected to be presented to Planning soon.
- The Local Government Settlement for the next 4 years has been received. This constitutes a severe reduction in income for WBC over this period.

7.2 Cllr P Bray reported:

- Gave additional details on the 'hole' in the budget for this year
- Gave additional detail on the loss of business rates income
- Additional noise mitigation measures have been included in the M4 Smart Motorway proposals.

7.2 Cllr Southgate summarised Cllr R Shepherd-DuBey's report:

- Discussions on Part1 and Part2 of the Relief Road
- Phase 3 of the A329 cycleway has started.
- Proposed installation of traffic lights at the Old Forest Road / Reading Road junction.

8 PARISH COUNCILLORS' QUESTIONS

8.1 Borough Council matters:

None.

8.2 Parish Council matters:

None.

WBC Cllr P Houldsworth left the meeting.

9 LAST PLANNING COMMITTEE MEETING

9.1 The minutes of the Committee meeting of 22 December 2015 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

9.2 Cllr Taylor reported on household applications, the cessation of paper planning applications from WBC, and tree survey works.

9.3 Cllr Taylor reported on the meeting of 11 January 2016, which included householder applications and a discussion on the Community Emergency Plan. The Council suggested that Cllr Hunt could meet the WBC Community Resilience Officer to discuss the requirements of the Plan. **ACTION: Clerk**

10 LAST R&A COMMITTEE MEETING

10.1 The minutes of the Committee meeting of 5 January 2016 were agreed, and the Parish Council **RESOLVED** to sign them as a true record.

10.2 Cllr Harper reported on the progress of internal decorations, the Litter Pick, and allotment renewals and allocations. He reported that a cleaning company has been taken on to provide cover whilst there is no relief caretaker. He reported that the Grounds Maintenance contract for 2016-19 has been awarded to SCS Landscapes.

10.3 Cllr Harper reported on the availability and practicality of the 4 sites proposed by WPC as possible new allotment sites. Of these, the land off Maidensfield appears to be the best option. Cllr P Bray will feed this information back to WBC. **ACTION: Cllr P Bray**

Cllr Harper is drawing up a draft report.

The Council **RESOLVED** to write to WBC based on Cllr Harper's report.

Action: Cllr Harper/Clerk

11 NEXT FINANCE & GENERAL PURPOSE COMMITTEE MEETING

11.1 The next meeting of the F&GP Committee was confirmed as Tuesday 26 January 2016.

12 COMMUNITY CENTRE SOLAR PANELS PROJECT

12.1 The Clerk gave a summary of the latest potential delays and changes to the tariff which are facing the project.

SPSEnergy have suggested postponing a decision on the implementation of the solar panels until the end of the month when more information should become available.

The Council confirmed that it will await further information before a decision can be made.

13 REPRESENTATIVES ON OUTSIDE BODIES

13.1 Cllr Harper had attended the Earley Town Council Mayor's reception.

13.2 Cllr Harper reported that the Hurst Charities plans for alms houses have been drawn up.

13.3 Cllr Southgate reported that he had attended Wokingham Schools carol concert.

13.4 Cllr Breedlove reported that he had volunteered as Treasurer to BALC.

14 APPROVAL OF ACCOUNTS

14.1 The Clerk reported that we are waiting for the confirmation of the online banking facility for Unity Trust bank. Cllr Southgate confirmed that telephone banking is not required for councillors. The Clerk will follow up these provisions. **ACTION: Clerk**

14.2 The Council confirmed that a cheque could be raised for Unity Trust, but should not be cashed until the items raised in 14.1 above are resolved.

14.3 The Council confirmed that cheques could be raised for the decorators. These cheques will be held until the satisfactory completion of the project.

ACTION: FAO

14.4 It was **PROPOSED** by Cllr C Taylor and **SECONDED** by Cllr G Harper and the Parish Council **RESOLVED** to pay the following accounts for January 2016.

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ACCOUNTS FOR PAYMENT - JANUARY 2016

Payee	Description	Amount	Chq No
Salaries (CH-AL-CF)	Salaries	3,549.93	SO/7867-69
HM Revenue & Customs Only	Tax & NI - Month 10 Year 2015-16	729.20	7870
The Berkshire Pension Fund	Pension	1,041.19	7871
A Solo Security	Fire Alarm Log Book	6.72	7872
Biffa Waste Services Limited	Period 26/12/15 - 25/03/16	1,104.17	7873
Binfield Electrical (Services) Limited	Attend site to repair faulty lighting	84.00	7874
Bowak Limited	100 black sacks/Z Fold Blue/Bleach/polish	73.60	7875
British Gas	AP - Elec Charges 17 Nov - 16 Dec15 - £31.51	225.76	7876
	CC - Elec Charges 26 Nov - 29 Dec15 - £194.25		
CASH	Petty Cash Top Up	80.00	7877
Corona Energy Retail 4 Limited	CC - Gas Charges 1 Nov15 - 1 Dec15 - £51.75	91.98	7878
	AP - Gas Charges 1 Nov15 - 1 Dec15 - £40.23		
D. Knight Esq.	Window Cleaning January	90.00	7879
ESC Surfacing Contractors	car park consultation	270.00	7880
Karcher UK	hall floor cleaner repair	184.72	7881
Mark Ashley	Allnatt Pavilion Decoration	4,500.00	7882
Mark Ashley	Part Payment for JG Room/Kitchen etc	1,000.00	7883
Mr Richards	Plot 29 Given up - REPLACEMENT CHEQUE	32.00	7884
Nick Robins Limited	Groundworks December 2015 - £318.00	468.00	7885
	Removal of Christmas Lights - £150		
SSE Contracting Limited	Q3 Street Lights Maintenance	65.48	7886
Star Fireworks Limited	Fireworks for Christmas Lights Evening	117.35	7887
Winnersh Parish Council	Transfer of funds to Unity Bank Account	10,000.00	7888
Easycopiers Limited	615259 Billing Period 1 - 31 Dec15	42.00	DD 31/1
NatWest OneCard	Refreshments for December Meeting	66.70	DD 11/1
Plusnet	68857629 Telecoms Charges to 9 Feb16	48.66	DD 14/1
Risc Group	51366 PC Back Ups	25.88	DD 14/1
Total for the month		<u>23,897.34</u>	
Payments made after last meeting			
Plusnet	67864414 Telecoms Charges to 9 Jan16	55.42	DD 16/12
Thames Water	Account Charges 8 Sept - 8 Dec 2015	1,267.94	DD 29/12
		<u>1,323.36</u>	

Financial Position as at 31 December 2015

Bank Balance	£	148,486.48
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15 ANY OTHER ITEMS THAT THE CHAIRMAN CONSIDERS URGENT

15.1 Cllr Southgate reported that the first of the 2016 Fete Working Group meetings will take place soon (date tbc), to which interested members of the public are invited.

16 TIME AND DATE OF NEXT PARISH COUNCIL MEETING

16.1 The next meeting of the Parish Council will be held on Tuesday 9 February 2016 at 7.45pm in the John Grobler Room.

There being no further business, the meeting closed at 9.45pm.

APPENDIX 1

Items of correspondence received prior to the issue of the 12 January 2016 Full Council Meeting Agenda

- 1 TVP; Thames Valley Alerts
- 2 WBC Newsletters:
 - Tips for reducing waste and increasing recycling
 - WBC Christmas opening times
 - Phoenix Avenue development
 - Improvements to Children's Services
 - Call for potential development sites
- 3 TVP; request to send a representative to the APM
- 4 Involve; Voluntary Service updates
- 5 NHS; blood donation posters
- 6 Cllr F Obileye; link to NHS Primary care document
- 7 WBC; invitation to Sports Council AGM, 7.30pm, 26 January 2016, Shute End
- 8 Bracknell & Wokingham College; news release
- 9 WBC; Mayor's engagements, 11-21 December 2015
- 10 WBC Libraries; Winter reading challenge for young people
- 11 CAB; Winter news bulletin
- 12 Arborfield PC; Arborfield news magazine
- 13 WBC; Winnersh Electoral register 2015-16
- 14 TVERC; Winter newsletter 2015
- 15 Claire Connell; intermediate Internal Audit 2015-16
- 16 NALC; bulletin; re NO referenda on parish and town council finance settlements
- 17 Wokingham Volunteer Centre; EGM, 20 January 2016
- 18 BALC; extension of deadline for audit options
- 19 WBC Libraries; January 2016 newsletter
- 20 SPS Energy; solar panelling update

Items of correspondence received following the issue of the 12 January 2016 Full Council Meeting Agenda

- N1 Clerks & Councils Direct; magazine, January 2016
- N2 Berkshire Youth; What's On, January 2016
- N3 WBC; Wokingham Playing Pitch Strategy update
- N4 Courtney Buses; changes to bus routes from 1 February 2016
- N5 WBC; Local Plan Update – Call for Sites
- N6 SLCC; The Clerk magazine, January 2016
- N7 WBC; electoral register update, January 2016
- N8 SPS Energy; further update on solar panelling upgrade
- N9 WBC; Irum Gulzar to speak on waste and recycling
- N10 NALC; guide to Queen's 90th birthday celebrations
- N11 Cllr R Shepherd-Dubey; WBC councillor's report
- N12 Winnersh Ballroom; thanks to caretaker, congratulations on lights and decorations